



SNOHOMISH COUNTY 911 BOARD OF DIRECTORS
BOARD MEETING AGENDA
July 17, 2025 at 8:30 a.m.
Web Conference – Join Zoom Meeting

<https://us02web.zoom.us/j/87604453850?pwd=7dLnzJv2D0E0HwDi4QluD5CEQubofA.1>

Webinar ID: 876 0445 3850

Passcode: 144950

or dial +1 253 215 8782

- 1. Call to Order**
 - A. Roll Call**
 - B. Announcements**
 - i. Employee Comment
 - ii. Work Anniversary, Chris Spooner – 25 years
 - C. Public Comment Policy:** Public Comments limited to 3 minutes on discussion items related to agency business.
- 2. Approval of Agenda (Added New Business D)**
- 3. Consent Agenda**
 - A.** Minutes from the May 15, 2025 Regular Board Meeting
 - B.** June 2025 Blanket Voucher & Payroll Approval Form:
 - i. May Checks 1108-1118, 20253-20345 for a total of \$3,099,806.41
 - ii. May Payroll Direct Deposit, in the amount of \$1,471,489.33
 - iii. June Checks 1119-1122, 20346-20434 for a total of \$3,205,471.34
 - iv. June Payroll Direct Deposit, in the amount of \$1,468,707.17
- 4. Executive Session (if needed)**
- 5. Old Business**
 - A.** Radio Replacement Project (RRP)
- 6. New Business**
 - A.** APF – SCEMSA Director Contract Extension
 - B.** APF – Surplus Equipment and Vehicles
 - C.** APF – Leased Property Surveys for the Frailey and Deer Creek Radio Sites
 - D.** APF - One Year Site Lease Extensions for Frailey, Deer Creek and Three Lakes.
 - E.** APF – AI QA & Training Solution
 - F.** APF – 2024 Operational Budget Underspend & Additional E911 Tax Revenue.

7. Reports

- A. Agency Report
- B. Police TAC (minutes from May)
- C. Fire TAC (minutes from June)

8. Committee Reports

- A. Finance Committee (minutes from May)
- B. Personnel Committee (minutes from May)
- C. Public Safety Technology Committee (minutes from May)
- D. County EESCS Committee (formerly County E911 Office)
- E. County ECSF Program Advisory Board

9. Good of the Order

- 10. Adjourn** - The next meeting is scheduled for August 21, 2025

SNOHOMISH COUNTY 911 BOARD of DIRECTORS MEETING

Zoom Meeting May 15, 2025

Board Members & Management in Attendance	☒ Jon Nehring-President	Marysville	☐ Patrick Decker	Lynnwood
	☒ Dave DeMarco	Everett Fire	☒ Jonathan Ventura	Arlington Police
	☒ Ryan Lundquist	SRFR	☒ Dale Kaemingk	Brier
	☒ Michael Fearnough	South County Fire	☒ Jordan Stephens	Legal Counsel
	☐ Don Waller	Marysville Fire	☒ Kurt Mills	SNO911
	☒ Joel Johnson	Fire District 24	☒ Terry Peterson	SNO911
	☐ Susanna Johnson	SCSO Sheriff	☒ Andie Burton	SNO911
	☒ Ken Klein	Snohomish County	☒ Rosie Akopyan	SNO911
	☒ John DeRousse	Everett Police	☒ Wade Anderson	SNO911
	☐ Judy Tuohy	Everett	☒ Howard Tucker	SNO911
	☐ Rod Sniffen	Edmonds Police	☒ Chris Carlton-Bishop	SNO911
	☐ Jeff Beazizo	Lake Stevens Police	☒ Rita Simmons-Owens	SNO911
Alternate Board Members in Attendance	☒ Bob Eastman	South County Fire	☐ Don Schwab	Everett
	☐ Roy Waugh	SRFR	☒ Jim Lawless	Marysville Police
	☐ Paul Gagnon	Everett Fire	☐ Chris Eck	Edmonds
	☒ Ned Vander Pol	Marysville Fire	☐ Brett Gailey	Lake Stevens
	☒ Glen Albright	Mukilteo Fire	☒ Cole Langdon	Lynnwood Police
	☐ Jason Biermann	Snohomish County	☐ Jeffrey Jolley	Monroe Police
	☐ Doug Jeske	Undersheriff	☐ Pete Caw	Mountlake Terrace PD
	☐ Jeraud Irving	Everett Police		
Guests and Staff in Attendance	Ty Wooten, Int'l Academy	Diana Brown, OAC	Brian Michael, KOMO	
	Jacob Healey, OAC	Tom Mesaros, Public	Rebekah Keumpel, SNO911	
	Casey Mish, OAC	Brad Reading, Public	Tiffani Brown, SNO911	

AGENDA ITEMS	REPORTS & COMMENTS	ACTION OR FOLLOW-UP
1. Call to Order, Roll Call and Announcements	A. Call to Order: President Jon Nehring called the meeting to order at 8:30 a.m. Roll call was taken and a quorum was confirmed. B. Announcements: SNO911's Executive Director Kurt Mills introduced the new IT Director, Chris Carlton-Bishop.	
2. Public Comment	None.	
3. Approval of Agenda	No changes to the agenda were proposed. Chief Jim Lawless moved to approve the agenda as presented. The motion was seconded by Chief Dave DeMarco and approved unanimously.	Agenda Approved
4. Consent Agenda	Chief DeMarco moved to approve the Consent Agenda, including: A. Minutes from the April 17, 2025 Regular Board Meeting. B. April 2025 Blanket Voucher & Payroll Approval Form: i. Checks 1093-1107, 20114-20252 for a total of \$4,833,906.53 ii. Payroll Direct Deposit, in the amount of \$1,477,787.74 iii. APF – Personnel Policy Updates The motion was seconded by Executive Director Ken Klein and	Consent Agenda Approved

	<i>approved unanimously.</i>	
5. Executive Session	None.	
6. Old Business	A. Radio Replacement Project Update. Director Mills and Radio Systems Team Manager Howard Tucker reported that 99% of the work for the cutover has been done and now are focused on the remaining 1%. Executive Director Terry Peterson gave a recap on the day of cutover events including the 30-minute period where the old system and new systems were interfering with themselves, resulting in initial complaints from the field. Techs were onsite to physically shut the old Legacy system down. There are some continued interoperability issues with North County and Puget Sound Emergency Radio Network (PSERN) which is a main focus for staff. Motorola will continue working for the next few months to decommission the analog old system. Subsystems still need to be migrated, redundancies back in order and cleanup. The team is reviewing user feedback daily and keeping an eye on audio quality. Next Monday at 0730 WIFI updates will be pushed out to remove the analog system. A RAVE notice will be sent out Friday in preparation for the update. The goal for Inner Sub System Interface (ISSI) is to have automatic roaming for specific talk groups so end users on boarder agencies don't have to think about what system or talk group to change to. Director Mills added that SNO911 plans to coordinate a delayed incident feed on it's website in response to the inquiries around Police talk groups moving to encrypted channels.	
7. New Business	A. APF – June Board Meeting Date Change. The June 19th Board meeting falls on a Holiday (Juneteenth) and Staff suggests moving it one week earlier. Executive Director Klein moved to approve changing the June Board Meeting date from June 19th to June 12th. Seconded by Chief Jonathan Ventura and approved unanimously. B. APF – 2025 Assessment Formula Issue. Director Mills reported the three 2025 assessment formula errors identified during an internal audit. SNO911's Director of Finance Wade Anderson gave an overview on the errors and the numerous solutions created to rectify the issue. A detailed overview was included in the packet. Staff will communicate this to all user agency finance departments. Chief DeMarco moved to authorize the Finance Committee to adopt Option 1 to quickly repay those agencies who have overpaid and provide a budget cycle for agencies who have underpaid and transfer the payments back to Fund 90. Seconded by Chief John DeRousse and approved unanimously. C. SNO911 HQ Review. Director Mills began by welcoming everyone to the new facility, a "once-in-a-career" project that has been several years in the making. He gave background on site selection and why renovating an existing building as the best path forward. Deputy Director Peterson spoke to the background and planning phases of the project as well as building safety, security, resiliency, connectivity and redundancies in place to minimize future failure points. As a nationwide staffing crisis continues to impact 911 centers, SNO911 is stewards of	Motion Approved Motion Approved

	the tax dollars, this purpose-built investment matters and staff wellbeing and recruitment were top of mind.	
8. Reports	A. Agency Report. Covered previously. B. New Facility Project Update. Covered previously. C. Police TAC. No April meeting. D. Fire TAC. The main focus was the radio cutover project.	
9. Committee Reports	A. Finance Committee. Previously covered. B. Personnel Committee. No April meeting. C. Future Facility Committee. No April meeting. D. EMS Joint Task Force. No meeting. E. Public Safety Tech Committee (PSTC). Staff has not had the bandwidth to focus on this initiative. Will resume next month. NPSG has been moving things along and in June, Tyler will be onsite to discuss what the options are for staying with them. This meeting is phase 1 to understand what Tyler is proposing and phase 2 will identify clear and focused questions needing answers. F. County EESCS Committee (formerly County E911 Office). No meeting. G. County ECSF Program Advisory Board. A brief meeting to discuss building more robust reporting for ECSF tax dollar usage.	
10. Good of the Order	None.	
11. Adjourn	At 9:30 a.m., flag raising and ribbon cutting ceremonies were conducted, after which meeting attendees were provided with a tour of the new Snohomish County 911 headquarters. The meeting was adjourned at 11:15 a.m. The next meeting is scheduled for June 12, 2025 at 8:30 a.m. in the board room at the new facility located at: 332 SW Everett Mall Way, Everett 98204	



Action Proposal Form

Date: July 17, 2025

Title: Snohomish County SCEMSA Director Contract Extension

Background / Purpose:

In April of 2025 the County's Fire Agencies approved formation of a new Countywide EMS Agency to replace the existing SCEMS agency with an agency named SCEMSA. Documents of incorporation were finalized in April of 2025 as well.

In order to maintain the newly named Interim SCEMSA Executive Director in this position until more permanent engagement is established, the SCEMSA Board of Directors is asking that SNO911 extend the Professional Services Agreement with the current interim SCEMSA Executive Director. Originally approved 12/2023 and amended on 4/2024, this second amendment extends the agreement through December 31, 2025 at the currently established monthly rate of \$14,400 per month paid by SNO911 as a 1099 contract employee of SNO911 and reimbursed by SCEMSA.

Suggested Action/Recommendation:

Approve the contract amendment with the Interim SCEMSA Executive Director as indicated.

Fund: 70 / Reimbursed in full by SCEMSA.



Snohomish County EMS Agency

June 19, 2025

Kurt Mills, Director

Snohomish County 911

332 SW Everett Mall Way Everett, WA 98204

Dear Director Mills;

As you may be aware, the Snohomish County Emergency Medical Services Agency (SCEMSA), has selected Scott Dorsey to be our Executive Director. Scott is currently under contract as an interim director for the Snohomish County Emergency Medical Services/Trauma Care Council (SCEMS/TCC). That contract, as I understand it, is being administered by Sno 911.

We find it necessary to extend this current contract for an undetermined length of time, essentially until the agreement between Sno911 and SCEMSA is finalized. We would like to ask you to facilitate that extension and ensure that Scott's compensation is maintained uninterrupted until such a time as we have a new contract with Scott in place.

Please advise me at your earliest convenience as to your willingness and ability to grant this request. Thank you.

Sincerely,

Brian Mills President

Snohomish County Emergency Services Agency

brianm@snohomishfire.org 360-568-7452

SECOND AMENDMENT TO PERSONAL SERVICES AGREEMENT

This Second Amendment ("Amendment") is made and entered into upon full execution of this Second Amendment ("Effective Date"), by and between Snohomish County 911 ("SNO911") and Scott Dorsey ("Contractor"), collectively referred to as the "Parties."

RECITALS

WHEREAS, the Parties previously entered into a Personal Services Agreement ("Agreement") dated December 4, 2023, under which the Contractor agreed to provide certain professional services to SNO911; and

WHEREAS, the Parties now desire to amend the Agreement to reflect certain changes in compensation and duration; and

NOW, THEREFORE, for good and valuable consideration, the Parties agree as follows:

AGREEMENT

1. **Section 2 Term:** The Term of the Agreement shall be extended from June 30, 2025 to December 31, 2025. The parties may terminate the Agreement earlier upon mutual agreement or for cause.

2. **Section 3.1 Cost of Services:** Section 3.1 of the Agreement shall be modified as follows:

3.1 Cost of Services. The cost for all services shall be paid at the rate of \$90.30 per hour that does not exceed 160 hours per four-week period. Contractor shall submit a request for reimbursement of any materials, supplies, or equipment to SNO911 for written preapproval (which may be withheld in SNO911's sole discretion) prior to incurring such expense.

3. **Other Amendments:** Except as specifically amended herein, all terms and conditions of the original Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Amendment effective June 30, 2025.

Snohomish County 911

Contractor

Name: _____ Name: _____

Title: SNO911 Executive Director Title: SCEMSA Executive Director

Date: _____ Date: _____



ACTION PROPOSAL FORM

Date: 7/7/2025

Action Title: Asset Disposal of vehicles and surplus electronic equipment.

Background / Purpose:

The transition to the new digital radio system and relocation of the radio team to SNO911 Headquarters has eliminated the need for some spares, test equipment and supplies. This equipment is no longer necessary to support the radio system or operations from the Marysville warehouse.

During the Radio Replacement Project, the team retained older vehicles to support the temporary increase in staff resources. These vehicles are no longer necessary to facilitate radio site maintenance.

The equipment and vehicles no longer of use to SNO911 are listed on attachment A.

The quantity of items and the need to vacate the Marysville warehouse are most easily disposed through an auction format. An auction will ensure the SNO911 receives the highest value for these items. SNO911 will utilize James G. Murphy auctioneers to organize, advertise, auction, collect payment and prepare the Marysville warehouse for turnback to the building owner or subtenant.

Authorization Steps:

1. Declare all items listed in Attachment A & B as surplus.
2. Authorize staff to offer surplus items (excluding vehicles) to interested government agencies.
3. Authorize staff to auction items listed in Attachment A & B using James G. Murphy Auctioneers and deposit any proceeds into Radio Capital Fund 85.
4. If any items remain unsold at the close of the auction, authorize staff to dispose of them in the most economical manner available.

Recommendation / Motion:

Motion to declare the all items in attachment A & B as surplus and authorize SNO911 staff to transfer equipment to any other governmental agency, auction vehicles and equipment or dispose of them in the most economical manner.

Fund: Proceeds to Radio Capital Fund 85

Attachment A

Items to Surplus

Bar Code	Serial Number	Model Name	Value	Source
8107	3GH27220003	G3 Series UV Ionic Air Purifier	\$25	eBay
8108	3GH27220005	G3 Series UV Ionic Air Purifier	\$25	eBay
8112	XG27220007	G3 Series UV Ionic Air Purifier	\$25	eBay
8113	XG27220006	G3 Series UV Ionic Air Purifier	\$25	eBay
7480	675	TRAK GPS Clock	\$750	
WT890	722ABW0196	MOTOROLA MCS2000	\$10	eBay
SC01029	205CXXXXXX	Motorola XTS2500	\$50	eBay
6934	MMLWXAA0013130004E2400	Acer S275HL	\$20	eBay
6638	V1X190800160	ViewSonic VA2446Mh-LED	\$25	eBay
6495	655CKR0229	MOTOROLA RADIO	\$50	eBay
WT10859	721CFJ0600	MOTOROLA RADIO	\$25	Used-Radios.com
6764		WTI WPO-STRT-DSM40	\$30	Used-Radios.com
7511	232CVP0054	SQM01SUM0257	\$30	Used-Radios.com
7186	147CVP1580	Motorola GGM 8000 Router	\$250	Used-Radios.com
7187	112CVP1057	Motorola GGM 8000 Router	\$250	Used-Radios.com
7188	112CVP1056	Motorola GGM 8000 Router	\$250	Used-Radios.com
7199	112CVP1085	Motorola GGM 8000 Router	\$250	Used-Radios.com
7198	112CVP1084	Motorola GGM 8000 Router	\$250	Used-Radios.com
7203	112CVP1063	Motorola GGM 8000 Router	\$250	Used-Radios.com
7204	112CVP1062	Motorola GGM 8000 Router	\$250	Used-Radios.com
7224	112CVP0974	Motorola GGM 8000 Router	\$250	Used-Radios.com
7225	112CVP0975	Motorola GGM 8000 Router	\$250	Used-Radios.com
7228	112CVP1068	Motorola GGM 8000 Router	\$250	Used-Radios.com
7229	112CVP1069	Motorola GGM 8000 Router	\$250	Used-Radios.com
7234	112CVP0966	Motorola GGM 8000 Router	\$250	Used-Radios.com
7235	112CVP0967	Motorola GGM 8000 Router	\$250	Used-Radios.com
7244	112CVP1098	Motorola GGM 8000 Router	\$250	Used-Radios.com
7247	112CVP0956	Motorola GGM 8000 Router	\$250	Used-Radios.com
7248	112CVP0957	Motorola GGM 8000 Router	\$250	Used-Radios.com
7249	112CVP1088	Motorola GGM 8000 Router	\$250	Used-Radios.com
7250	112CVP1089	Motorola GGM 8000 Router	\$250	Used-Radios.com
7261	112CVP1074	Motorola GGM 8000 Router	\$250	Used-Radios.com
7262	112CVP1075	Motorola GGM 8000 Router	\$250	Used-Radios.com
7264	147CVP1607	Motorola GGM 8000 Router	\$250	Used-Radios.com
7267	112CVP1052	Motorola GGM 8000 Router	\$250	Used-Radios.com
7268	112CVP1053	Motorola GGM 8000 Router	\$250	Used-Radios.com
7297	147CVP1613	Motorola GGM 8000 Router	\$250	Used-Radios.com
7298	147CVP1614	Motorola GGM 8000 Router	\$250	Used-Radios.com
7307	112CVP0870	Motorola GGM 8000 Router	\$250	Used-Radios.com
7308	112CVP0871	Motorola GGM 8000 Router	\$250	Used-Radios.com

Bar Code	Serial Number	Model Name	Value	Source
7309	112CVP0942	Motorola GGM 8000 Router	\$250	Used-Radios.com
7310	112CVP0943	Motorola GGM 8000 Router	\$250	Used-Radios.com
7418	112CVP0948	Motorola GGM 8000 Router	\$250	Used-Radios.com
7423	112CVP0932	Motorola GGM 8000 Router	\$250	Used-Radios.com
7424	112CVP0933	Motorola GGM 8000 Router	\$250	Used-Radios.com
7426	112CVP0858	Motorola GGM 8000 Router	\$250	Used-Radios.com
7427	112CVP0859	Motorola GGM 8000 Router	\$250	Used-Radios.com
7429	112CVP0936	Motorola GGM 8000 Router	\$250	Used-Radios.com
7430	112CVP0937	Motorola GGM 8000 Router	\$250	Used-Radios.com
7435	112CVP0852	Motorola GGM 8000 Router	\$250	Used-Radios.com
7436	112CVP0853	Motorola GGM 8000 Router	\$250	Used-Radios.com
7440	112CVP0864	Motorola GGM 8000 Router	\$250	Used-Radios.com
7441	112CVP0865	Motorola GGM 8000 Router	\$250	Used-Radios.com
7444	147CVP1478	Motorola GGM 8000 Router	\$250	Used-Radios.com
7445	147CVP1479	Motorola GGM 8000 Router	\$250	Used-Radios.com
7457	147CVP1628	Motorola GGM 8000 Router	\$250	Used-Radios.com
7459	112CVP1080	Motorola GGM 8000 Router	\$250	Used-Radios.com
7460	112CVP1081	Motorola GGM 8000 Router	\$250	Used-Radios.com
7484	112CVP0846	Motorola GGM 8000 Router	\$250	Used-Radios.com
7485	112CVP0847	Motorola GGM 8000 Router	\$250	Used-Radios.com
7527	147CVR0012	Motorola GGM 8000 Router	\$250	Used-Radios.com
7529	147CVR0014	Motorola GGM 8000 Router	\$250	Used-Radios.com
7542	147CVR0029	Motorola GGM 8000 Router	\$250	Used-Radios.com
3178	TDB1120B0101	Drobo B800i	\$150	eBay
WT10712	70025095	OPTOELECTRONICS SCOUT	\$75	eBay
WT10710	70025094	OPTOELECTRONICS scout	\$75	ebay
WT3442	448CCK0007	MOTOROLA Quantar	\$25	Used-Radios.com
7154	443CVR0318	Motorola VPM	\$30	Used-Radios.com

Vehicles to Surplus

Year	Manufacturer	Model	VIN	KBB Value	Mileage
2017	FORD	F250 4X4 CREW CAB	1FTW2BT7HED70618	\$17,500	118,000
2016	FORD	F350	1FT9X3BT2GEC90309	\$17,500	125,000
2015	FORD	EXPEDITION XL 4X4	1FMJU1GT6FEF45013	\$4,750	125,000
2013	FORD	EXPLORER	1FM5K8B89DGC26192	\$4,000	105,000
2014	CHEVROLET	Suburban 1500 LT	1GNSKJE72ER135019	\$12,718	52,707
				Equipment Trader Value	
NA		Hyster	Diesel Forklift	\$7,500	

Attachments B

Description	Group Est. Value	Source
Brush mower/weed wacker	\$ 1,500	Equipment Trader
Straps, ratchets, chains and other towing equipment	\$ 250	Craigslist
Evaporative coolers (2 floor standing)	\$ 1,500	eBay
Electric and manual pallet jacks, rolling carts, hand trucks	\$ 2,000	Equipment Trader
Security safes (one large Liberty Safe and one 24"x30"x24")	\$ 2,000	NW Safe
Coax, cables, connectors and other radio system installation components	\$ 7,500	eBay
Legacy radio system spares, test equipment	\$ 5,000	User-Radios.com
Warehouse shelving	\$ 1,000	RustyRackGuys.com
Hand tools, air compressors, hardware and storage cabinets	\$ 1,000	Craigslist
Generator parts and supplies no longer needed	\$ 1,250	Gen Services NW
Office furniture, cubicles, cabinets, chairs, desks, and tables	\$ 5,000	Duckys.com
Computers, printers, monitors, switches, routers and other hardware	\$ 350	eBay
Computer and radio server racks/cabinets	\$ 2,500	eBay
Refrigerator, coffee makers and kitchen supplies	\$ 200	Craigslist



ACTION PROPOSAL FORM

Date: 7/8/2025

Action Title: Surveys of leased property for the Frailey and Deer Creek Radio Sites.

Background / Purpose:

SERS established leases with the Washington State Department of Natural Resources (DNR) during the time period of 2002-2004. The initial term of the lease has expired. SNO911 needs to initiate a new long-term agreement with the DNR. The DNR is requiring a land survey that establishes locations of SNO911 facilities and improvements. Without a land survey that meets their updated standards, DNR will not re-lease the tower sites to SNO911.

SNO911 staff initiated a Request for Qualifications in late 2024. Land Development Corporation Incorporated (LDC) was the selected qualified vendor based on their expertise. SNO911 staff created a scope of work based on the DNR land survey requirements and LDC responded with a cost proposal.

Land surveys are done on site and require the area to be clear of snow. Completing these surveys is necessary so that SNO911 can lease the underlying land for the Frailey and Deer Creek radio sites from the State of Washington.

There is currently over \$500,000 in unallocated fund balance in Fund 85.

Recommendation / Motion:

Create Capital Project RCP-013: Radio Site Land Survey in an amount not to exceed \$62,500 to procure land surveys to satisfy DNR leasing requirements.

Funding Source: Fund 85



Action Proposal Form

Date: July 7, 2025

Title: AI Powered Quality Assurance & Training Solution

Background / Purpose:

A strong QA/QI program is essential to ensuring that 9-1-1 service delivery aligns with policy, protocol, and public/agency expectations. At SNO911, two full-time supervisors dedicate much of their time to EMS call review, staff feedback, and policy development—efforts that directly support our ability to report exceptional patient care outcomes. Our medical QA/QI process benefits from a structured framework supported by the Medical Priority Dispatch System (MPDS). For police and fire incidents, including 9-1-1 and radio traffic, QA/QI efforts are currently manual and resource-intensive.

To improve consistency, efficiency, and overall service quality, staff have evaluated AI-based platforms that can support QA/QI across all call types. They have identified a solution that reduces reliance on manual review, provides structured, timely feedback, and brings a similar rigor to law and fire incidents that we already apply to EMS.

In addition to QA/QI functions, the platform integrates training tools, daily observation reporting (DOR), and employee feedback—streamlining workflows and enhancing staff development. It also includes a wellness feature that can automatically alert supervisors to high-impact or emotionally challenging calls, supporting early intervention and reinforcing our staff well-being initiatives.

The vendor is currently offering favorable pricing that is notably more competitive than other solutions we evaluated. As is the trend with many solutions, this is a SaaS solution and will include an equivalent annual cost.

Staff recommend moving forward with procurement and implementation in 2025 to take advantage of favorable pricing and accelerate delivery of these benefits.

Suggested Action/Recommendation:

Create Capital Project CP-040: AI Quality Assurance Initiative in an amount not to exceed \$85,000.

Fund: Capital Fund 80

ACTION PROPOSAL FORM



Date: February 7, 2025

Action Title: 2024 Operational Budget Underspend & Additional E911 Excise Tax Revenue.

Time Sensitivity: Normal

Background / Purpose:

We have completed the final account of underspend and revenue collections for 2024 and have the following recommendations. The original plan was to bring forward all project closeout underspends (FF & RRP) along with the 2024 underspend, but since the RRP and Future Facility project will remain open for some time, we are bringing forward these recommendations sooner.

Fund Name	Amount	Recommended Action
2024 Operational Underspend	\$1,095,801	Fund 80
2024 Received & Unbudgeted E911(Restricted) Revenue	\$97,223	Fund 90

Requested Motion:

Authorize the transfer of \$1,095,801 of 2024 operational underspend into General Capital Fund 80.

Authorize the transfer of \$97,223 of restricted E911 revenue received in 2024 into General Reserve Fund 90.

Fund: 80 General Capital
90 General Reserve



Board Packet Memorandum

Date: July 17, 2025

To: Snohomish County 911 Board Members

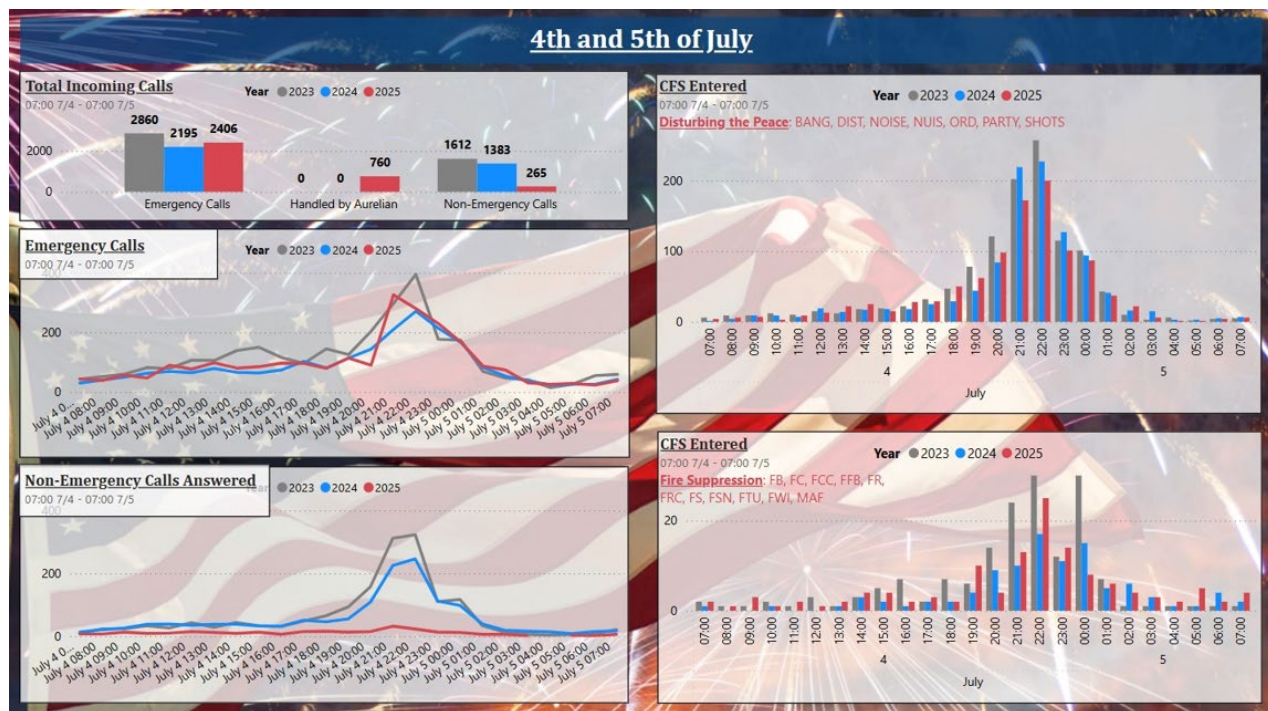
From: Leadership Team

General

Mission-critical systems [1] have been operating at normal since the last Agency Report.

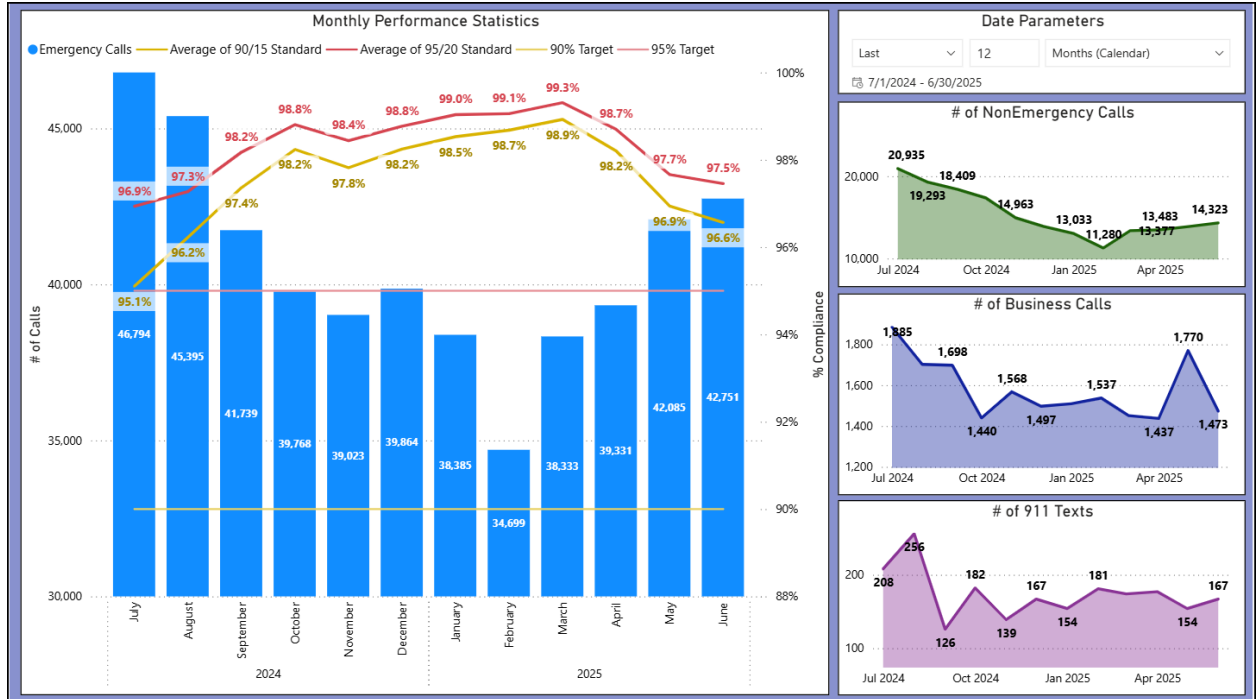
4th of July

As always, the 4th was a very busy day for SNO911. Of special note is the number of calls to the non-emergency line that were fully handled by our non-emergency AI agent (Aurelian). 74% of the incoming non-emergency calls were handled without a dispatcher being on the line with a caller, keeping them available to answer 911 calls. The graphic below displays call volume from 0700 on July 4th through 0700 on July 5th, along with a three-year comparison.



[1] 911 Phones, CAD, Radio, Critical Systems [Unplanned]

Monthly Statistical Reports



Text-to-911 Report

911 Texts	Type	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	YTD TOTAL	YTD GROUP TOTAL
Appropriate Use	True Emergency	11	7	14	10	5	18							65	65
Incorrect Use	Follow-Up	4	6	7	9	2	9							37	249
	Area Checks	5	3	5	5	4	9							31	
	Info	3	1	0	0	0	0							4	
	Noise	8	8	4	7	4	7							38	
	Traffic	3	4	1	0	0	1							9	
	Other Complaints	21	18	19	25	21	26							130	
Misuse	Accidental	3	6	3	10	5	9							36	392
	Behavioral Health	53	70	67	66	58	27							341	
	Prank	5	2	3	3	2	0							15	
Other	Test	1	0	1	3	5	11							21	301
	Abandoned	11	6	6	7	12	3							45	
	Non-English	0	2	0	0	0	1							3	
	Outgoing	0	0	0	0	0	0							0	
	Subsequent	14	30	17	13	15	21							110	
	Transfer	3	2	7	5	2	7							26	
	Voice Call	9	16	20	14	19	18							96	
Month Total		154	181	174	177	154	167	0	0	0	0	0	0	1,007	1,007

Abandoned: Non-Responsive

Accidental: Device or person accidentally texted 9-1-1

Area Check: Check of area for person, vehicle, etc.

Behavioral Health: Calls that result in BHC by LE/EMS

Follow-up: Where is officer?, Subject is no longer here

Info: What is the phone number for animal control?

Noise: Music, People, Fireworks, Alarm w/o Emergency, etc.

Non-English: Texter uses language other than English

True: Texter is Deaf, Texter is fearful that a voice call will put them in danger, Call results in transport to jail/hospital

Other: Any other request or complaint, Media from Intrado

Outgoing: Text calls initiated by SNO911

Prank: Calls that do not attempt to give any valid/useful information

Subsequent: Additional inbound text after call released by call taker

Test: PSAP testing, Training TXT29-1-1, Vendor test

Traffic: Speeders, DUIs, Parking, etc.

Transfer: Text calls that result in a Transfer to another PSAP or Entity

Voice Call: Dispatchers called the texter/texter placed voice call

SPIDR Tech Survey Reports

How satisfied are you with the level of courtesy and respect shown to you by the 911 dispatcher you called for police service?

Satisfaction Response ▼	# of Surveys	% of Surveys
4 - Very Satisfied	626	64.27%
3 - Satisfied	291	29.88%
2 - Neither Satisfied nor Dissatisfied	42	4.31%
1 - Somewhat Dissatisfied	6	0.62%
0 - Very Dissatisfied	9	0.92%
Total	974	100.00%

911 dispatchers are trained to be efficient and deliberate when speaking with you, while remaining professional. Do you feel the exchange of information between you and the 911 dispatcher was efficient and professional?

Professionalism Rating ▼	# of Surveys	% of Surveys
Yes	1,431	93.16%
Somewhat	67	4.36%
No	38	2.47%
Total	1,536	100.00%

Survey responses for calls that occurred during the previous month.

Surveys are sent to a select number of type codes (typically lower priority) chosen by each police agency.

Fire Calls - All

Year	2025							Total
Jurisdiction	01-Jan	02-Feb	03-Mar	04-Apr	05-May	06-Jun	Total	
⊕ Everett Fire Department	2,144	1,877	2,010	1,952	2,000	1,994	11,977	11,977
⊕ Marysville Fire District	1,193	1,138	1,105	1,147	1,267	1,162	7,012	7,012
⊕ Mukilteo Fire	178	165	207	170	204	175	1,099	1,099
⊕ North County Regional Fire Authority	751	678	738	733	721	769	4,390	4,390
⊕ Sky Valley Fire	74	87	73	73	68	64	439	439
⊕ Snohomish County Airport Fire Department	24	27	37	23	64	41	216	216
⊕ Snohomish County Fire District #15	108	111	117	134	111	125	706	706
⊕ Snohomish County Fire District #16	30	24	13	20	15	12	114	114
⊕ Snohomish County Fire District #17	155	154	138	163	169	162	941	941
⊕ Snohomish County Fire District #19	37	29	34	37	40	28	205	205
⊕ Snohomish County Fire District #21	72	80	76	64	77	82	451	451
⊕ Snohomish County Fire District #22	37	39	53	37	55	51	272	272
⊕ Snohomish County Fire District #24	32	29	45	43	48	54	251	251
⊕ Snohomish County Fire District #25	7	8	9	6	9	9	48	48
⊕ Snohomish County Fire District #27	2	1	1	1	4	5	14	14
⊕ Snohomish County Fire District #4	309	288	318	288	340	324	1,867	1,867
⊕ Snohomish County Fire District #5	100	108	91	98	100	107	604	604
⊕ Snohomish Regional Fire and Rescue	1,011	990	1,051	997	1,059	1,076	6,184	6,184
⊕ South Snohomish County Fire and Rescue	3,195	2,972	3,136	2,933	3,105	3,209	18,550	18,550
Total	9,459	8,805	9,252	8,919	9,456	9,449	55,340	55,340

Police Calls - All

Year	2025							Total
Jurisdiction	01-Jan	02-Feb	03-Mar	04-Apr	05-May	06-Jun	Total	
⊕ Arlington Police Department	2,350	2,032	2,312	2,258	2,340	2,225	13,517	13,517
⊕ Brier Police Department	1,117	880	914	689	599	629	4,828	4,828
⊕ Darrington Police Department	159	93	165	119	124	137	797	797
⊕ Edmonds Police Department	2,130	1,733	2,032	2,089	2,216	2,099	12,299	12,299
⊕ Everett Police Department	9,894	9,018	10,477	10,440	10,646	10,922	61,397	61,397
⊕ Gold Bar Police Department	247	164	201	226	220	202	1,260	1,260
⊕ Granite Falls Police Department	326	309	317	345	357	333	1,987	1,987
⊕ Index Police Department	53	49	46	53	45	47	293	293
⊕ Lake Stevens Police Department	1,944	1,671	1,937	1,879	2,040	1,947	11,418	11,418
⊕ Lynnwood Police Department	3,611	3,076	3,567	3,413	3,703	3,614	20,984	20,984
⊕ Marysville Police Department	5,744	5,331	5,851	5,868	5,742	5,440	33,976	33,976
⊕ Mill Creek Police Department	1,960	1,605	1,997	1,857	2,006	1,753	11,178	11,178
⊕ Monroe Police Department	1,562	1,575	1,719	1,693	1,719	2,223	10,491	10,491
⊕ Mountlake Terrace Police Department	1,869	1,813	2,245	2,045	2,159	1,834	11,965	11,965
⊕ Mukilteo Police Department	1,976	1,782	2,119	2,117	2,028	2,023	12,045	12,045
⊕ Snohomish County Sheriff's Office	13,112	12,108	13,679	13,589	14,185	14,539	81,212	81,212
⊕ Snohomish Police Department	947	855	1,104	1,120	1,233	951	6,210	6,210
⊕ Stanwood Police Department	686	592	744	591	548	563	3,724	3,724
⊕ Stillaguamish Tribal Police	2,321	2,180	2,067	2,355	2,748	2,645	14,316	14,316
⊕ Sultan Police Department	571	522	589	521	668	558	3,429	3,429
⊕ Woodway Police Department	43	86	115	130	119	113	606	606
Total	52,622	47,474	54,197	53,397	55,445	54,797	317,932	317,932

From: [Scott Dorsey](#)
To: [Kurt Mills](#)
Cc: [Ryan Keay](#); [Terry Peterson](#); [Brian Mills](#)
Subject: Thank you for your support
Date: Friday, June 13, 2025 8:34:16 AM

CAUTION : This email originated from outside of this organization. Please exercise caution with links and attachments.

Director Mills,

On behalf of Dr. Keay and myself, I want to extend our sincere thanks for your generous support in providing the Sno911 facility for the recent Pediatric Symposium and Comprehensive Airway Management (CAM) training.

We could not have asked for a better space to host over 100 first responders for a day of education and hands-on training. It is rare to find a facility that can accommodate such a large group. The new training room, in particular, offered an incredible opportunity to elevate the realism and effectiveness of our CAM sessions.

We are especially grateful to Steve Lawlor for his can-do spirit and unwavering support throughout the planning and execution of the event. His responsiveness and commitment to excellence were instrumental in making the day a success.

Please extend our appreciation to your Board of Directors for their vision and continued partnership. Their investment in this facility and their support of regional collaboration truly enabled us to deliver on our mission to support our providers.

Thanks again,
Scott Dorsey
Executive Director

Dr. Ryan Keay
Medical Program Director

Scott Dorsey

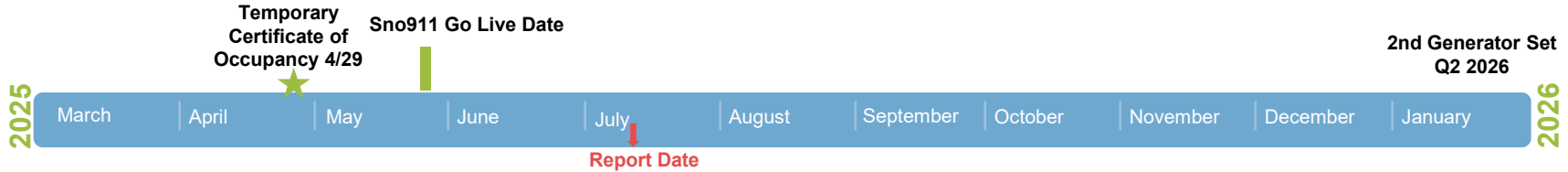
Executive Director

scott.dorsey@snocountyems.org

Office: 425 386-2648

Mobile: 425-407-9475

[Book Time With Me](#)



Progress

- 4th Avenue Gates card readers are being worked on and tested for more consistent operation.
- Motorized blinds on the dispatch floor are being fine tuned.
- Punch list items are nearing completion and slated to be completed in July.
- Commissioning is nearing completion at 87% complete with only 15 items remaining.

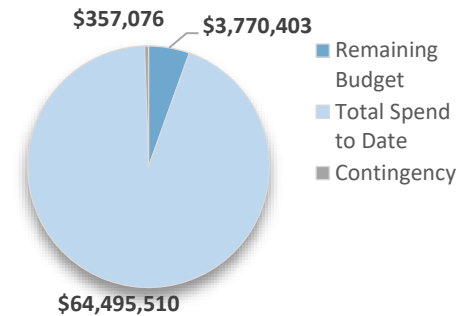
Major Outstanding Items

- 2nd Generator is still on track to deliver to site Q2 of 2026
- Additional secure parking fencing and vehicle gate on the west side of property is having pricing finalized.
- Generator anti-scale topping is being procured.
- Warranty items are being tracked and assessed weekly with Ownership and Construction team.

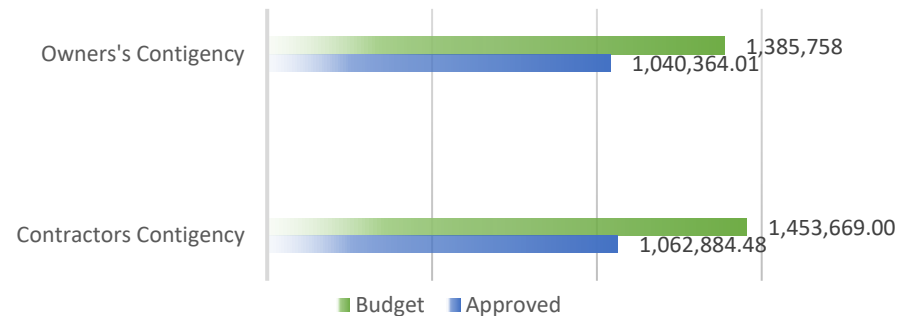
Budget Updates

- Contracts are being closed out and finalized.
- Few remaining better items being priced and considered (Additional fencing, office door glass additions, etc.)
- Current project savings are being forecasted to be spent on additional betterments above.
- Final audit had begun and a preliminary check in will happen in late July.

Budget Summary Total Project Budget \$67,850,00.00



CONTINGENCY USAGE





Call to Action: Help Shape the Future of Public Safety – Join the RTIC + Aerial Response Pilot Week

SNO911 invites your agency to participate in a groundbreaking 7-day pilot of our Real-Time Intelligence Center (RTIC) and Aerial Response Initiative.

Pilot Dates: August 6 – August 13, 2025

After six months of beta operations, the RTIC has already proven its value in enhancing law enforcement activities using Flock camera data. This pilot expands that impact—integrating real-time intelligence with rapid aerial response.

Why This Matters

This pilot represents a unique opportunity to collaborate across public safety disciplines and help define the future of incident response in Snohomish County. Goals of the pilot include:

- Improving **situational awareness** during active police, fire, and EMS responses through real-time intelligence and aerial video.
- Enhancing **responder safety** by providing an early, overhead perspective before personnel arrive on scene.
- Reducing **response times** through proactive drone deployment and immediate access to mission-critical data.
- Testing how drones and data can serve as a **force multiplier**, especially in complex or high-risk events.
- Evaluating the impact of **integrated technologies** (video, audio, body cams, open-source data) on operational decision-making.
- Streamlining **multi-agency coordination** during incidents through a shared real-time intelligence environment.
- Generating lessons learned to guide **regional implementation** of RTIC/DFR capabilities long-term.

What We're Asking

We are seeking **police agencies willing to actively participate** by:

- Assigning 1–2 team members to attend briefings and engage in live RTIC operations.
- Allowing drones to respond to incidents in your jurisdiction for real-time overwatch and scene awareness.
- Contributing feedback for inclusion in a regional after-action report to be presented to Snohomish County public safety leadership.

To participate, contact: Derek Wilson at dwilson@sno911.org

What You'll Experience – Capabilities to Be Tested and Demonstrated

With embedded agency representatives, the RTIC will test and showcase:

1. Real-Time Data Aggregation FlockOS and FUSUS platforms to unify ALPR data, live cameras, prior incident history, and geospatial overlays in a real-time dashboard. 2. OSINT & Situational Intelligence Flock Nova and Spokeo to rapidly identify persons, vehicles, and locations during live incidents through open-source data. 3. Live Audio Monitoring RTIC personnel will have the ability to listen to live call audio as it occurs, triggering faster drone launches and earlier information gathering. 4. Drones as First Responders (DFR) Skydio and Flock DFR drones will be deployed to select incidents with participating jurisdictions, providing overhead views and livestreamed footage to responders and command staff.	5. Force Multiplier for Field Response Drones launched remotely from RTIC eliminate delays of on-scene deployment, enabling faster intelligence without waiting for personnel on-site. 6. Resolving Conflicting Information Aerial footage may help verify location details, accessibility issues, and provide ground truth for: structure fires, traffic collisions, suspicious circumstances, large disturbance scenes 7. Overwatch & Remote Drone Control The RTIC can proactively dispatch drones and also allow participating agencies to remotely take control of drones already at an incident. 8. Axon Body Camera Integration Agencies equipped with Axon body cams may integrate them into the FUSUS dashboard, providing visual responder overlays for enhanced operational coordination.
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Leadership Opportunities

Join us for special command-level briefings and technology immersion during:

- **Tuesday, August 12:** Law Enforcement Leadership Day (12:00–16:00)

This is your opportunity to see the future of emergency response up close. We are open for visitors during the entire operation but we are trying to coordinate a group discussion.

Ready to Join Us?

- ✓ Confirm your agency's participation
- ✓ Assign 1–2 personnel
- ✓ Engage in testing next-generation public safety technology

 **Contact:** Derek Wilson – dwilson@sno911.org

DRAFT Operational Timeline – Will be refined during upcoming planning meetings

Date/Time	Participants	Drone Locations	Notes
Wednesday 08/06: 11:00-23:00	SNO911 RTIC, Skydio, Flock, Police and Fire agencies @ 15:00	- Flock dock INSTALLED @ North End TBD - Skydio dock INSTALLED @ South End TBD	- Skydio onsite & setup. - Flock onsite & setup - SNO911 staff onsite to assist with setup and configuration - Connections & configurations to body worn cameras - Confirm access to all technologies 15:00 All participant Kickoff
Thursday 08/07: 11:00-23:00	SNO911 RTIC, Skydio, Flock, Police and Fire agencies	- Flock dock @ North End TBD - Skydio dock @ South End TBD	11:00 All participants meet onsite to review operational plans/goals Skydio onsite to assist with RTIC operations Flock remote with agencies and field deployable drones
Friday 08/08: 11:00-23:00	SNO911 RTIC, Skydio, Flock, Police and Fire agencies	- Flock dock @ North End TBD - Skydio dock @ South End TBD	11:00 All participants meet onsite to debrief previous day, review operational plans/goals Flock onsite to assist with RTIC operations Skydio remote with agencies and drones
Saturday 08/09: 11:00-23:00	SNO911 RTIC, Skydio, Flock, Police and Fire agencies	- Flock dock @ North End TBD - Skydio dock @ South End TBD	11:00 All participants meet onsite to debrief previous day, review operational plans/goals Skydio onsite to assist with RTIC operations Flock remote with agencies and drones
Sunday 08/10: 11:00-23:00	SNO911 RTIC, Skydio, Flock, Police and Fire agencies	- Flock dock @ North End TBD - Skydio dock @ South End TBD	TBD; RTIC will be up and operational.
Monday 08/11: 11:00-23:00	SNO911 RTIC, Skydio, Flock, Police and Fire agencies, and agency leadership	- Flock dock @ North End TBD - Skydio dock @ South End TBD	11:00 All participants meet onsite to debrief previous day, review operational plans/goals Flock onsite to assist with RTIC operations Skydio remote with agencies and drones
Tuesday 08/12: 11:00-23:00	SNO911 RTIC, Skydio, Flock, Police and Fire agencies, and agency leadership	- Flock dock @ North End TBD - Skydio dock @ South End TBD	- ALL Agencies invited for hand-on exposure to RTIC operations 12:00-16:00 Special invitation for Police Agency Leadership – “Chief’s Day” Flock and Skydio onsite to assist
Wednesday 8/13: Teardown	SNO911 RTIC, Skydio, Flock	- Flock dock REMOVED @ North End TBD - Skydio dock REMOVED @ South End TBD	- Wind down full RTIC features, drones, etc. - Debrief and document with participating agencies.

Snohomish County 911
Police Technical Advisory Committee
Meeting Summary for May 13, 2025 / 10:30-11:30 p.m.
In Person Location: Everett PD, multipurpose room

Meeting Attendance:

POLICE TAC REPRESENTATIVES					
Lt. Mike Gilbert - Arlington	X	Asst. Chief, Jim Lawless – Marysville		Lt. Raulie Robertson - SCSO	
Clerk Antonia Buell– Brier	X	Chief, Stan White – Mill Creek		Chief Nathan Alanis – Snohomish	
Cmdr. Shane Hawley – Edmonds	X	Dep. Chief, Ryan Irving – Monroe		Lt. Jason Toner – Stanwood	X
Capt. Bob Goetz- Everett		Cmdr. Mike Haynes – Mountlake Terrace		Megan Newman - Stillaguamish	X
Sgt. Jim Barnes – Lake Stevens		Asst. Chief, Colt Davis – Mukilteo		Travis Katzer - EPD	
Cmdr. Pat Fagan - Lynnwood		Rob Martin – SCSO	X	Geoff Albright – EPD	X
ALTERNATE REPRESENTATIVES					
Lt. Peter Barrett - Arlington		Cmdr. Adam Vermeulen – Marysville		Capt. Andy Kahler - SCSO	
Corporal Brittany Harris – Edmonds		Mike Young - Marysville		Capt. Steve McDonald – SCSO	
Dep. Chief Jeff Hendrickson – Everett	X	Dep. Dir. Eric Chartrand – Mill Creek		Sgt. Karl Gilije - Stanwood	
Dep. Chief, Jeff Young – Lake Stevens		Chief, Jeff Jolley - Monroe		Capt. James Massingale - Stillaguamish	
Cmdr. Dean Thomas – Lake Stevens	X	Chief Pet Caw – Mountlake Terrace		Antonio Fatro – Stillaguamish	
Cmdr. Brian Jorgensen - Lynnwood		Joe Bredstrand – Mukilteo	X	Curtis Zatylny – LPD	
SNO911					
Executive Director Kurt Mills	X	Ops. Manager Derek Wilson		Director of Ops Andie Burton	X
Deputy Director Terry Peterson		Aps Team Mgr. – Brent Meyer	X	Admin Assist. Rebekah Keumpel	
Radio Mgr. Howard Tucker	X	IT Director – Chris Carlton-Bishop	X	Executive Asst. Tiff Brown	X
SUPPORT STAFF & GUESTS					
Kevin Hanrahan – SNO911 Supervisor	X	Peter DeJarnette – SNO911 Supervisor	X		

Note: *Follow-up action items are noted in italics.* Decisions are underlined. **Motions are underlined and bold.**

Chief Mike Martin called the meeting to order at 1030 hours, acting as chair in Jim and Ryan’s absence.

1. **Roll Call** – taken via sign in sheet.
2. **Approval of Minutes:** **Jeff Hendrickson moved to approve the April 2025 minutes as presented.**
Seconded by Joe Bredstrand and approved unanimously.
3. **Announcements:** Kurt introduced Chris Carlton-Bishop the new IT Director. He invited everyone to the new facility ribbon cutting and flag raising ceremony on May 15th after the Board meeting. SNO911 Operations will be moving over to the new space on May 21st.
4. **Action Items:** Andie reminded everyone about the new Radio Discipline powerpoint
5. **Reports:**
 - A. **SNO911 Updates** – Kurt mentioned that the agency is slowly moving into the new facility.
 - B. **Mobile Users Group** – No meeting.
 - C. **PTCC Report** – Brent reported that staff has received a patch from Tyler last month that will correct some issues with radios as well as a CAD update. Testing on this will begin after the move. He asked for volunteers for records staff to join the PTCC as there is one vacancy. Someone who has IT knowledge and can answer record specific questions and act as our “go to” contact.

There was a PSAP notify on Friday for another planned outage this Thursday 0430 – 0630 for the dispatchers to move locations. VPack is scheduled to move Saturday, May 31st. Staff can work with Agencies for local installs by emailing help@sno911.org

D. Radio Replacement Project – Howard reported that the overall cutover went well. There are some outstanding issues that staff are still working on. Based on feedback, there is a big difference in the sound of the radio. Howard reminded everyone that the cutover was necessary to increase capacity and update an ancient system with new technology. Radio discipline is a key component that will get easier to understand over time. There was one coverage complaint out of Mukilteo. Removing the Analog system from the radios is the largest issue. He spoke about interoperability with King County (PSERS). There has been more feedback on the Fire side however, King County didn't program the correct info into their radios to automatically affiliate with our radio system. When PSERS goes to a SNO-IO talk group, it is taking a long time to affiliate and, in some cases, doesn't affiliate at all. King County is responsible for this fix. Our radios are working fine on PSERN, it's the PSERN radios that are having issues coming up to our territory. While we transition to encryption, they have not put that element into their codeplugs. King County is looking to go encrypted before FIFA. SNO911 staff needs direction on whether to go encrypted or not. Policy discussion will need to be scheduled regarding radio encryption, and eventually, encryption can be set on individual radios. A RAVE notice will go out on Friday to say that the update is available. Monday at 0730, staff will reset the PowerBi.

E. Policy Review Committee – none.

- 6. Technical Update:** A draft has been prepared by the consultants on the PSTC committee, staff plans to review that after the move it is 90 pages in total. The document has been sent out for review to everyone who volunteered as an SME (Subject Matter Expert) during the workshops. Early June there is a meeting with Tyler and the consultants to see if there is any way that Tyler can be used moving forward and stay with our current vender. Potential paths forward, if that is the option we continue with.

7. New Business:

- A. Incident Feed** – Kurt reported that after the cutover all Law talk groups went dark for the media. The Chief's group has had some discussions with local media (both print and broadcast), Staff will put a time delayed feed of incident data on our website that can be consumed by the public. Fire will remain real time with the exception of combined calls. There will be a few type codes which will remain left off the delayed broadcast, some of which are: ABUSE, SEX, DRUG, VIOL, VIOLP which won't be allowed at all. Staff plans to communicate with agency PIO's once this change goes into effect. Kurt added that volumous records requests are starting to come in through the records request portal which may be a sign of the cost of encrypted talk groups. As this rolls out more communication will follow.

8. Old Business

- A. Talk Group Optimization** – at the March meeting it was asked to keep this on the agenda and give an update in May)

Andie reminded everyone to review and distribute the Radio Discipline power point presentation which was included in the packet. If there are any changes needing to be made to the Police Policy Review committee list below, please email Karen McKay at kmckay@sno911.org.

Participants for Police Policy Review

Craig Davis- Everett
Tyler Mellema- Lynnwood
Karl Gilje- Stanwood
Keegan Stuver-Marysville
Kirsten White-Sno911
Morgan Berg- Sno911
Hannah Lauber- Sno911
Steve McDonald-Snohomish County
Karen McKay- Sno911

9. Good of the Order: None

10. Adjourned at 1102

SNOHOMISH COUNTY 911

Fire Technical Advisory / Operations Committee

June 18, 2025

Committee Members in Attendance	☒ Eric Andrews	Sky Valley Fire	☐ Joel Johnson	Fire District 24
	☒ John Chalfant	South County Fire	☐ Willie Harper	Fire District 25
	☒ Jason Hodkinson	Fire District 4	☐ Mike Worthy	Fire District 27
	☐ Seth Johnson	Fire District 5	☒ Mike Calvert	Everett Fire
	☐ Ryan Shaughnessy	Fire District 15	☒ Jeff Cole	Marysville Fire
	☐ Justin Johnson	Fire District 16	☐ Blake Engnes	Mukilteo Fire
	☒ Chad Crandall	Fire District 17	☒ Dave Kraski	North County RFA
	☒ Keith Strotz	Fire District 19	☐ Brett Blankenship	Paine Field Airport FD
	☐ Chad Schmidt	Fire District 21	☐ Ryan Lundquist	SRFR
	☐ Travis Hots	Fire District 22	☐ Roy Waugh	SRFR
Alternates in Attendance	☐ Whitney Mansfield	Fire District 4	☐ Ned Vander Pol	Marysville Fire
	☐ Scott Anderson	Fire District 16	☐ Chris Clark	Mukilteo Fire
	☐ Jim Haverfield	First District 17	☐ John Cermak	North County RFA
	☐ Gino Bellizzi	Fire District 19	☐ Tony Mace	Paine Field Airport FD
	☒ Jeremy Stocker	Fire District 22	☐ Ernie Walters	Sky Valley Fire
	☐ Ryan White	Fire District 15	☒ Colby Titland	SRFR
	☐ Dave DeMarco	Everett Fire	☒ Jarrod Spence	SRFR
	☒ Zach Hanson	North County	☒ Drew Bono	SCFD 22
	☐ Corey Wiley	Paine Field Airport FD	☒ Theresa Ramey	North County RFA
Guests and Staff in Attendance	Derek Wilson	Kurt Mills	Laura Stiers	
	Brent Meyer	Terry Peterson	Scott Dorsey	
	Chris Carlton-Bishop	Brittany Martens	Tiff Brown	
	Howard Tucker	Bill Dane	Rebekah Kuempel	

Note: *Follow-up action items are noted in italics.* Decisions are underlined.

Chairman Eric Andrews called the meeting to order at _____ 1330 _____

1. ANNOUNCEMENTS. None

2. APPROVAL OF MINUTES. A motion was made by Colby Titland to approve the Fire TAC/Ops meeting minutes as written. Seconded by Drew Bono. Unanimously approved.

3. COMMITTEE UPDATES.

- A. PTCC / NWS.** **Brent Meyer** – software patch in mobile in the next month, will address the personnel assignment issue. Tentatively scheduled for 7/15. Will send out a notify prior to action. Start of upgrade process in December, getting that on the books with Tyler.
- B. Technical Update.** **Brent Meyer** – last piece of move to new building is location. Have been waiting on hardware – will get a date soon to get that moved over.
- C. Radio Replacement Committee.** **Howard Tucker** – lost third layer of redundancy with some networking issues, don't pay Motorola until it's working for the thirty-day period. Stations themselves aren't getting notified correctly. Working on paging system. About 40% of the way done with DBA's. UHF/VHF interoperability project. Was some issue with SAR last week –

configuration issue by Motorola. SAR was unable to communicate on their system for a few days. Question about paging system being slower – Howard advised yes and no. System “listens” better to shared air and will delay paging until no interference.

Terry Peterson – VHF users in the rest of the county and neighboring agencies have a workshop planned in September.

- D. Radio Procedures Committee. Derek Wilson** – electric vehicles and fires. A request was made for call takers to ask if the vehicle involved is electric. The group also considered if a new call type was needed and how would that interact with ProQA. Final recommendation – some changes to the call processing guide for FC, FCC, FR, FRC, MVCF and MVC with a new question about the car involved. Additionally, an update to “CYMBALS” acronym in use – to include a qualification of “Is it electric?” to the Make & Model portion of that questioning. Request to approve these changes in the call processing guide and implement training for dispatchers. Additional recommendations to the FS call type within the call processing guide will be presented at the next TAC. Formal approval not technically required by Fire TAC, but looking for any objections. Request motion to follow through on call processing guide changes. 1st and 2nd – no further discussion, no opposition. No abstention. Derek will push out changes – short report will also include this info.

- E. Fire User Group.** Did not meet in May or June.

- F. Fire Standards/Data. Brittany Martens** – discussed county wide dashboard, will get started building that with committee. Getting closer to daily access.

- G. Fire Resource/FOC Big 4 Ice Caves** – recent issue with units that weren’t in service being dispatched.

Derek – initial look says that the system worked properly and it may have been dispatcher error. Wasn’t able to be replicated, will continue to dig in and look again.

Question about rescue swimmers using the same system county wide. Discussion about specifics needed for the dispatcher to make the request.

Derek – we don’t do other full-size drills like this in live CAD. Training or CAD Lite might be needed to do drills next time.

- H. SNO911 DRC/DSC. Terry Peterson** – spent most of the meeting on the nurse navigator system. There was a workshop in April:

- BLS calls that got handed back they get downgraded. When calls get handed back, try to include info in the narrative as to why.
- Created a responder focused ed piece – 2–3-minute video should be coming out very soon.
- Created public/patient facing 1 page. More public outreach about the program is needed.

- I. Public Safety Tech Committee. Brent Meyer** – needs assessment came back, also got risk assessment back. Last week, working with MPSG – Tyler execs were on site, presented some future options and plans. Working towards becoming cloud based.

- 4. SNO911 UPDATE.** Kurt took a moment to introduce CCB to the panel. Six months of challenges still to come after moving in to the new building, still working through some bugs. After LE radio went encrypted, we worked with media to provide an alternative to live radio traffic. Possibility of a live (delayed) feed on our website at some point next month.

5. **Snohomish County EMS - Scott Dorsey** - Focused Pediatric care treatment workshop at the new facility recently. Question about the possibility of bringing some EMS trends to this group: changes to run cards, agencies making changes but other agencies aren't aware, etc.
Colby Titland volunteered to help with project.
Discussion regarding changes to response plans as they may impact other surrounding agencies and what that should look like.
6. **OLD BUSINESS.**
- A. **Police/Fire Interoperative Communications – Sno Ops Channels – Chief Andrews –**
discussion about LE and fire being able to be on the same frequency. Patching is not the best option – best option is to switch to the same channel. Need to clarify – should we be requesting a SnoOps channel or a patch.
IO channels should be utilized for out of county resources, SnoOps for dual responses.
Derek – discussion about logistics regarding dispatch monitoring multiple channels for the same incident vs. unmonitored.
Chief Andrews recommends that when there's a fire centric incident, a SnoOps channel be assigned and monitored by dispatch.
Derek will take request back and look through policy and practice.
Howard – requested Derek also follow up with any changes needed.
7. **NEW BUSINESS.**
- A. **Unit Designator (FOAM or F-##) Discussion – Chief Cole** wanted to discuss moving away from "Foam" and replace with ARU or something different.
Derek confirms ARU is already in use from COVID.
Chief Andrews will follow up with Chief Cole about other possibility – but also recommends ARF.
Will need to notify Boeing Fire & Paine Field they will need to use ARF instead of FOAM when responding to our calls.
- B. **Talkgroup Recording – Howard –** discussion around current channels and what's being recorded so we don't create copious amounts of records. Especially as it relates to Public Records Requests. Proposal to pare down what we're recording. Want to get Fire TAC's approval and input on anything else to be recorded. In agreement that training channels not be recorded unless requested by agencies, hopefully in advance.
Derek – propose the FTRAIN always be recorded and it be the practice to just hold training there.
Howard advised that IO channels won't be recorded same as SnoOps.
Motion to move forward – Chief Andrews
2nd – Colby Titland
No opposition.
Howard will follow up with any issue with Records.
- C. **CAD Lite Response Plans – Derek –** Reminder that we agreed to TAC response plans in CAD Lite. Recommendations won't be your full alarm that you expect. If some mutual aid doesn't show for you, work with dispatch to make sure you get the units needed.
Trench/Confined Space – no first alarm established.
Chief Andrews requests copies of CAD Lite response plans get sent out to Fire TAC. Derek will get a list out.
- D. **CAD Lite Paging –** Derek advised able to get Active 911 up and running in CAD lite. Now has the ability to send out pages upon dispatch. The fear is that if paging is left enabled in CAD lite, it could send active pages if someone were to log in to it for testing. Derek will follow up with emails to agencies.

- E. ACU-1000 Radio Patching Discussion** – Derek advised that Com1 will go to SO and Com2 will go to North County. Expectation is that if anyone is using ACU1000's to bring radios online, that be communicated properly in advance.

Howard – these can be security risks; this is why a discussion is necessary and asking for approval.

Is there really a need for those, with all the patching capabilities at the 911 center?

Derek doesn't think we own the units.

- F. Lucas Device Capability** – Derek and Laura think agencies will need to manage this, not dispatchers. If the request is made, CAD will pull the closest one. If you want a specific unit, request that. Want Lucas Device changed to a capability.

Derek requests a motion to make that a capability.

Chief Andrews motions.

2nd – Michael McConnell

No opposition. Passes unanimously.

8. GOOD OF THE ORDER.

- A.** Meeting Management transitioning to Rebekah Kuempel

- B. Derek** – all set with AT&T and FirstNet for pagers. Requests any issues be brought to attention quickly.

- 9. ADJOURN.** The Fire TAC / Operations Committee adjourned at 1520.

The next Fire Technical Advisory/Operations Committee meeting is scheduled for _____, at 1:30 p.m. via Zoom, or in-person at the Snohomish Training Annex.

Snohomish County 911 - Finance Committee
Meeting Summary for May 8, 2025 / 1:30 – 3:00 pm
Location: Remote Meeting via Zoom

Meeting Attendance:

Finance Committee					
Dave DeMarco	X	Ryan Lundquist	X	Jim Lawless	X
Ken Klein	X				
Staff and Guests					
Kurt Mills	X	Wade Anderson	X	Terry Peterson	X
Chris Carlton-Bishop	X	Rita Simmons-Owens	X	Tiffani Brown	X

Decisions are underlined; follow up matters are in *italic*.

1. **Call to Order, Introductions, and Announcements.** The meeting was called to order at 1:30 p.m. by Committee Chair, Chief DeMarco. Kurt introduced Chris Carlton-Bishop the new IT Director.
2. **Reports.**
 - A. **Blanket Voucher Report for April** Kurt commented on the SPIDRTEK platform (which was acquired on behalf of the agencies and is entering the last year on contract) line item and reported that it will be brought to the Police Chiefs meeting to make sure this platform is still providing the value for the cost they envisioned and potential alternate options.
Jim Lawless moved to recommend the Blanket Voucher Report for April 2025 for Board approval. Seconded by Ryan Lundquist and passed unanimously.
 - B. **Fund Balance Report for April** Included in the packet as information.
3. **Old Business.** None
4. **New Business.**

APF – Updates & Corrections to 2025 Assessment Formula. Wade gave some background on the findings from the 2022/2023 assessment calculations which were drafted from a 4 quarter period and the ILA states this needs to be an 8 quarter history. Edmonds was included in South County Fire's totals as well. A chart was included in the packet showing the impact for each agency involved. The group discussed and reviewed several options to resolve and amend the mistake. Processes were put in place to assure this will not happen in the future.

Jim Lawless moved to bring this to the board using updated options as discussed. Seconded by Ryan Lundquist and approved unanimously.
5. **Good of the Order.**

Terry Peterson noted that the June board meeting will be moved to the week prior as it currently falls on a holiday.

Kurt Mills reported that the SCEMSA committee will be starting up in July.
6. **Adjourn.** The meeting was adjourned at 2:03 pm.

The next Finance Meeting is scheduled for June 12th, 2025 at 1:30 p.m.

Snohomish County 911
Budget vs. Actual General Operating 70
January through June 2025

	Jan - Jun 25	Budget	\$ Over Budget	% of Budget	
Ordinary Income/Expense					Target % = 50%
Income					
4020 · Member Assessments	8,852,935.56	18,823,498.00	-9,970,562.44	47.03%	
4040 · E911 Excise Tax Revenue	4,274,794.30	7,328,218.00	-3,053,423.70	58.33%	
4045 · Emergency Sales Tax Revenue	4,252,820.00	7,185,390.00	-2,932,570.00	59.19%	
4200 · Miscellaneous Income	813,516.43	2,403,151.00	-1,589,634.57	33.85%	There is a lot of fluctuation and timing considerations with revenue as we are at the half year point, although this will tightened up as we get closer and closer to year end. Total revenue is tracking slightly above target.
4300 · Interest Income	1,123.76				
Total Income	18,195,190.05	35,740,257.00	-17,545,066.95	50.91%	
Gross Profit	18,195,190.05	35,740,257.00	-17,545,066.95	50.91%	
Expense					
5000 · Payroll Expense					
5100 · Salaries & Wages					
5111 · Salaries & Wages - Admin	1,380,862.46	2,661,919.00	-1,281,056.54	51.88%	
5112 · Salaries & Wages - Tech	1,493,674.73	3,392,879.00	-1,899,204.27	44.02%	
5113 · Salaries & Wages - Dispatch	4,518,486.69	10,871,390.00	-6,352,903.31	41.56%	
5117 · Salaries & Wages - Wireless					
5118 · Salaries & Wages - OPS	274,609.15	647,393.00	-372,783.85	42.42%	
5119.7 · Stand By - Wireless	0.00	0.00	0.00	0.0%	
Total 5100 · Salaries & Wages	7,667,633.03	17,573,581.00	-9,905,947.97	43.63%	Total payroll is slightly under budget due to being below the authorized dispatcher headcount. However, vacant shifts are being filled through overtime—paid at a 1.5x rate—causing Dispatch straight time to run ~20% under budget while Dispatch overtime is already over budget mid-year. This highlights how understaffing drives up premium pay costs despite overall payroll appearing favorable.
5200 · Overtime					
5211 · Overtime - Admin	3,116.00				
5212 · Overtime - Tech	2,032.74				
5213 · Overtime - Dispatch	1,195,979.79	1,000,000.00	195,979.79	119.6%	
5217 · Overtime - Wireless	44,169.23	15,000.00	29,169.23	294.46%	
Total 5200 · Overtime	1,245,297.76	1,015,000.00	230,297.76	122.69%	Total Payroll at the mid-point in the year is slightly under budget as a result of reduced headcount.
5300 · PTO	898,165.04	1,415,000.00	-516,834.96	63.48%	
5500 · PTO Accrual Cash Outs	203,085.34	345,000.00	-141,914.66	58.87%	
5600 · Employee Benefits	1,553,170.68	3,710,405.00	-2,157,234.32	41.86%	
5700 · Employer PERS & Retirement Match	1,418,454.57	2,958,319.00	-1,539,864.43	47.95%	
5800 · Employer Payroll Taxes	231,402.39	390,236.00	-158,833.61	59.3%	
5000 · Payroll Expense - Other	63.71				
Total 5000 · Payroll Expense	13,217,272.52	27,407,541.00	-14,190,268.48	48.23%	
6000 · Reimbursed Expense	233,278.82	441,282.00	-208,003.18	52.86%	
6150 · Professional Fees	362,442.30	733,300.00	-370,857.70	49.43%	
6200 · Administrative Support	56,191.84	178,900.00	-122,708.16	31.41%	Improving processes to include taxes on initial purchases
6225 · Recognition	10,805.78	20,000.00	-9,194.22	54.03%	
6250 · Rent	616,192.41	1,123,346.00	-507,153.59	54.85%	
6252 · Utilities	126,846.54	250,000.00	-123,153.46	50.74%	
6300 · Repairs & Maintenance	1,231,270.79	4,623,938.00	-3,392,667.21	26.63%	We have some big ticket items coming in the last half the year.
6350 · Insurance	510,835.00	480,000.00	30,835.00	106.42%	Overbudget, but static; won't change for the rest of the year
6400 · Communication	90,114.47	135,000.00	-44,885.53	66.75%	New Building connections, will be over for the year.
6500 · Training and Travel	77,691.73	206,950.00	-129,258.27	37.54%	Limited training/travel due to RRP & FF projects, some waived registrations for Navigator.
6600 · Minor Capital Equipment	29,722.16	100,000.00	-70,277.84	29.72%	Fewer needs this year (so far) since we moved into new facility.
6700 · Supplies	14,376.60	40,000.00	-25,623.40	35.94%	Underbudget, but I expect this to trend upward for the rest of the year.
Total Expense	16,577,040.96	35,740,257.00	-19,163,216.04	46.38%	
Net Ordinary Income	1,618,149.09	0.00	1,618,149.09	100.0%	
Net Income	1,618,149.09	0.00	1,618,149.09	100.0%	

Snohomish County 911
Personnel Committee
Meeting Summary for May 14th, 2025 9:00 a.m.

Meeting Attendance:

Committee Members					
Jeff Beazizo (Chair)	X	Don Waller		Jonathan Ventura	X
Staff Support Team					
Kurt Mills	X	Terry Peterson		Rosie Akopyan	X
Tiffani Brown (note taker)	X	Chris Carlton-Bishop	X	Rebekah Kuempel	

Decisions are underlined; follow up matters are in *italic*.

The meeting was called to order by Committee Chair Chief Beazizo at 9:02 am.

Kurt introduced Chris Carlton-Bishop the new IT Director.

1. **Review Staffing Report.** Rosie walked the committee through the report. There are 4 people in the June academy and 30 people scheduled for interviews in August academy with 11 vacancies currently.
2. **APF – PAM Revisions.** Rosie talked about the PAM revisions presented with redlines and included in the packet. She spoke in detail about the PFML requirement changes.

Chief Beazizo recommended to approve all revisions as presented, with any edits suggested at the meeting and include on the Consent Agenda at the next Board meeting.

3. **Round Table.**

Chief Beazizo working Derek Wilson on RAVE/SMART for public/private schools during missing children events. The recommendation is to send pages to all department supervisors for any available help. This resource will be handy for large cases where more investigators are needed.

Dispatch cutover is scheduled for the 21st barring any unforeseen circumstances.

4. The committee adjourned at 9:12 am. The next Personnel Committee Meeting is scheduled for Wednesday, June 11th, 2025 at 9:00 am.

Snohomish County 911
Public Safety Technology Committee
Meeting Summary for May 28th, 2025

Meeting Attendance:

Committee Members					
Dave DeMarco	X	Jonathan Ventura	X	John DeRousse	X
Cole Langdon		Bob Eastman		Ryan Lundquist	
NPSG Team					
Buck Mims		Bob Rausch	X	Cliff Micham	X
Dennis Vrooman		Craig Bickley			
Staff Support Team					
Kurt Mills	X	Terry Peterson	X	Chris Carlton-Bishop	X
Andie Burton		Brent Meyer	X	Tiffani Brown (note taker)	X

Decisions are underlined; follow up matters are in *italic*.

The meeting was called to order at 2:36 pm.

1. Kurt began by asking the Chiefs for their availability on June 10th for the meeting with Tyler. Chief DeRousse and Chief DeMarco committed to a full day and Kurt will reach out to the remaining board members about their participation.
2. Cliff shared his agenda for the day and spoke about what he anticipates the day will look like. He had a call with Erin Miller at Tyler and Erin would like to get together on Friday before they submit the presentation. This would allow PSTC time to review the presentation to make sure key points are being addressed for the best use of everyone's time. He anticipates a discussion model with lots of question and answers. Cliff reminded Tyler that this meeting isn't a sales pitch, it will be geared towards operational, engineering and scope related topics with objectives and key components supporting SNO911 objectives, how will Tyler support, make it a reality.

Kurt added that current state assessment will be shared at the beginning – will share with NPSG beforehand. So, the board understands what staff is experiencing and why this whole thing is going down. Seeing things from the same perspective.

Invite Travis Katz & Derek Wilson on June 10th who can peak to the experience from a field user perspective.

Meeting adjourned at 3:05 pm. Next meeting scheduled for Wednesday, June 25th at 2:30 pm.