

SNOHOMISH COUNTY 911 BOARD OF DIRECTORS
BOARD MEETING AGENDA
March 20, 2025 at 8:30 a.m.
In Person Meeting

Location: SOUTH COUNTY FIRE – 12425 Meridian Ave South, Everett 98208
Commissioners Boardroom

Physical location: South County Fire, *pursuant to RCW 42.30*

- 1. Call to Order**
 - A. Roll Call**
 - B. Announcements**
 - C. Public Comment Policy:** Public Comments limited to 3 minutes on discussion items related to agency business.
- 2. Public Comments**
- 3. Approval of Agenda**
- 4. Consent Agenda**
 - A.** Minutes from the February 20, 2025 Regular Board Meeting..... 3
 - B.** February 2025 Blanket Voucher & Payroll Approval Form:
 - i. Checks 1079-1084, 19836-19995, for a total of \$6,141,093.94
 - ii. Payroll Direct Deposit, in the amount of \$1,540,316.05
- 5. Executive Session (if needed)**
- 6. Old Business**
 - A.** New Radio System Transition..... 8
 - B.** ILA Change for to support new SCEMSA 37
 - C.** Finance Committee Vacancy
- 7. New Business**
- 8. Reports**
 - A.** Agency Report..... 90
 - B.** Radio Replacement Project (RRP)
 - C.** Police TAC..... 99
 - D.** Fire TAC 101
- 9. Committee Reports**
 - A.** Finance Committee..... 104

- B. Personnel Committee (no meeting)
- C. Future Facility Committee (no meeting)
- D. EMS Joint Task Force
- E. Public Safety Technology Committee 106
- F. County EESCS Committee (no meeting)
- G. County ECSF Program Advisory Board (no meeting)
- 10. **Good of the Order**
- 11. **Adjourn** - The next meeting is scheduled for April 17, 2025

SNOHOMISH COUNTY 911 BOARD of DIRECTORS MEETING

Zoom Meeting February 20, 2025

Board Members & Management in Attendance	☒ Jon Nehring-President	Marysville	☒ Patrick Decker	Lynnwood
	☒ Dave DeMarco	Everett Fire	☒ Jonathan Ventura	Arlington Police
	☒ Ryan Lundquist	SRFR	☐ Dale Kaemingk	Brier
	☒ Michael Fearnough	South County Fire	☐ Tom Jordal	Mukilteo
	☒ Don Waller	Marysville Fire	☒ Jordan Stephens	Legal Counsel
	☒ Joel Johnson	Fire District 24	☒ Kurt Mills	SNO911
	☒ Susanna Johnson	SCSO Sheriff	☒ Terry Peterson	SNO911
	☒ Ken Klein	Snohomish County	☒ Andie Burton	SNO911
	☒ John DeRousse	Everett Police	☐ Rosie Akopyan	SNO911
	☒ Judy Tuohy	Everett	☒ Wade Anderson	SNO911
	☒ Rod Sniffen	Edmonds Police	☒ Howard Tucker	SNO911
	☒ Jeff Beazizo	Lake Stevens Police	☐ Steve Lawlor	SNO911
Alternate Board Members in Attendance	☒ Bob Eastman	South County Fire	☐ Don Schwab	Everett
	☒ Roy Waugh	SRFR	☒ Jim Lawless	Marysville Police
	☐ Paul Gagnon	Everett Fire	☒ Chris Eck	Edmonds
	☒ Ned Vander Pol	Marysville Fire	☐ Brett Gailey	Lake Stevens
	☒ Glen Albright	Mukilteo Fire	☒ Cole Langdon	Lynnwood Police
	☐ Jason Biermann	Snohomish County	☐ Jeffrey Jolley	Monroe Police
	☐ Doug Jeske	Undersheriff	☐ Pete Caw	Mountlake Terrace PD
	☐ Patrick Decker	Lynnwood	☐ Richard Emery	Mukilteo
Guests and Staff in Attendance	Riley McGinnis - Public	Rita Simmons-Owens – SNO911	Rebekah Kuempel – SNO911	
	Ayena Clark – SNO911	Tiff Brown – SNO911		

AGENDA ITEMS	REPORTS & COMMENTS	ACTION OR FOLLOW-UP
1. Call to Order, Roll Call and Announcements	A. Call to Order. Board President John Nehring called the meeting to order at 8:30am, roll call was taken and a quorum was confirmed. B. Announcements. Executive Director Kurt Mills introduced the new councilmembers, Chris Eck from Edmonds and Patrick Decker from Lynnwood and invited them to the Agency for a tour. He also announced a vacancy in the Finance Committee and welcomed nominations next month. The March board meeting will be held in person only (no zoom link provided) at South County Fire in their boardroom. Afterwards a robust presentation will be given on the current status of the radio replacement project.	
2. Public Comment	None.	
3. Approval of Agenda	No changes to the agenda were proposed. <i>Chief Jeff Beazizo moved to approve the agenda as presented. The motion was seconded by Assistant Chief of Police Rod Sniffen and approved unanimously.</i>	Motion passed

4. Consent Agenda	Chief Beazizo moved to approve the Consent Agenda, including: A. Minutes from the January 16, 2025 Regular Board Meeting. B. January 2025 Blanket Voucher & Payroll Approval Form: i. Checks 1077-1078, and 19781-19835, for a total of \$6,996,488.02 ii. Payroll Direct Deposit, in the amount of \$1,462,922.70. The motion was seconded by Chief Sniffen and approved unanimously.	Motion passed
5. Executive Session	None.	
6. Old Business	A. APF – SNO911 Interlocal Ratification. SNO911’s Deputy Director Terry Peterson announced the interlocal change requested by the Board in April of 2024, which required confirmation from all legislative bodies. Now that 100% confirmation has been completed Staff is bringing this back to the board for ratification of the changes. These changes included elimination of the non-voting board seat and a minor change to how the Police caucuses are split between the agencies (moving away from being solely based on population and now including assessments). Chief Beazizo moved to ratify the changes to the Snohomish County 911 interlocal agreement as approved by the legislative authority for each member agencies. Seconded by Sheriff Susy Johnson and passed unanimously.	Motion passed
7. New Business	A. APF – 2022/2023 E911 Revenue. SNO911’s Director of Finance Wade Anderson reported uncollected and unbudgeted revenue from E911 dollars totaling \$613,359.42. Once the full amount is received staff is asking to put these funds into General Reserve Fund 90 until later in the year. At that time staff will include any carryover dollars from the Radio Replacement Project (RRP) and Future Facility Project underspend collectively, for a more comprehensive discussion on future agency needs. Chief Beazizo moved to authorize acceptance of the \$613,359.42 combined amount of unbudgeted revenue and transfer to General Reserve Fund 90. Seconded by Councilmember Patrick Decker and approved unanimously. B. APF – Fiscal Policy Updates. Executive Director Mills explained that the changes presented are designed to help the agency do business more efficiently. Wade Anderson explained one change to adjust the authorization to the Executive Director or designee to move unbudgeted funds out of the depository account only after each transaction has been reviewed by the Finance Committee. The other update focuses on short-term, monthly cash flow volatility and would allow temporary transfer of funds between General Reserve Fund 90 and Operating Fund 70 for stability. Any funds transferred will be replaced within three weeks and initiating the transfer will be done via two-person authorization. He added that this was reviewed, discussed and recommended for board approval by the Finance Committee. A redlined version of the policy updates was included in the packet.	Motion passed

	Chief Beazizo moved to approve the updates to the SNO911 Fiscal Policy as presented. Seconded by Snohomish County Executive Director Ken Klein and approved unanimously. C. APF – Fund 90 General Reserve Fund ICS Account. Finance Director Anderson reported the success of investing into an Insured Cash Sweep (ICS) account which the board approved in October of 2022 has yielded \$1.7MM in interest. Staff recommends creating a new fund account for these dollars moving forward Chief Beazizo moved to authorize staff to create an Operating Reserve Fund 90 insured cash sweep (ICS) account and manage transfers between the DDA and ICS Fund 90 accounts to maximize interest opportunities. Seconded by Councilmember Decker and approved unanimously. D. APF – Fleet Expansion. Deputy Director Peterson addressed the radio expansion requests as a result of agencies adding vehicles to their fleets. He noted there are two requests being presented, one is to approve the expansion requests for the agencies listed on the Action Proposal Form (APF) included in the packet to be filled from existing SNO911 inventory. The second request is to allow staff to place an order to refill the cashe of radio inventory. Chief Beazizo moved to authorize staff to move forward with the fleet expansion requests for new radio equipment from existing inventory if available. Seconded by Chief Ryan Lundquist and passed unanimously. Chief Beazizo moved to authorize staff to purchase additional mobile and portable radios at a total cost of \$267,525.00 to meet current and anticipated requests in 2025. Seconded by Chief Sniffen and approved unanimously.	Motion passed Motion passed Motion passed Motion passed
8. Reports	A. Agency Report. Diretor Mills announced that the Bernie claim has been dismissed. Once the process is fully finalized staff will invite the defending attourney to give a full debrief. He also thanked the Sheriff for their swift response to the radio site breakin last week . The 2nd annual awards ceremony is scheduled for this Sunday in Mukilteo at the Rose Hill Community Center. B. New Facility Project Update. Director Mills reported that the project is on schedule with over 120 workers onsite daily. The new generator is being installed this week a second generator has been approved for purchase. Pictures were included in the packet. C. Radio Replacement Project (RRP). SNO911's Radio Systems Team Manager Howard Tucker reported that the project is scheduled for cutover after a 7 year project on April 8th at 8:00am. The week prior is a cutover to the paging system. He shared a slide aimed at communicating this change to all levels of governance, operations, leadership, etc. to demonstrate how staff delivered on the promises made in 2018. He added that after the March board meeting there will be a presentation on the new radio system.	

	D. Police TAC. No further information, the minutes are in the packet. E. Fire TAC. The committee focused on assistance and coverage for upcoming planned outages and the radio cutover project. The minutes are included in the packet.	
9. Committee Reports	A. Finance Committee. Items discussed previously. B. Personnel Committee. Minutes are included in the packet. C. Future Facility Committee. Items discussed previously. D. EMS Joint Task Force. Chief Dave DeMarco reported that 98% consensus has been reached across the Fire and EMS agencies of Snohomish County. There was one minor language change in the ILA which requires resignature. By late March they plan to have the authority to stand up a new agency, tentatively scheduling April 2nd as the newly incorporated agency to meet for the first time and hold caucuses to appoint board members. E. Public Safety Tech Committee (PSTC). Director Mills announced that the consultant hired to help evaluate the future of the public safety software system will be onsite for two weeks to conduct a needs assessment. This is the first phase of this project. An executive summary will be available by April. Chief Bob Eastman has been selected as the Chair of this Committee. F. County EESCS Committee (formerly County E911 Office). Moving forward, staff will include the written report as part of the board packet on a quarterly basis. G. County ECSF Program Advisory Board. No meeting.	
10. Good of the Order	None.	
11. Adjourn	The meeting was adjourned at 9:13 am. The next meeting is scheduled for March 20 th , 2025 at 8:30 a.m in the Boardroom at South County Fire.	

SNOHOMISH COUNTY 911
BLANKET VOUCHER & PAYROLL APPROVAL FORM
Feb-25

VOUCHER CLAIM CHECK # 1079-1084, 19836 - 19995

General Operations	70	\$	1,613,387.02
Capital Fund	80	\$	535,180.73
Radio Capital	85	\$	130,070.39
Radio Replacement	130	\$	1,124,739.47
Fleet Expansion	140	\$	-
DDA Future Facility	150	\$	2,737,716.33
Bond Repayment	155		
TOTAL			\$6,141,093.94

PAYROLL/SALARIES CHECK – Direct Deposit

Operations:

Admin	\$	172,194.80
Tech	\$	214,582.31
Ops	\$	88,115.72
Dispatch	\$	950,151.48
Wireless 100	\$	107,564.97
Radio Replacement Project	\$	7,706.77
TOTAL		\$ 1,540,316.05

We the undersigned members/officers of the Snohomish County 911 Board of Directors do hereby certify that the merchandise/services herein specified have been received and that the vouchers and personnel reimbursements listed is approved for payment, and that we are authorized to certify and authenticate said claim.

President

DATE

Executive Director

DATE

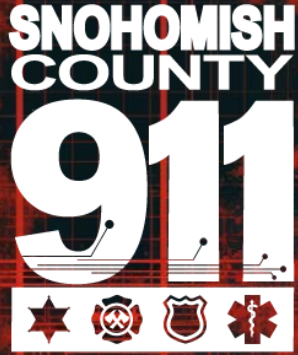


Radio Replacement Project

2025 Cutover Plan



**HELP
STARTS
HERE**



BACKGROUND

Snohomish County 911 is the technology hub for all county public safety agencies

Includes an integrated technology services team of 22, with 9 technicians specialized in Radio Communications

A vital lifeline for our community and 43 Fire/EMS, Law Enforcement, departments:

Serving: 844,000+ residents

20,000+ businesses

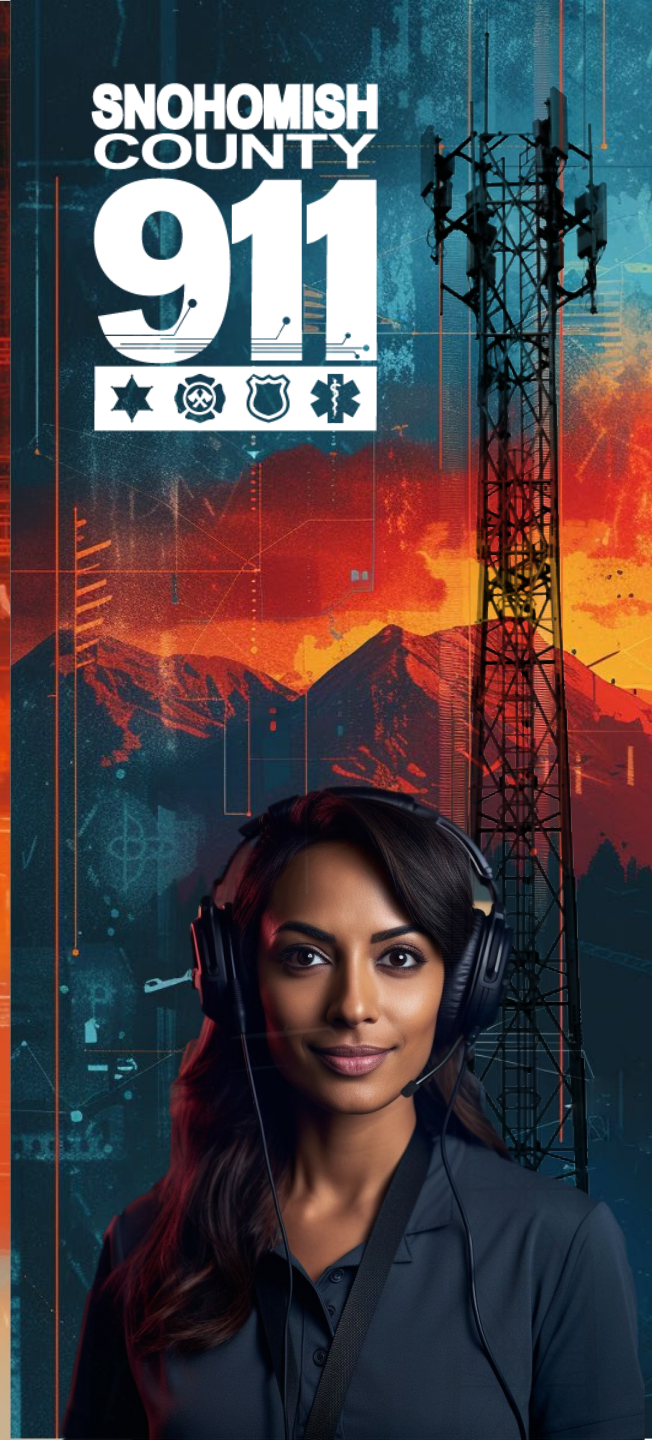
300+ Schools, hospitals and government facilities

Collaborating with Schools, regional and federal fire and police, numerous public/private partnerships

Covering 2,196 square miles of diverse terrain

Dozens of mutual aid partnerships incl. King, Skagit & Island Counties, US Coast Guard, and Washington State Patrol

**HELP
STARTS
HERE**



**SNOHOMISH
COUNTY**

911



What Does It Take To **ANSWER THE CALL?**

Agency handles over 1,500 911 calls/day

A team of 9 highly skilled/trained professionals provide and maintain the radio system:

- 5000+ radios used by Fire, Law Enforcement & EMS teams
 - Responding on land, water, and in the air
- 22 Integrated Emergency radio sites
- Backup Power systems including batteries & generators
- Paging system
- Microwave system
- Multi-Site redundancy
- Snowcat 'Sven' to ensure access to remote facilities

**HELP
STARTS
HERE**

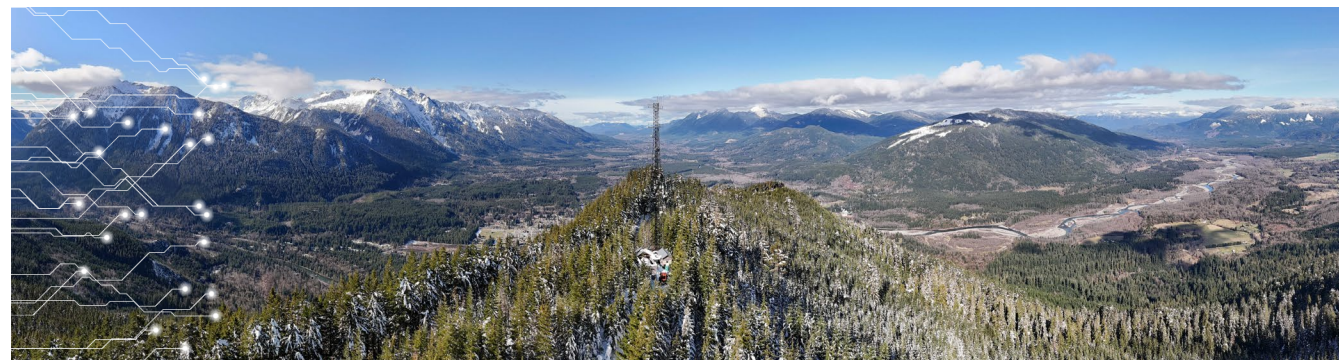
SNOHOMISH
COUNTY

911



THE CHALLENGE

- Legacy systems and equipment are at end of life
 - No manufacturer support
 - Finding spare parts from eBay
 - No software patches
- Cyber risk
- Inadequate local funds available to replace, repair, or add new equipment
- County growth requires system expansion
- Coverage challenges in rural areas



**HELP
STARTS
HERE**



THE SOLUTION SNAPSHOT

The 2018 Emergency Communications Systems and Facilities Sales Tax provides funding for:

- Full system replacement for all equipment at end of life
- \$23M to replace police and fire radios that previously would have been funded by individual agencies
- Funding to replace damaged, lost, or stolen equipment and normal wear and tear repairs
- Robust police/fire input and selection of equipment
- Fleet expansion to support community growth
- Funding for a full system replacement in 15 years
- Support for ongoing system maintenance & technical training
- Improvements to support interoperability with mutual aid partners

**HELP
STARTS
HERE**



THE TEAM

An elite team of nine highly-skilled and dedicated professionals with diverse expertise in critical areas.



Key Skills

- Cybersecurity implementation
- AC/DC power systems
- Radio frequency engineering
- Project management
- Civil site construction
- Secure networking

Actions

- Requirements gathering
- Site readiness
- Infrastructure installation
- Radio programming
- Coverage validation
- Training development & delivery

**HELP
STARTS
HERE**



KEY TECHNOLOGY CHANGES

- **2 new tower sites:** Machias & North Stanwood
- Analog to digital audio
- Fully **encrypted police talk groups**
- Double system capacity
- Wi-Fi updates enabling remote programming & frequent updates
- New microwave system w/path redundancy & increased bandwidth
- DC Power replacement
- Alarming, monitoring and remote troubleshooting of support systems
- Ruggedized radios & batteries
- Paging system controllers & transmitter upgrades w/geo-redundancy
- Main system components/software **upgrade every 2 years**

**HELP
STARTS
HERE**

**SNOHOMISH
COUNTY**

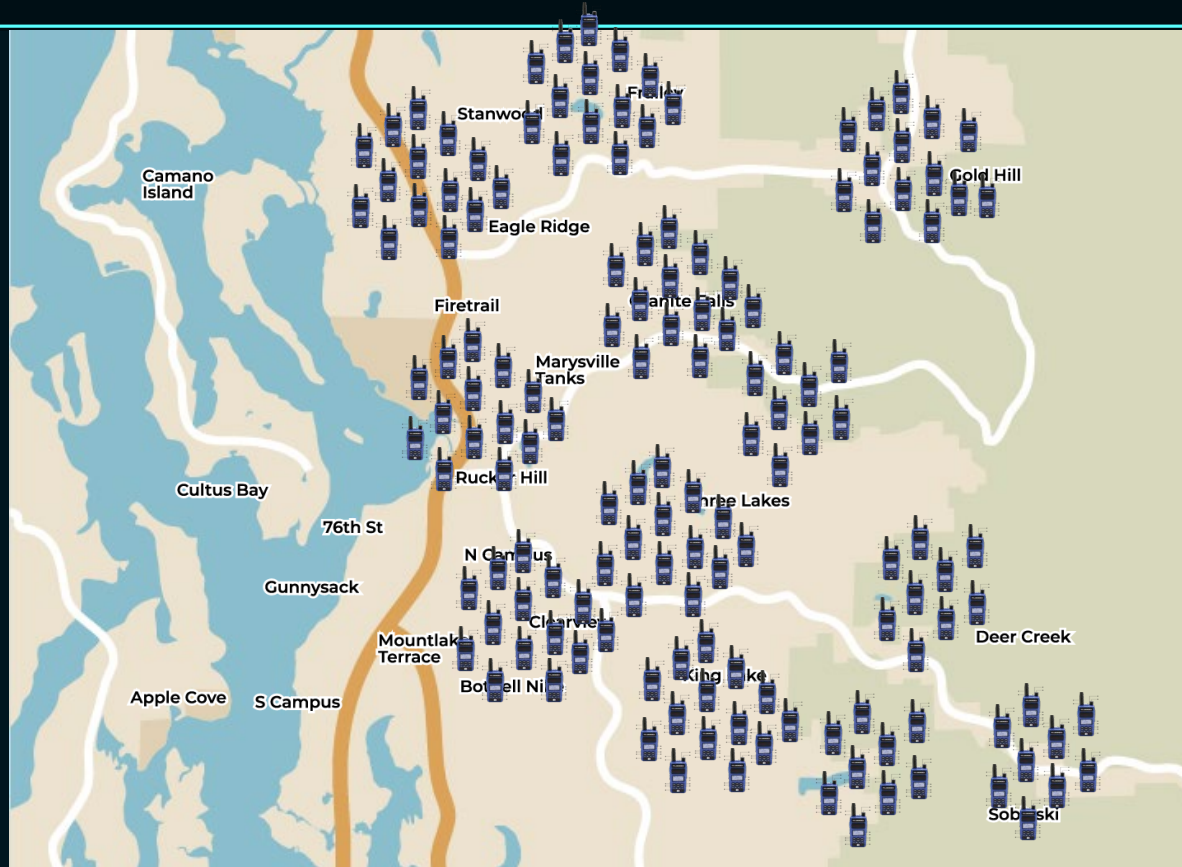
911



THE SYSTEM

**HELP
STARTS
HERE**

INFRASTRUCTURE



RADIOS

- » 5000 Radios used by 43 Fire, Law Enforcement & EMS teams
- » Provided by SNO911
- » Analog to digital conversion
- » Voice Encryption
- » Wi-Fi
- » Ongoing maintenance and training

RADIOS



IMPACT

- » Increase durability, reliability, and capacity
- » Saving agencies funding
- » Reduce static & background noise
- » Protect critical communications
- » Enable remote updating and programming
- » Enhance interagency interoperability
- » Ensure optimal performance



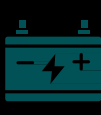
RADIOS



EMERGENCY
RADIO SITES



RESOURCES



POWER



PAGING



RESILIENCY



COVERAGE

RADIO DETAILS



DURABLE FRAME

NOISE CANCELING TECHNOLOGY

HIGH VISIBILITY FIRE

EXTENDED BATTERY LIFE

ENCRYPTED TRANSMISSIONS CAPABILITY

INTEGRATED GPS

RADIO DETAILS

- >> 5000 Radios used by 43 Fire, Law Enforcement & EMS teams
- >> Provided by SNO 911
- >> Analog to digital conversion
- >> Voice Encryption
- >> Wi-Fi
- >> Ongoing maintenance and training

RADIOS



TECH IMPACT

- >> Protect radio in harsh environments
- >> Enhances communications in loud environments
- >> Ability to add feature if needed
- >> Battery life covers extended shift
- >> Prevent criminals from monitoring law enforcement
- >> First responder location can be mapped though GPS



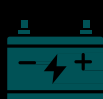
RADIOS



EMERGENCY RADIO SITES



RESOURCES



POWER



PAGING

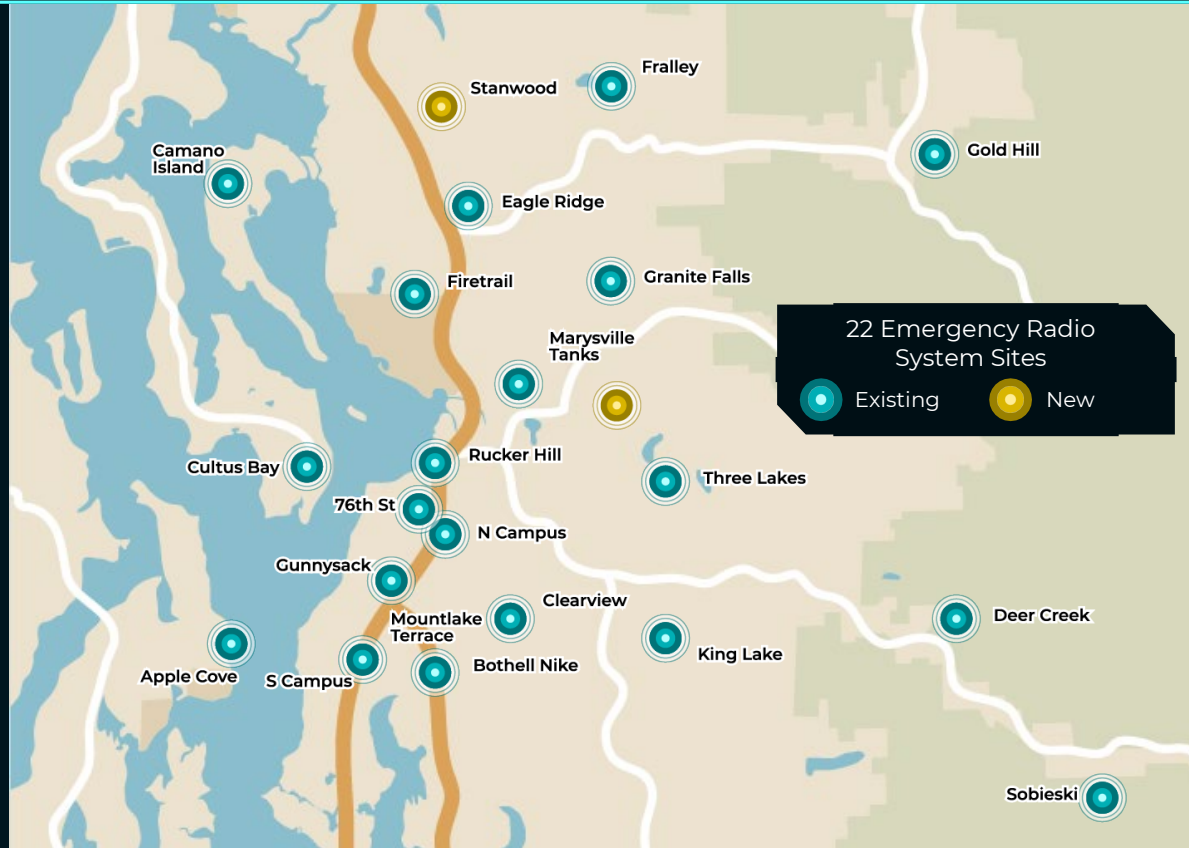


RESILIENCY



COVERAGE

INFRASTRUCTURE



22 SITES

- » Covering 2,196 sq. miles
- » 2 new site location
- » Multi-Site redundancy of system controls
- » Backup Power systems; batteries & generators
- » Tulalip Tribe transitioned their radio operations to new system
- » Integration with dozens of mutual aid partners

RADIO SITES



IMPACT

- » Expanded network and capacity
- » Enhance coverage
- » Increase system availability if there is a component failure
- » Enhanced cooperation of interoperability with Tulalip Tribe
- » Strong partnerships with numerous governmental agencies
- » Reciprocal benefits; reduced cost; for multiple systems



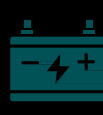
RADIOS



EMERGENCY
RADIO SITES



RESOURCES



POWER



PAGING



RESILIENCY



COVERAGE

RADIO SITE DETAILS



ANTENNA

TOWER LIGHTING

MICROWAVE

LIGHTENING PROTECTION

GENERATOR

SECURE SITE FACILITY
Radio
Transfer Switches
DC Power
Self Healing Network
IP Routers & Switches
Duplexer, Combiner

SECURITY FENCE

FUEL TANK

COOLING/HVAC

2 NEW SITES

- >> Updated lighting
- >> New Generators
- >> Self-Healing network
- >> DC Power replacement
- >> Upgraded grounding cables
- >> New Microwave system w/redundancy
- >> Secure Fencing
- >> Cooling and HVAC systems
- >> All new cabling to new antennas

RADIO SITES



TECH IMPACT

- >> Reduced maintenance costs
- >> Increased capacity for new equipment
- >> Automatic rerouting of network traffic in case of network issues
- >> Increased component redundancy and capacity to ensure system availability during power outages
- >> Cybersecurity enhancements and system hardware kept up to date to ensure parts availability
- >> Increase bandwidth and maintainability
- >> New systems to make sure investment is protected



RADIOS



EMERGENCY
RADIO SITES



RESOURCES



POWER



PAGING



RESILIENCY



COVERAGE

INFRASTRUCTURE



RESOURCES

- » Mobile direction-finding equipment
- » Spectrum analyzers
- » Test equipment
- » Mobile refueling
- » Tracked snowcat with blade
- » Capable vehicle fleet
- » Environmental alarms



RADIOS



EMERGENCY
RADIO SITES



RESOURCES



POWER



PAGING



RESILIENCY



COVERAGE

SNOCAT



IMPACT

- » Faster to identify and locate interference
- » Access to remote sites year round
- » Earlier detection of HVAC, generator and security
- » Sites stay in operation



INFRASTRUCTURE



EMERGENCY POWER

- » DC battery power banks w/ 12-Hour runtime
- » Each site has a generator(s)
- » Constructed to public safety standards
- » Large fuel tanks at generator only sites w/ 3-6 months runtime
- » Two generators on trailers that can be mobilized

POWER



IMPACT

- » Sites are equipped to continue to operate during power outages.
- » Continuous back up power for 7+ days
- » More dependable than commercial cellular
- » Ensures coverage for extended outages
- » Additional support to ensure continuous operations



RADIOS



EMERGENCY
RADIO SITES



RESOURCES



POWER



PAGING



RESILIENCY



COVERAGE



PAGING SYSTEM

- » New state-of-the-art IP based paging equipment from Swiss Phone Corp.
- » Network control from two radio sites
- » New system is GPS timed vs analog timing
- » Partnership with NORCOM
- » Encryption capable
- » Compatibility with existing equipment
- » Improved system health monitoring

PAGING



IMPACT

- » Cost effective system replacement
- » System wide management
- » Secure confidential information to protect responders and community
- » Compatibility provides cost savings
- » 10-year service life
- » Increased system resiliency, enhanced coverage and system performance
- » Greatly improved system status reporting and alarming of issues



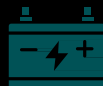
RADIOS



EMERGENCY
RADIO SITES



RESOURCES



POWER



PAGING

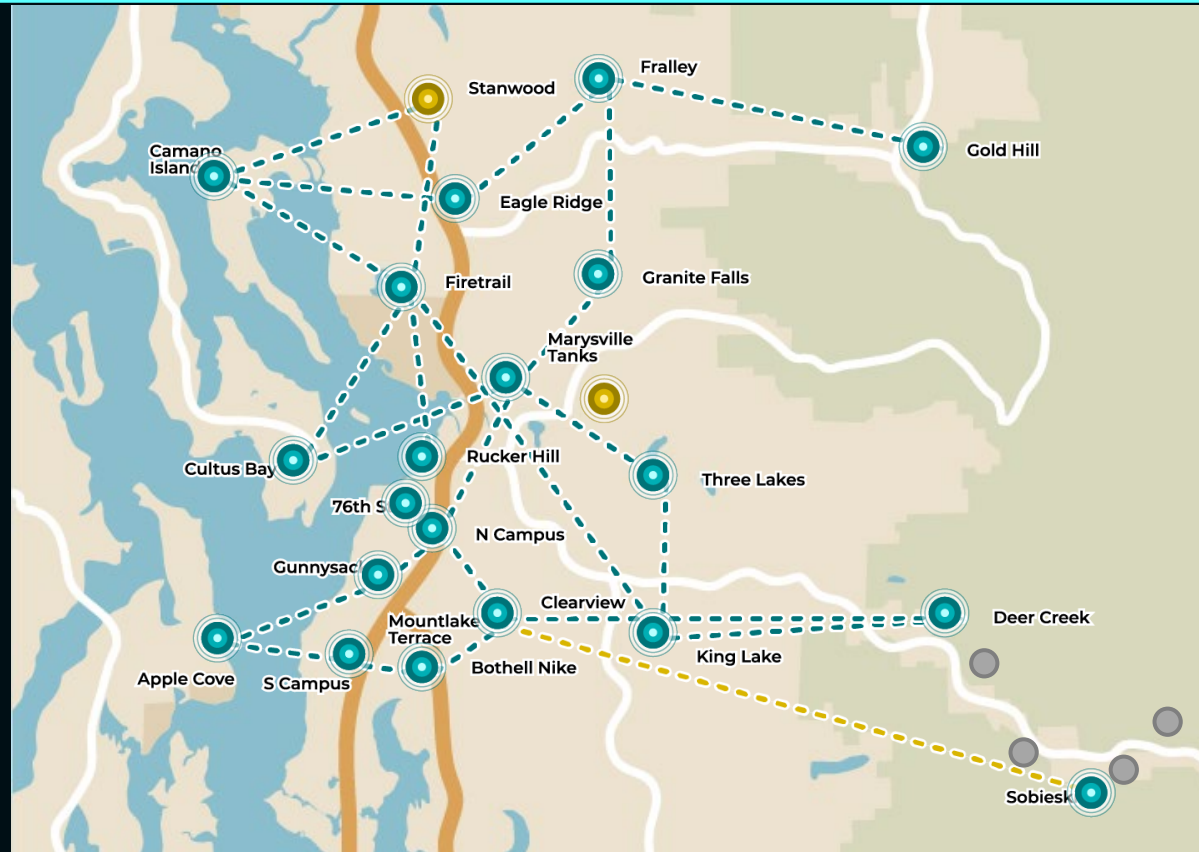


RESILIENCY



COVERAGE

INFRASTRUCTURE



RESILIENCY

- Multiple network paths
- Multiple zone controllers
- Multiple simulcast controllers
- Redundant IP-based audio logging
- Standards based technology
- Interconnections with PSERN

RESILIENCY



IMPACT

- Audio logging from core system with no lost transmissions
- Eliminated single points of failure; increasing uptime and reliability
- Two cores (brains) provides geographical redundancy
- Competitive pricing
- Regional Compatibility provides cost savings
- Extended coverage along Highway 2
- Greatly improved system status reporting and alarming of issues



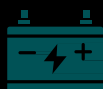
RADIOS



EMERGENCY
RADIO SITES



RESOURCES



POWER



PAGING

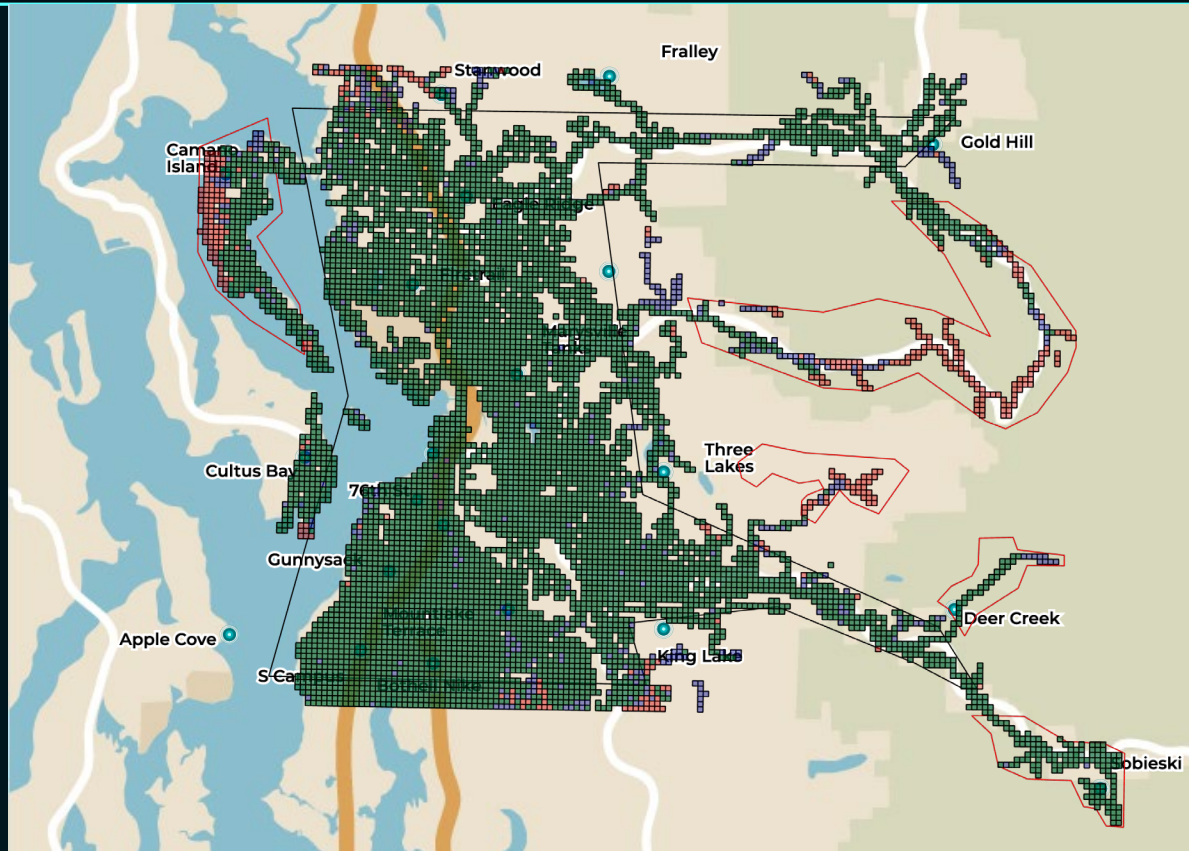


RESILIENCY



COVERAGE

INFRASTRUCTURE



COVERAGE

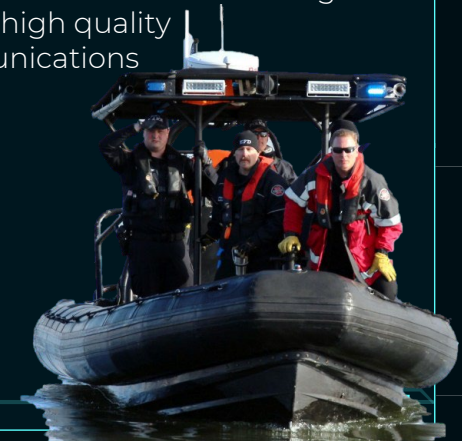
- Contract required coverage
- Test vehicles physically drove 6,393 1/3 sq. mi.
- Approx 4 weeks to complete
- TEST RESULTS
Portable Radios:
 - Required 95.0%
 - Result 96.86%Mobile Radios:
 - Required 91.6%
 - Result 98.26%

COVERAGE



IMPACT

- Confirmed full coverage
- Measured impact of upgrades
- Ensure the coverage that first responders need to do their job is there prior to cutover.
- Scientific method of testing in-bound and out-bound coverage to ensure high quality communications



RADIOS



EMERGENCY
RADIO SITES



RESOURCES



POWER



PAGING



RESILIENCY



COVERAGE



THE RESULTS

The **Radio Replacement Project** is fulfilling the requirements and needs that have been coordinated with police, fire and EMS throughout every step of the project. From requirements gathered in the RFP to the selection of encryption down to the color of the radios.

Special thank you to the Project Performance Committee:

Darryl Neuhoff
Travis Katzer
Clint Korhonen

Eric Andrews
Raulie Robertson
Dave DeMarco



**HELP
STARTS
HERE**

**SNOHOMISH
COUNTY**

911



System Cutover

**HELP
STARTS
HERE**

SNOHOMISH
COUNTY

911



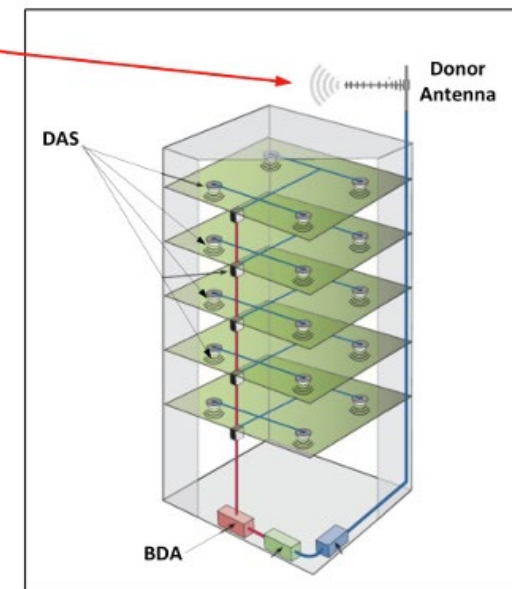
IN-BUILDING RADIO COVERAGE

- Buildings are made of cement, metal, and glass which are all good at limiting radio signals
- Required by building codes & governed by fire marshals
- **1 week prior to cutover** – systems **will be shutdown**
- Building owners to contract recommissioning; ~**6-12-month process**
- Fire & Police responders need **special operations**
- Ensure special operations are **communicated and training completed**

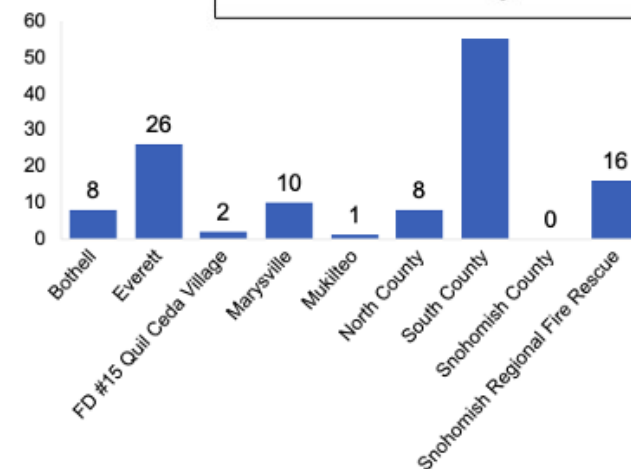
SNO911 Radio Network

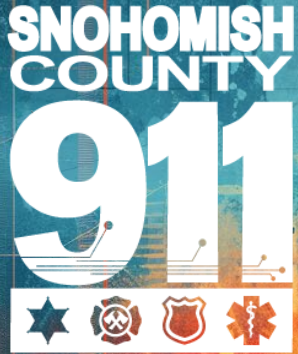


ERCES



ERCES by AHJ





IN-BUILDING RADIO COVERAGE

- Safety issue for first responders
- Fire and Police need special operations; setup command outside of structure to relay via short range channels
- Ensure special operations are understood and training completed

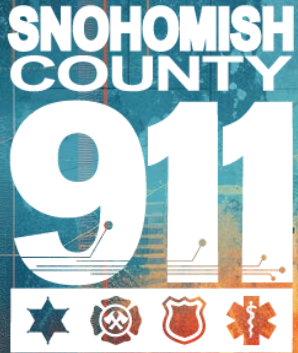
Ch. #	A: FIRE ANA		B: 800 SIMPLEX	
	Front Display	Top Display	Front Display	Top Display
1	FIRE-TAC 1	F-TAC 1	8TAC91D	8TAC91D
2	FIRE-TAC 2	F-TAC 2	8TAC94D	8TAC94D
3	FIRE-TAC 3	F-TAC 3	8TAC93D	8TAC93D
4	FIRE-TAC 4	F-TAC 4	8TAC91D	8TAC91D
5	FIRE-TAC 5	F-TAC 5	8TAC94D	8TAC94D
6	FIRE-TAC 6	F-TAC 6	8TAC93D	8TAC93D
7	FIRE-TAC 7	F-TAC 7	8TAC91D	8TAC91D
8	FIRE-TAC 8	F-TAC 8	8TAC94D	8TAC94D
9	FIRE-TAC 9	F-TAC 9	8TAC93D	8TAC93D
10	FIRE-TAC 10	F-TAC 10	8TAC91D	8TAC91D
11	FIRE-TAC 11	F-TAC 11	8TAC94D	8TAC94D
12	FIRE-TAC 12	F-TAC 12	8TAC93D	8TAC93D
13	FIRE-TAC 13	F-TAC 13	8TAC91D	8TAC91D
14	FIRE-TAC 14	F-TAC 14	8TAC94D	8TAC94D
15	FIRE-TAC 15	F-TAC 15	8TAC93D	8TAC93D
16	SNO-EM-F	SNO-EM-F	INACTIVE	INACTIVE

Wi-Fi Update in March will update Bank B to short-range channels for fire radios

Wi-Fi Update in March will add a short-range channel in slot 16 of every primary LE template

LAW A DIGITAL	
Front Display	Top Display
SC^POLICE 1	SC^POL 1
SC^TAC 1	SC^TAC 1
SC^POLICE 2	SC^POL 2
SC^TAC 2	SC^TAC 2
SC^POLICE 3	SC^POL 3
SC-TAC 3 SR	TAC 3 SR
KC NORTH	KC NORTH
KC TAC 2	KC TAC 2
WSP-RECEIVE	WSP-REC
SNO^OPS 11	SNO^OP11
KC CALL	KC CALL
NC POL 3	NC POL 3
NC TAC 3	NC TAC 3
SO^SOUTH^TAC	SO^S^TAC
SO^SOUTH	SO^SOUTH
SNO911 SR	SNO911SR

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IN-BUILDING RADIO COVERAGE

Fire mobile location alert

Map perimeter will appear in mobile application



Police mobile location alert

 **WARNING**

6204 215TH ST SW, Mountlake Terrace

Effective Date:

02/11/2025

Expiration Date:

02/11/2026

Priority:

1

Description:

SNO911 BACKUP - *IN-BUILDING RADIO DEGRADATION* THE IN-BUILDING RADIO REPEATER MAY NOT BE WORKING AT THIS LOCATION. RESPONDERS INSIDE THE BLDG MAY NEED TO SWITCH TO SHORT RANGE CHANNELS

**HELP
STARTS
HERE**

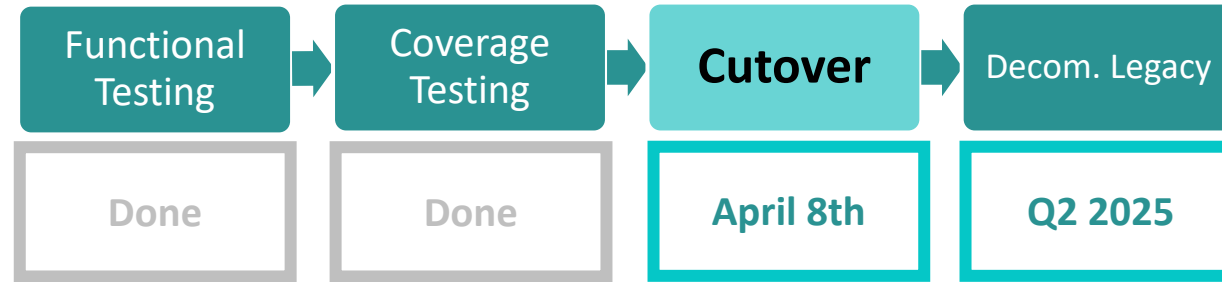


**HELP
STARTS
HERE**



GET READY

April 8, 2025 - 08:00



Console Replacements

System Upgrades

Future Lifecycle Replacements

What we need you to do:

- ✓ Update fleet with March Wi-Fi updates
- ✓ Train end users
- ✓ Post fact sheet in briefing rooms
- ✓ Hand out new visor cards

**HELP
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HERE**



CUT OVER DAY

- ✓ Knife edge cutover
- ✓ Users and dispatch switch to digital bank
- ✓ Be prepared for in-building coverage
- ✓ Understand that coverage will change, and the radio audio will sound different
- ✓ Questions? – radiohelp@sno911.org



**HELP
STARTS
HERE**



**HELP
STARTS
HERE**

16+ Year Forecast & Plan

Emergency Communication Systems and Facilities (ECSF) Long-Range Plan Updated: May 1, 2024

	Forecasted Growth Factor	0.500%																	
			2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	
REVENUE				Incl 5% Inflation															
ECSF Revenue			\$21,000,000	\$21,105,000	\$22,160,250	\$22,271,051	\$22,382,407	\$22,494,319	\$22,606,790	\$22,719,824	\$22,833,423	\$22,947,590	\$23,062,328	\$23,177,640	\$23,293,528	\$23,409,996	\$23,527,046	\$23,644,681	
Interest			\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	
RADIO SYSTEM EXPENDITURES																			
Debt Service (County)			\$2,794,800	\$2,794,800	\$2,794,800	\$2,794,800	\$2,794,800	\$2,794,800	\$2,794,800	\$2,794,800	\$2,794,800	\$2,794,800	\$2,794,800	\$2,794,800	\$0	\$0	\$0	\$0	
System Upgrades and Maintenance (Fund 70)			\$1,622,753	\$324,081	\$1,320,390	\$1,365,127	\$1,411,992	\$1,547,271	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	
Radio Infrastructure Capital (Fund 85)			\$0	\$657,750	\$552,687	\$1,057,321	\$9,548,883	\$2,560,720	\$800,506	\$2,825,531	\$672,807	\$3,040,347	\$509,164	\$538,470	\$657,188	\$676,598	\$696,723	\$710,170	
Radio Subscriber Fleet Expansion Reserve (Fund 140)			\$600,000	\$0	\$300,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000									
Future Radio Infrastructure Reserve (Held at County)			\$5,000,000	\$6,000,000	\$6,000,000	\$6,000,000	\$6,000,000	\$6,000,000	\$6,000,000	\$6,000,000	\$6,000,000	\$6,000,000	\$6,000,000	\$6,000,000	\$6,000,000	\$6,000,000	\$0	\$0	
SNO911 EXPENDITURES																			
Future Facility Proj (Fund 150) & Debt Service (Fund 155)			\$3,000,000	\$3,000,000	\$3,000,000	\$3,479,232	\$4,258,250	\$4,258,750	\$4,258,000	\$4,255,750	\$4,256,750	\$4,255,500	\$4,256,750	\$4,260,000	\$4,259,750	\$4,255,750	\$4,257,750	\$0	
Operations Support (Fund 70)			\$3,500,000	\$5,100,000	\$5,865,000	\$6,011,625	\$6,161,916	\$6,315,964	\$6,473,863	\$6,635,709	\$6,801,602	\$6,971,642	\$7,145,933	\$7,324,581	\$7,507,696	\$7,695,388	\$7,887,773	\$8,084,967	
ECC Infrastructure (Fund 125)			\$0	\$4,950,000	\$900,000	\$5,400,000	\$900,000	\$900,000	\$900,000	\$900,000	\$900,000	\$900,000	\$900,000	\$900,000	\$900,000	\$900,000	\$900,000	\$1,000,000	
			2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038
Beginning Fund Balance	N/A		\$15,472,228	\$19,964,675	\$18,253,044	\$19,690,417	\$15,713,363	\$6,879,929	\$4,856,743	\$4,596,364	\$2,264,398	\$2,181,862	(\$322,836)	(\$357,155)	(\$487,366)	\$1,991,528	\$4,383,788	\$12,678,588	
Revenue	N/A		\$21,010,000	\$21,115,000	\$22,170,250	\$22,281,051	\$22,392,407	\$22,504,319	\$22,616,790	\$22,729,824	\$22,843,423	\$22,957,590	\$23,072,328	\$23,187,640	\$23,303,528	\$23,419,996	\$23,537,046	\$23,654,681	
Planned Expenditures	N/A		(\$10,917,553)	(\$11,876,631)	(\$13,532,877)	(\$14,708,105)	(\$24,175,841)	(\$17,477,505)	(\$15,827,169)	(\$18,011,790)	(\$16,025,959)	(\$18,562,289)	(\$16,206,647)	(\$16,417,851)	(\$13,924,634)	(\$14,127,736)	(\$14,342,246)	(\$10,295,137)	
Transfers to Reserves			(\$5,600,000)	(\$10,950,000)	(\$7,200,000)	(\$11,550,000)	(\$7,050,000)	(\$7,050,000)	(\$7,050,000)	(\$7,050,000)	(\$6,900,000)	(\$6,900,000)	(\$6,900,000)	(\$6,900,000)	(\$6,900,000)	(\$6,900,000)	(\$900,000)	(\$1,000,000)	
Ending Fund Balance (1)	\$15,472,228		\$19,964,675	\$18,253,044	\$19,690,417	\$15,713,363	\$6,879,929	\$4,856,743	\$4,596,364	\$2,264,398	\$2,181,862	(\$322,836)	(\$357,155)	(\$487,366)	\$1,991,528	\$4,383,788	\$12,678,588	\$25,038,132	
SNO911 Reserve Funds (Anticipated Balance)																			
Future Radio System Fund (2)	\$10,000,000		\$15,000,000	\$21,000,000	\$27,000,000	\$33,000,000	\$39,000,000	\$45,000,000	\$51,000,000	\$57,000,000	\$63,000,000	\$37,000,000	\$43,000,000	\$49,000,000	\$55,000,000	\$61,000,000	\$61,000,000	\$1,000,000	
ECC Infrastructure Fund 125	0		\$0	\$4,950,000	\$5,850,000	\$11,250,000	\$7,650,000	\$8,550,000	\$9,450,000	\$10,350,000	\$11,250,000	\$12,150,000	\$13,050,000	\$13,950,000	\$14,850,000	\$15,750,000	\$16,650,000	\$17,650,000	
Long-Terms Projects (3)						\$4,500,000South Campus Improvement					\$32,000,000Subscriber Replacement						\$60,000,000New Radio System		



FUTURE READY

- Funding plan established to maintain, support, and replace systems when needed
- Wi-Fi added to radios to allow remote programming and updating
- Full Fleet Replacement when subscribers are at end of life
- Planned expansion to support community growth
- Centralized support, repair, and purchasing of mobile and portable radios, ensuring availability and saving communities \$23M+
- Funds set aside for entire system replacement in 15 years
- Enhance the system's adaptability, efficiency, and interoperability, make it well-prepared for future technological advancements and evolving emergency communication needs

You're invited: SNO911 Board Event
March 20, 2025 - 9:30ish

(Immediately following regular board meeting)



**HELP
STARTS
HERE**

Questions?

Terry Peterson
tpeterson@sno911.org

Howard Tucker
htucker@sno911.org

<https://sno911.org/public-safety-radio-system/>
radiohelp@sno911.org



Action Update

Date: March 17, 2025

Title: SNO911 Interlocal Updates

Background / Purpose:

In December 2024, the board authorized staff to initiate updates to the SNO911 Interlocal Agreement that would allow the agency to enter in a future Service Level Agreement (SLA) with the recently reformed Snohomish County EMS Agency (SCESMA).

Now that SCESMA has officially began their processes to start the new agency, staff plan to send out the ILA changes in March with a requested approval date of May 15, 2025. As a reminder, these updates require legislative approval from each member agency. A full red-lined version of the updates are attached.

Consistent with the startup schedule for SCESMA, the plan is to have the SNO911 ILA changes completed by May 15, 2025 which will allow for SLA approval at the May 15, 2025 board meeting in time to begin the SLA support model on June 1, 2025.



ACTION REQUESTED for Proposed Amendments to the SNO911 Interlocal Agreement

Date: March 17, 2025
To: Principals of Snohomish County 911
From: Terry Peterson, Deputy Director/Board Secretary
RE: Legislative Action Requested – Updated Interlocal Agreement

Enclosed are proposed amendments to the Snohomish County 911 (SNO911) Interlocal Agreement (ILA). These amendments have been reviewed and approved by the SNO911 Board and now require formal approval from each Principal's legislative body by **May 15, 2025**, unless this authority has been delegated within your jurisdiction.

Summary of Proposed Changes

1. Expanded Contracting Authority:

The amendments authorize the SNO911 board to enter into contracts for Additional Services with both member agencies and third parties (who serve member agencies). This adjustment supports the collaborative efforts of the Snohomish County EMS Joint Task Force.

2. Preparation for Future EMS Partnership:

These changes support the newly established Snohomish County EMS Agency (SCEMSA). Once operational, SCEMSA's governing board is expected to negotiate a Service Level Agreement (SLA) with SNO911 for the provision of: dedicated staff, support services (e.g., financial management, HR, and IT), and office space within SNO911's future headquarters. The changes do not bind SNO911 to enter into the agreement, but allow it to occur if and when the SNO911 Board approves it in the future.

A redlined version of the ILA reflecting these updates is attached for your review.

Action is requested by your legislative body to approve the changes by May 15, 2025.

If you would like to provide comment to the Board, we welcome your participation. This item is on the agenda for discussion at Regular Board Meetings in April 2025. The SNO911 Board Meets Monthly on the third-Thursday of the month at 0830. Meeting notice and details are posted on our website at www.sno911.org.

If your agency has any comments or questions regarding the proposed amendments, you can reach me at tpeterson@sno911.org or (425) 407-3905.

**AMENDED AND RESTATED
SNOHOMISH COUNTY REGIONAL PUBLIC SAFETY
COMMUNICATIONS AGENCY
INTERLOCAL AGREEMENT**

**REVISED AUGUST 2, 2018; SEPTEMBER 19, 2019; NOVEMBER 21, 2019;
AUGUST 20, 2020; APRIL 21, 2022, JUNE 20, 2024, [MAY 15, 2025](#)**

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AMENDED AND RESTATED SNOHOMISH COUNTY REGIONAL PUBLIC
SAFETY COMMUNICATIONS AGENCY INTERLOCAL AGREEMENT

THIS AMENDED AND RESTATED SNOHOMISH COUNTY REGIONAL PUBLIC SAFETY COMMUNICATIONS AGENCY INTERLOCAL AGREEMENT (this “Agreement”), incorporating all exhibits hereto, is authorized by the parties to the Snohomish County Regional Public Safety Communications Agency Interlocal Agreement effective as of June 20, 2024.

RECITALS

WHEREAS, pursuant to chapters 24.03 and 24.06 of the Revised Code of Washington (“RCW”), the Snohomish County Regional Public Safety Communications Agency Interlocal Agreement, deemed adopted and effective as of January 1, 2018, including the exhibits thereto (the “Original Agreement”), and the Articles of Incorporation Due to Consolidation filed on October 18, 2017 (the “Articles of Consolidation”), the governing boards of the Southwest Snohomish County Public Safety Communication Agency, a municipal instrumentality of its members, jointly organized by such members as a nonprofit corporation under chapter 24.03 RCW as expressly authorized by RCW 39.34.030(3)(b) (“SNOCOM”), and the Snohomish County Police Staff and Auxiliary Services Center, a municipal instrumentality of its members, jointly organized by such members as a nonprofit corporation under chapter 24.06 RCW as expressly authorized by RCW 39.34.030(3)(b) (“SNOPAC”), voted to consolidate SNOCOM and SNOPAC into a new single corporation under chapter 24.06 RCW known as the “Snohomish County Regional Public Safety Communications Agency” (“Snohomish County 911”); and

WHEREAS, the governing boards of Snohomish County 911 and the Snohomish County Emergency Radio System, a municipal instrumentality of its members, jointly organized by such members as a nonprofit corporation under chapter 24.06 RCW as expressly authorized by RCW 39.34.030(3)(b) (“SERS”), voted to merge SERS into Snohomish County 911 effective January 1, 2019; and

WHEREAS, Snohomish County 911 provides emergency communication services on behalf of its member agencies throughout Snohomish County; and

WHEREAS, the Original Agreement was amended on August 2, 2018; September 19, 2019; November 21, 2019; August 20, 2020; and April 21, 2022;

WHEREAS, by this Amended and Restated Agreement effective as of the date stated above, the Governing Board of Snohomish County 911 desires to create procedural

efficiencies and remove historical provisions that are no longer applicable from this Agreement;

WHEREAS, this Agreement is authorized by the Interlocal Cooperation Act (chapter 39.34 RCW) and the Nonprofit Miscellaneous and Mutual Corporations Act (chapter 24.06 RCW);

NOW THEREFORE, in consideration of the promises and agreements contained in this Agreement and subject to the terms and conditions set forth herein, it is mutually understood and agreed by the parties as follows:

SECTION 1. CREATION OF SNOHOMISH COUNTY 911; MERGER.

a. Creation of Snohomish County 911. Pursuant to Resolution No. 2017-02 adopted by the SNOCOM Board of Directors on October 12, 2017 and Resolution No. 2017-02 adopted by the SNOPAC Board of Directors on October 12, 2017, at least two-thirds of each Board voted in favor of consolidating SNOCOM and SNOPAC as described in the Original Agreement and approved a plan of consolidation (the “Plan of Consolidation”) as required by chapters 24.03 and 24.06 RCW. Subsequent to such approval, representatives of SNOCOM and SNOPAC executed the Articles of Consolidation and filed such Articles with the Secretary of State. As permitted by RCW 23.95.210, the effective date for the consolidation was January 1, 2018 (the “Consolidation Effective Date”). As of the Consolidation Effective Date:

i. SNOCOM and SNOPAC became a single corporation to be known as “Snohomish County 911.” Snohomish County 911 was organized as a municipal instrumentality of its Principals pursuant to RCW 39.34.030 and as a nonprofit corporation under chapter 24.06 RCW as authorized by chapter 39.34 RCW.

ii. SNOCOM, SNOPAC and each party to the Original Agreement (listed in **Exhibit C** attached hereto) delegated to Snohomish County 911 the authority to provide emergency communication services as provided herein.

iii. The separate existence of SNOCOM and SNOPAC, except as formed as Snohomish County 911, ceased.

iv. As a result, Snohomish County 911 possesses all the rights, privileges, immunities, and franchises, of both a public and private nature, of each of SNOCOM and SNOPAC; and all property, real, personal and mixed, and all debts due on whatever account, and all other choses in action, and all and every other interest, of or belonging to or due to each of SNOCOM and SNOPAC, were

taken and deemed transferred to and vested in Snohomish County 911 without further act or deed; and title to any real estate, or any interest therein, vested in Snohomish County 911.

v. Snohomish County 911 is responsible and liable for all the liabilities and obligations of each of SNOCOM and SNOPAC, and any claim existing or action or proceeding pending by or against any of such corporations may be prosecuted as if such consolidation had not taken place, or Snohomish County 911 may be substituted in its place. Neither the rights of creditors nor any liens upon the property of SNOCOM or SNOPAC shall be impaired by such consolidation.

vi. Snohomish County 911, as successor to SNOCOM and SNOPAC, has all rights, privileges, interest, defenses and indemnity protections of all insurance providers for SNOCOM and SNOPAC, including past and current providers, that existed prior to consolidation.

b. Merger of SERS and Snohomish County 911. Pursuant to Resolution No. 18-01 adopted by the SERS Board of Directors on October 4, 2018 and Resolution No. 2018-17 adopted by the Snohomish County 911 Board of Directors on October 18, 2018, at least two-thirds of each Board voted in favor to merge SERS into Snohomish County 911 as described in this Agreement and approved a plan of merger (the “Plan of Merger”) as required by chapter 24.06 RCW. Subsequent to such approval, representatives of SERS and Snohomish County 911 executed the Articles of Merger and filed such Articles with the Secretary of State. As permitted by RCW 23.95.210, the effective date for the merger was January 1, 2019 (the “Merger Effective Date”). As of the Merger Effective Date:

i. SERS was merged into Snohomish County 911 as provided in the Articles of Merger.

ii. The separate existence of SERS ceased.

iii. Snohomish County 911 thereupon and thereafter possessed all the rights, privileges, immunities, and franchises, of both a public and private nature, of SERS; and all property, real, personal and mixed, and all debts due on whatever account, and all other choses in action, and all and every other interest, of or belonging to or due to SERS, were and shall be taken and deemed to be transferred to and vested in Snohomish County 911 without further act or deed; and the title to any real estate, or any interest therein, vested in Snohomish County 911 shall not revert or be in any way impaired by reason of such merger.

iv. Snohomish County 911 was and shall be responsible and liable for all the liabilities and obligations of SERS, and any claim existing or action or proceeding pending by or against any of such corporation may be prosecuted as if such merger had not taken place, or Snohomish County 911 may be substituted in its place. Neither the rights of creditors nor any liens upon the property of SERS shall be impaired by such merger.

v. Snohomish County 911, as successor to SERS, has all rights, privileges, interest, defenses and indemnity protections of all insurance providers for SERS, including past and current providers, that existed prior to merger.

vi. All amounts held in reserve funds held by SERS as of the Merger Effective Date were transferred to Snohomish County 911 to be placed in a Radio System reserve fund or funds at Snohomish County 911.

vii. The statements set forth in the Articles of Merger shall be deemed to be the articles of incorporation of Snohomish County 911, and shall amend and restate, in their entirety, the Articles of Consolidation.

viii. This Agreement shall govern the Snohomish County 911.

ix. Snohomish County 911 has and shall continue to have all the rights, privileges, immunities and powers and shall be subject to all the duties and liabilities of a nonprofit corporation organized under chapter 24.06 RCW.

SECTION 2. TERM OF AGREEMENT.

This Agreement shall carry forward the initial 6-year term provided for in the Original Agreement. The initial term of this Agreement, therefore, shall be from the Merger Effective Date through December 31, 2023 (the “Initial Term”). Thereafter, this Agreement shall be of infinite duration, subject to termination provisions contained herein. During the Initial Term no Principal may withdraw from this Agreement, provided that a Principal may convert or be converted to Subscriber status as provided in Sections 12 and 14, may annex to or join with another Principal as described in Section 6.q, or may upon action of the Governing Board be terminated from participation in this Agreement as provided in Section 12.

SECTION 3. DEFINITIONS.

Capitalized terms used in this Agreement shall have the following meanings:

a. Additional Services. “Additional Services” are optional services provided by Snohomish County 911 that assist Participating Agencies in the performance of their

emergency services duties but are outside the scope of Emergency Communications Services as defined in Section 4.a., for example and without limitation, managed mobile computer services. Additional Services may be offered to all Participating Agencies ~~Principals and Subscribers and third parties that serve one or more Participating Agencies~~ from time to time by separate contract. Terms of agreement for provision of Additional Services are to be negotiated between Snohomish County 911 and ~~a Participating Agency~~ the other party to the contract and require Simple Majority Vote approval of the Governing Board; except that an agreement with a non-Participating Agency requires a Supermajority Vote. Fees for Additional Services are not part of the Assessment Formula and are not considered User Fees.

b. Agreement. “Agreement” means this Amended and Restated Snohomish County Regional Public Safety Communications Agency Interlocal Agreement, as it may hereafter be further amended or modified from time to time, together with all exhibits and appendices hereto, as they may hereafter be amended or modified.

c. Ancillary Services. “Ancillary Services” are services that are part of the overall array of Emergency Communications Services, and related to the core functioning of Emergency Communications Services, for example and without limitation, Police Records Services and school panic button monitoring. Ancillary Services are provided by Snohomish County 911 to all Principals and Subscribers and the costs of Ancillary Services are incorporated into User Fees and Assessments.

d. Articles of Consolidation. “Articles of Consolidation” mean the Articles of Incorporation Due to Consolidation of Snohomish County 911 as defined in Section 1.

e. Articles of Merger. “Articles of Merger” mean the Articles of Incorporation Due to Merger of Snohomish County 911 as defined in Section 1.

f. Assessments. “Assessments” mean the portion of User Fees charged to Principals for Emergency Communication Services in accordance with the Assessments formula as provided for in **Exhibit B**. Assessments are a subset of User Fees. Changes to the Assessment formula require Supermajority Approval of the Governing Board.

g. Associate Agency. “Associate Agency” is a unit of local government that has agreed to the terms of this Agreement from time to time who is not a Direct Provider and is not Directly Served by Snohomish County 911 but which receives police and/or fire/EMS services through a contract with a Principal or Subscriber of Snohomish County 911. Associate Agencies participate in the selection of a non-voting Governing Board Member as described in **Exhibit A**. A list of the Associate Agencies as of the Merger Effective Date is included in **Exhibit C**.

h. Consolidation Effective Date. “Consolidation Effective Date” means January 1, 2018.

i. Directly Served. “Directly Served” means Principals and Subscribers who receive Emergency Communication Services from Snohomish County 911 and pay User Fees to Snohomish County 911 in exchange for such services. A Principal or Subscriber may operate both fire/EMS service and police service but elect to have only one or the other service Directly Served by Snohomish County 911.

j. Direct Provider. “Direct Provider” means a Participating Agency that provides fire/EMS services and/or police services directly, rather than through contract with another agency.

k. EMS. “EMS” means Emergency Medical Services as described in RCW 84.52.069(5), as now or later amended, including the provision by the Participating Agencies of emergency medical care or emergency medical services, including related personnel costs, training for such personnel, and related equipment, supplies, vehicles and structures needed for the provision of emergency medical care or EMS.

l. Enhanced Police Records Services. “Enhanced Police Records Services” are services in addition to Police Records Services, and include computer searches and actions to enter, modify or delete computer police records associated with: misdemeanor warrants, orders of protection and other orders and directives; stolen property, vehicles, guns or missing persons; performing 20-minute warrant hit confirmations; and serving as the legal holder of records on behalf of a Police Agency for such records.

m. Executive Director. The “Executive Director” is the chief executive officer for Snohomish County 911 appointed by and serving at the pleasure of the Governing Board.

n. Emergency Communication Services. “Emergency Communication Services” mean those services described in Section 4.a.

o. Emergency Public Safety Radio System. The “Emergency Public Safety Radio System” or “Radio System” is the Snohomish County emergency radio system developed, owned and operated by SERS prior to the Merger Effective Date, including all additions, replacement and improvements thereto, and shall include the Emergency Radio System Replacement Project.

p. Emergency Public Radio System Replacement Project. The “Emergency Public Radio System Replacement Project” or “Radio System Replacement Project” is the project to (i) replace and upgrade the Radio System as it exists as of the Merger Effective

Date, including all equipment, improvements and real and personal property necessary to accomplish such project, (ii) provide for an initial replacement of the existing subscriber equipment for public safety agencies within Snohomish County, and (ii) replace the existing alpha-numeric paging system.

q. Fire Agency. A “Fire Agency” is a Principal that is a Direct Provider of fire and/or EMS services.

r. Fire/EMS Technical Advisory Committee. The “Fire/EMS Technical Advisory Committee” is the advisory board composed of Representatives from Principal and Subscriber fire and EMS departments or agencies as described in Section 7.

s. Governing Board. The “Governing Board” is the body described in Section 6 and shall be the governing body of Snohomish County 911.

t. Initial Term. “Initial Term” shall have the meaning set forth in Section 2 of this Agreement.

u. Merger Effective Date. The “Merger Effective Date” is January 1, 2019.

v. Member. A “Member” or “Governing Board Member” is the individual representing a Principal on the Governing Board, or his or her designated alternate.

w. Original Agreement. “Original Agreement” means the Snohomish County Regional Public Safety Communications Agency Interlocal Agreement, deemed adopted and effective as of January 1, 2018, including the exhibits thereto. The parties to the Original Agreement were Principals of Snohomish County 911 as of the Consolidation Effective Date and will continue to be Principals of Snohomish County 911 as of the Merger Effective Date. A list of the Principals as of the Merger Effective Date is included in **Exhibit C**.

x. Participating Agencies or Participants. “Participating Agencies” or “Participants” refer to Principals and all Subscribers, as they may be so constituted from time to time, and individually referred to as a “Participating Agency” or “Participant.”

y. Plan of Consolidation. “Plan of Consolidation” means the plan approved by SNOPAC and SNOCOM as required by chapters 24.03 and 24.06 RCW.

z. Plan of Merger. “Plan of Merger” means the plan approved by Snohomish County 911 and SERS as required by chapter 24.06 RCW.

aa. Police Agency. A “Police Agency” is a Principal that is a Direct Provider of policing services.

bb. Police Records Services. “Police Records Services” include performing computer searches and entries to locate and/or clear of public safety database records (WACIC/NCIC) including but not limited to stolen articles, stolen vehicles, stolen guns, missing persons and warrants, as well as entry and dissemination of State ACCESS system administrative messages.

cc. Police Technical Advisory Committee. The “Police Technical Advisory Committee” is the advisory board composed of Representatives from Principal and Subscriber police, sheriff or similar departments or agencies as described in Section 7.

dd. Principal. A “Principal” is a general purpose municipal corporation or government agency, a fire district, a Public Safety Interlocal Operation, a regional fire protection service authority created pursuant to chapter 52.26 RCW, or a State agency created under the laws of State, which is a Direct Provider of police services or fire/EMS services or both, and which is a party to the Original Agreement, has executed this Agreement, or has agreed in writing to the terms of this Agreement. The Principals of Snohomish County 911 as of the Merger Effective Date are listed in **Exhibit C**.

ee. Public Safety Interlocal Operation. “Public Safety Interlocal Operation” includes a joint operation of fire districts and cities for provision of public fire and EMS services entered into and operating pursuant to chapter 39.34 RCW, and may also include a public development authority created pursuant to RCW 35.21.730 et. seq. or a regional fire protection service authority created pursuant to chapter 52.26 RCW, or a nonprofit corporation created for the purpose of facilitating a joint operation between fire districts and cities pursuant to RCW 39.34.030(3).

ff. Radio System. “Radio System” means the Emergency Public Safety Radio System.

gg. Radio Unit. A “Radio Unit” is a mobile (vehicular), portable (handheld) or control station (desktop) radio which has been authorized and programmed to operate on the Emergency Public Safety Radio System.

hh. Representative. “Representative” refers to the individual representing a Principal or a Subscriber on the Police Technical Advisory Committee or Fire/EMS Technical Advisory Committee, or his or her designated alternate.

ii. SERS. “SERS” was the Snohomish County Emergency Radio System agency created pursuant to chapters 39.34 and 24.06 RCW and an interlocal agreement effective July 1, 1999, as thereafter amended.

jj. Simple-Majority Vote. A “Simple-Majority Vote” of the Governing Board means a majority of the votes of the Members present constituting a quorum and voting.

kk. Single-Service Principal. A “Single-Service Principal” is a Principal that is formed as a city or town under the laws of State that (1) directly provides either fire/EMS service or police service, but not both, and (2) receives the service it does not directly provide from a Principal or Subscriber.

ll. SNOCOM. “SNOCOM” was the Southwest Snohomish County Public Safety Communication Agency, formed pursuant to chapters 39.34 and 24.03 RCW.

mm. Snohomish County 911. “Snohomish County 911” refers to the intergovernmental agency formed as of the Consolidation Effective Date pursuant to chapters 39.34 and 24.06 RCW, the Original Agreement (as amended and restated by this Agreement) and the Articles of Consolidation.

nn. SNOPAC. “SNOPAC” was the Snohomish County Police Staff and Auxiliary Services Center formed pursuant to chapters 39.34 and 24.06 RCW.

oo. State. “State” means the state of Washington.

pp. Subscriber. A “Subscriber” is a public or private entity or agency that has agreed to pay Snohomish County 911 for Emergency Communication Services or other services as offered at a rate or rates according to such terms and conditions as may be established by Snohomish County 911 as evidenced by separate contract between Snohomish County 911 and such entity. A “Subscriber” may also be a Principal that is converted to Subscriber status as provided in Sections 12 and 14.

qq. Supermajority Vote. A “Supermajority Vote” means Governing Board approval of an item accomplished by securing affirmative votes of both: (1) not less than seventy percent (70%) of all Members of the Governing Board present constituting a quorum and voting, and (2) not less than one voting Governing Board Member representing a Principal Fire Agency or Agencies.

rr. Technical Advisory Committees. “Technical Advisory Committees” are the Police Technical Advisory Committee and the Fire/EMS Technical Advisory Committee established by Section 7.

ss. User Fees. “User Fees” are fees for service charged to Participating Agencies for all services for Emergency Communication Services provided by Snohomish County 911 whether provided to Principals or Subscribers. User Fees exclude fees for Additional Services and nominal annual membership fees charged to Associate Agencies. User Fees charged to Subscribers may be approved by Simple Majority Vote of the Governing Board.

tt. 911 Calls. “911 Calls” are those calls received or dispatched via the statewide emergency communication network of telephone or via other communications means as described in chapter 38.52 RCW.

SECTION 4. SNOHOMISH COUNTY 911 SERVICES.

a. Snohomish County 911 has the responsibility and authority for providing Emergency Communication Services and all related incidental functions for communicating and dispatching services between the public and Participating Agencies in the furtherance of improved public safety and emergency response, including the following more specifically described services (collectively, “Emergency Communication Services”):

i. Receiving 911 Calls and non-emergency public safety calls for police, fire and medical services;

ii. Notifying, dispatching, directing, supporting and coordinating public safety personnel response, including dispatching emergency police, fire, medical and other special or supporting specialized emergency responses services and resources (for example and without limitation, SWAT response);

iii. Hosting, configuring, and administering public safety technology networks, systems and applications in support of the delivery of Emergency Communications Services;

iv. Updating, maintaining and managing radio communications systems (excluding, unless specifically approved by Governing Board, the Emergency Public Safety Radio System), computer systems, support files and resource materials necessary to accomplish the above;

v. Police Records Services;

vi. Establishing and updating from time to time standard protocols for communications to and from personnel in the field;

vii. Providing certain Ancillary Services; and

viii. Upon a Supermajority Vote of the Governing Board (which approval was received at the time of approval of this Agreement and shall become effective as of the Merger Effective Date), providing services previously provided by SERS together with all necessary or advisable additional services and actions directly related to the Emergency Public Radio System.

b. Beginning January 1, 2022, Enhanced Police Records Services shall be provided as an Additional Service to former SNOCOM Police Agencies in recognition of those agencies' prior receipt of those services from SNOCOM prior to the Consolidation Effective Date.

c. Snohomish County 911 may also, ~~when authorized by a Simple Majority Vote of the Governing Board,~~ provide Additional Services, when authorized by a Simple Majority Vote for services offered directly to Participating Agencies or Supermajority Vote for services offered to third parties that serve one or more Participating Agencies. Additional Services will be offered by separate contract as optional services to Participating Agencies or to third parties that serve one or more Participating Agencies. Charges for Additional Services, if any, shall be accounted for separately and shall not be included in the calculation of User Fees.

SECTION 5. SNOHOMISH COUNTY 911 POWERS.

Snohomish County 911, through its Governing Board, shall have all powers allowed by law for interlocal agencies created under RCW 39.34.030 and chapter 24.06 RCW, as they now exist or may hereafter be amended, and as authorized, amended, or removed by the Governing Board, as provided for in this Agreement, and including but not limited to the following:

- a. Recommend action to the legislative bodies of the Participating Agencies;
- b. Review and approve budgets for Snohomish County 911;
- c. Establish policies for expenditures of budget items for Snohomish County 911;
- d. Review and adopt personnel policies for Snohomish County 911;
- e. Review and approve operating policies and procedures for Snohomish County 911, its programs and Emergency Communication Services provided pursuant to this Agreement;
- f. Establish a fund or special fund or funds as authorized by RCW 39.34.030 for the operation of the Snohomish County 911;

g. Conduct regular and special meetings as may be designated by the Governing Board consistent with the State Open Public Meetings Act (chapter 42.30 RCW);

h. Maintain and manage records in accordance with the State Public Records Act (chapter 42.56 RCW and chapter 40.14 RCW) and other applicable State applicable and federal records laws and regulations;

i. Determine what services (including but not limited to Emergency Communication Services and Additional Services) shall be offered and under what terms they shall be offered;

j. Retain, terminate, direct and supervise the Executive Director;

k. Create committees to review and make recommendations for purposes and duties of committees;

l. Approve strategic plans;

m. Approve the addition of new Principals and Subscribers and the terms of their participation in Snohomish County 911 and receipt of Emergency Communication Services;

n. Enter into agreements with or make purchases from third parties for goods, assets, property and/or services necessary to fully implement the purposes of this Agreement;

o. Establish fees and charges for services provided to Participating Agencies;

p. Direct and supervise the activities of any advisory board or committee established by the Governing Board;

q. Enter into agreements with, and receive and distribute funds, from any federal, state or local agencies;

r. To the extent permitted by law, accept loans or grants of funds from any federal, state, local or private agencies and receive and distribute such funds;

s. Receive all funds allocated to Snohomish County 911 for services provided pursuant to this Agreement;

t. Purchase, take, receive, lease, take by gift, or otherwise acquire, own, hold, construct, improve, use and otherwise deal in and with real or personal property, or any interest therein, in the name of Snohomish County 911;

u. Sell, convey, lease, exchange, transfer, and otherwise dispose of all of its real and personal property and assets;

v. Sue and be sued, complain and defend, in all courts of competent jurisdiction in Snohomish County 911's name;

w. Make and alter bylaws for the administration and regulation of its affairs consistent with this Agreement;

x. Hold radio frequency licenses and software and other licenses to enable Snohomish County 911 to operate radio communications and dispatch systems to meet its public safety responsibilities;

y. Enter into contracts with Subscribers [and other relevant parties](#) to provide Emergency Communication Services and Additional Services pursuant to this Agreement;

z. Any and all other acts necessary to further Snohomish County 911's goals and purposes; and

aa. Except as expressly provided above or in Section 13, Snohomish County 911 shall not have the power or authority to issue debt in its own name.

SECTION 6. GOVERNING BOARD: COMPOSITION AND OPERATION.

a. Composition. Snohomish County 911 shall be governed by a Governing Board composed of fifteen (15) voting members. Ten (10) of the Governing Board voting member seats shall be allocated to Police Agencies and five (5) Governing Board voting member seats shall be allocated to Fire Agencies. Governing Board Members and their alternates shall be selected in the manner described in **Exhibit A**.

b. Qualifications to Serve. A Governing Board Member, or his or her alternate must be duly selected in the manner described in **Exhibit A** and must be either: an elected official; chief administrative officer; chief law enforcement officer or fire chief from a Principal, or a person directly-reporting to the chief law enforcement officer or fire chief; or in the case of Snohomish County, the Snohomish County Executive or a person reporting directly to the Snohomish County Executive.

c. Terms of Office. Governing Board Members are elected every two (2) years by caucuses no later than the April Governing Board meeting of that year, as described further in **Exhibit A**. The terms of the newly elected Board Members commence with the first Governing Board meeting in May.

d. Election to Receive Service From Snohomish County 911; Impact on Governing Board Representation. Each Principal shall determine which of its respective public service departments or operations will be Directly Served by Snohomish County 911. The initial election by each Principal as to which of their respective departments or operations will receive services from Snohomish County 911 will be recorded by the submittal by each Principal of a completed service election form. The service election form determines whether a Principal participates in a caucus to select either or both a Police Agency Governing Board Member or a Fire Agency Governing Board Member. Single Service Principals shall also participate in the caucus for the non-voting Governing Board Member. Each Principal shall promptly provide written notice to Snohomish County 911 of any changes in its services impacting its qualification as a Police Agency or Fire Agency.

e. Conditions for Serving on Governing Board. All Governing Board Members and their alternates shall serve without compensation from Snohomish County 911. However, Snohomish County 911 may pay for or reimburse Governing Board Members and alternates for reasonable out-of-pocket costs related to service on the Governing Board. Members may only serve for such time as they meet the qualification of a Governing Board Member for the Principals with which they served of the start date of their then current term on the Governing Board.

f. Alternates. Alternates shall be selected and shall serve in the absence of Governing Board Members in the manner described in **Exhibit A**. Alternates must meet the same qualifications as Governing Board Member.

g. Quorum. A simple majority of the voting Members (or their alternates) in number (excluding any Member that represents a Principal which been terminated by vote of the Governing Board, or which has given notice of withdrawal and is not permitted to vote per terms of Section 17.f) shall constitute a quorum of the Governing Board for purposes of doing business on any issue.

h. Voting. The Board shall strive to operate by consensus. All Board decisions on items not listed in Section 6.i require a Simple Majority Vote for approval. A Governing Board Member may not split his or her vote on an issue and there shall be no weighted voting. No voting by proxies or mail-in ballots is allowed. Voting by a designated alternate is not considered a vote by proxy. A Governing Board Member representing a Principal that has given notice of withdrawal or which has been terminated by vote of the Governing Board shall be authorized to cast votes at the Governing Board only on budget items to be implemented prior to the withdrawal or termination date.

i. Items Requiring Supermajority Vote for Approval. A Supermajority Vote of the Governing Board shall be required in order to approve the following items or actions:

- i. Amendment to the Principals' Assessment formula(s);
 - ii. Approval of a budget that exceeds the prior approved budget by a percentage in excess of the most recently published Consumer Price Index – Urban for the Seattle/ Tacoma/Bremerton metropolitan area, June - June, calculated by the Federal Bureau of Labor Statistics, or its successor index, plus 4% (adjusted as necessary to accomplish the same annual cost increase limitation in the event Snohomish County 911 transitions to a biennial budget).
 - iii. A decision to acquire assets, equipment, real or personal property valued at over \$500,000;
 - iv. Admission of a new Principal (other than admission of an Associate Agency as a Principal, or a Principal created by the merger, consolidation or other process as described in Section 6.r);
 - v. Reinstatement of a Principal that has been converted to Subscriber;
 - vi. Appointing the Executive Director (a Simple Majority Vote is required for removal of the Executive Director);
 - vii. Expansion of the scope of services provided by Snohomish County 911 within the Scope of Section 4.a and 4.b;
 - viii. Adoption or amendment of any bylaws, or amendment of the Articles;
 - ix. Merger, consolidation, sale of all or substantially all assets of the Snohomish County 911 per Section 19;
 - x. Modification of this Agreement (except for those items requiring approval of all legislative bodies of the Principals per Section 18);
 - xi. Termination or dissolution of Snohomish County 911 per Section 20;
 - xii. Approval of debt pursuant to Section 13; and
 - xiii. Any other action requiring a two-thirds or sixty six-percent (66%) supermajority vote under chapter 24.06 RCW.
- j. Officers. The Governing Board shall have four officers, a President and Vice-President, Secretary and Treasurer, who will serve two (2) year terms, coterminous with Governing Board Member elections. It will be the function of the President to preside

at the meetings of the Governing Board. The Vice-President shall assume this role in absence of the President. Immediately following the election of Governing Board Members, at the first meeting of the Governing Board, the officers shall be elected by Simple Majority Vote of the Members. In the event of a vacancy in the President position, the Vice-President shall assume the President position for the balance of the term of the departed President. In the event of a vacancy in the Vice-President position, the Governing Board shall by Simple Majority Vote elect a new Vice-President to serve to the balance of the term of the departed Vice-President. Any officer appointed by the Governing Board may be immediately removed by Simple Majority Vote of the Governing Board, with or without cause, in which event the Governing Board shall promptly elect a new officer who shall serve for the remainder of the unexpired two-year term. The Governing Board may appoint persons to serve as Secretary and Treasurer of Snohomish County 911; provided, that such persons shall not be Members of the Governing Board. The duties of all officers shall be further described in the Snohomish County 911 Bylaws.

k. Staffing. The Executive Director shall assign agency staff to support the Governing Board as he or she deems appropriate.

l. Meetings. The Governing Board shall meet not less than four (4) times per year, at least once each calendar quarter, at a time and place designated by the President of the Governing Board or by a majority of its Members. Regular meetings shall be held pursuant to a schedule adopted by the Governing Board. Special meetings may be called by the President or a majority of Governing Board Members upon giving all other Members notice of such meeting in accordance with chapter 42.30 RCW (which, as of the date of this Agreement, requires written notice to be provided to each Member at least twenty-four (24) hours prior to the meeting). Notwithstanding the foregoing, the President or Members calling a special meeting will, in good faith, attempt to provide at least ten (10) days prior written notice of a special meeting, however, failure to do so will not invalidate any otherwise legal action taken at a meeting where the proper notice was provided in accordance with chapter 42.30 RCW. In an emergency, the Governing Board may dispense with written notice requirements for special meetings, but must, in good faith, implement best efforts to provide fair and reasonable notice to all Governing Board Members. Members of the Governing Board may participate in a meeting through the use of any means of communication by which all Members and members of the public participating in such meeting can hear each other during the meeting. Any Governing Board Members participating in a meeting by such means is deemed to be present in person at the meeting for all purposes including, but not limited to, establishing a quorum.

m. Bylaws. The Governing Board shall be authorized to establish bylaws that govern procedures of the Governing Board.

n. Parliamentary Authority. Robert's Revised Rules of Order shall govern any proceeding of the Governing Board to the extent not inconsistent with this Agreement or the bylaws adopted by the Governing Board.

o. Consultation with Technical Advisory Committees. It is the intent of this Agreement that the Governing Board shall seek the active participation and advice of Participating Agencies in the determination of Snohomish County 911 operating policies. The Technical Advisory Committees shall have the opportunity to provide reports at each regular Governing Board meeting. The Governing Board shall consider input from the Technical Advisory Committees in its deliberations.

p. Boundary Changes or Service Territory Changes. It is the responsibility of each Participating Agency to provide reasonable advance notice to Snohomish County 911 of any boundary changes, or service territory changes that may occur due to annexation, merger, or other reason, so that Snohomish County 911 may accurately dispatch calls, accurately track calls for service data and accurately assess User Fees; provided, however, until such time as Snohomish County 911 has sufficiently accurate data (such as an official population estimate from the State) by which to calculate User Fees for the Participating Agencies(s) involved, Snohomish County 911 shall continue to bill each Participating Agency on the basis of Snohomish County 911's most accurate data and the parties involved in the boundary or service territory change shall amongst themselves address any User Fee allocation issues.

q. Service Changes; Merger or Annexation of a Participating Agency; Formation of New Public Safety Interlocal Operation. It is the responsibility of each Participating Agency to provide reasonable advance notice to Snohomish County 911 of any boundary changes, or service territory changes that may occur due to annexation, merger, or other reason.

In the event a Participating Agency merges or annexes to a Principal or becomes a member agency of a Public Safety Interlocal Operation that is a Principal, the merged or annexed Participating Agency's rights and obligations under this Agreement shall be assumed in full by the Principal without further action by the Governing Board.

In the event that Participating Agencies, which meet the qualifications of this paragraph, join together to create a new Public Safety Interlocal Operation (for example and without limitation, creation of a new regional fire authority under chapter 52.26 RCW), and as a result of such formation the fire/EMS operation or police operation of such Participating Agencies are no longer Directly Served by Snohomish County 911, then after all of the necessary assignments and agreements are executed related to the creation of the Public Safety Interlocal Operation, the newly created Public Safety Interlocal Operation shall become a Principal and a party to this Agreement without further action of the Governing

Board. At such time the rights and obligations of the forming Participating Agencies shall be assumed by the Public Safety Interlocal Operation. Notwithstanding the foregoing, in order for the newly created Public Safety Interlocal Operation to become a Principal and a party to this Agreement without further action of the Governing Board, each Participating Agency at the time of formation of the newly created Public Safety Interlocal Operation must (i) be a current Principal and party to this Agreement, or (ii) have previously been a member of SNOCOM or SNOFAC and otherwise independently qualifies as a Principal under this Agreement.

Notwithstanding anything in this paragraph to the contrary, if a merged or annexed Principal retains a separate public safety operation that is Directly Served by Snohomish County 911, then that Principal shall maintain its status and shall retain all its rights and obligations under this Agreement with respect to its Directly Served public safety operation.

r. Associate Agencies. Associate Agencies shall be charged a nominal annual membership fee at a level set from time to time by Simple Majority Vote of the Governing Board. An Associate Agency which stops contracting for police and/or fire/EMS services from a Principal and requests to be Directly Served by Snohomish County 911 shall be approved by the Governing Board as a Principal per Section 14.d and shall not be subject to any latecomer fees in making this transition.

SECTION 7. TECHNICAL ADVISORY COMMITTEES.

a. Creation and Membership. Two Technical Advisory Committees shall be created to serve in an advisory capacity to the Governing Board and Executive Director.

i. Police Technical Advisory Committee. The Police Technical Advisory Committee shall consist of the chief or his or her designee from each Principal and Subscriber police department or equivalent agency or operation Directly Served by Snohomish County 911.

ii. Fire/EMS Technical Advisory Committee. The Fire/EMS Technical Advisory Committee shall consist of the chief or his or her designee from each Principal and Subscriber with a Fire/EMS department or equivalent agency or operation Directly Served by Snohomish County 911.

b. Technical Advisory Committee Representatives. Persons serving on either Technical Advisory Committee shall serve without compensation from Snohomish County 911. However, Snohomish County 911 may pay for or reimburse Representatives and alternates for reasonable out-of-pocket costs related to service on the Technical Advisory Committees.

c. Alternates. Each Representative serving on a Technical Advisory Committee may designate one alternate, confirmed in writing, to serve when such Representative is absent or unable to serve provided that such alternates must have operational responsibilities within their respective agencies. Written notice of the appointment of an alternate shall be provided to the Chair the applicable Technical Advisory Committee prior to the alternate serving in the absence of the Representative.

d. Powers. Each Technical Advisory Committee shall meet individually as frequently as their members deem appropriate, but not less than twice each year, for the purpose of promoting interagency collaboration and cooperation, information sharing, discussion and review of agency operating policy and such other matters as the Governing Board may request. The Technical Advisory Committees shall provide advice, information, and recommendations to the Governing Board and the Executive Director.

e. Quorum. One-quarter of the Representatives of each Technical Advisory Committee (or any alternates present and participating in place of a Representative) shall constitute a quorum for meetings of such Committee.

f. Voting. All actions and recommendations of the Technical Advisory Committees shall be approved by majority vote of those present and voting. Each Representative shall have one vote. There will be no weighted voting, proxy voting, or mail-in voting.

g. Officers. Each Technical Advisory Committee shall have two officers, a Chair and Vice-Chair. It will be the function of the Chair to preside at the meetings of his/her respective Technical Advisory Committee, and the Vice-Chair shall assume this role in absence of the Chair. The officers shall be annually elected by vote of the Committee Representatives.

h. Staffing. The Technical Advisory Committees shall be staffed by the Executive Director, or his or her designee, and such additional agency staffing as the Executive Director may deem appropriate.

i. Meetings. All meetings of each Technical Advisory Committee shall be open to the public if and to the extent required by chapter 42.30 RCW. Regular meetings shall be held pursuant to a schedule approved by the Technical Advisory Committee. Special meetings may be called by the Chair of the Technical Advisory Committee or a majority of the Representatives of the Technical Advisory Committee. Members of the Technical Advisory Committees may participate in meetings through the use of any means of communication by which all Representatives and members of the public participating in such meeting can hear each other during the meeting. Any Representatives participating

in a meeting by such means is deemed to be present in person at the meeting for all purposes including, but not limited to, establishing a quorum.

SECTION 8. ANNUAL AGENCY REPORT.

a. Contents. The Executive Director shall prepare an Annual Agency Report no later than April of each year. The report shall include a description of:

- i. Activities of Snohomish County 911 for the previous calendar year;
- ii. The proposed work program and significant events in the current calendar year; financial condition of Snohomish County 911;
- iii. Results of Governing Board adopted performance benchmarks; and
- iv. The proposed budget policy for the upcoming year.

b. Availability. The Executive Director shall ensure that the Annual Agency Report is distributed to the Governing Board and Principals and made available the general public each year.

SECTION 9. EXECUTIVE DIRECTOR.

The Governing Board shall be responsible for the appointment and termination of the Executive Director. An interim Executive Director may be appointed to serve in such capacity until a permanent Executive Director is appointed by the Governing Board. A Supermajority Vote of the Governing Board is required to appoint the Executive Director of Snohomish County 911.

The Executive Director shall be responsible to the Governing Board and shall advise it from time to time on a proposed budget and other appropriate matters in order to fully implement the purposes of this Agreement. The Executive Director shall administer Snohomish County 911 in its day-to-day operations, including but not limited to: approving and overseeing the administration of all operating procedures and public records management procedures consistent with Governing Board policies; and appointing persons to fill other staff positions in the Snohomish County 911 and overseeing the evaluation and discipline, hiring and firing of employees, and administration of collective bargaining agreements and other personnel contracts consistent with Governing Board policies.

Only the Governing Board shall be authorized to hire or retain legal counsel and independent accountants and auditors. Other consultants or legal counsel for specialized purposes within the Executive Director's signing authority as it may be defined by the Board from time to time may be designated in such manner as the Governing Board may determine subject to Sections 5 and 6.

The Executive Director shall have experience in technical, financial and administrative fields and his or her appointment shall be on the basis of merit only. The Executive Director is an "at will" employee and may be terminated upon the Simple Majority Vote of the Governing Board.

SECTION 10. PERSONNEL POLICY

The Executive Director shall, as necessary from time to time, submit to the Governing Board a proposed personnel policy for the Governing Board's approval, rejection or modification. All modifications or revisions to such personnel policies must be approved by the Governing Board if and to the extent required in such policies.

SECTION 11. OPERATIONAL POLICY AND SYSTEM EVALUATION; RADIO SYSTEM OPERATIONS.

- a. Operational Effectiveness. The Executive Director shall actively consider and evaluate means and opportunities toward the enhancement of operational effectiveness of emergency services. The Executive Director shall present his or her recommendations to the Technical Advisory Committees and the Governing Board from time to time.
- b. Operational Standards for Radio System. The Governing Board shall adopt operation and maintenance standards for the Radio System. The Technical Advisory Committees shall submit to the Governing Board recommendations regarding operation and maintenance standards for the Radio System.
- c. Radio System Use. Each Participating Agency shall use the Radio System exclusively for approved Radio System purposes and in strict accordance with all applicable federal law and regulations. Principals hereby agree, and Subscribers shall agree in their applicable contract to agree, to abide by all Federal Communication Commission rules and regulations concerning the use of shared radio facilities.
- d. Radio System Access Priorities. Principals shall have priority access to the Radio System. Upon approval by the Governing Board, access may be provided by contract to Subscribers in the following priority:

- i. Priority 1: public safety (police, fire and emergency medical services) Subscribers; Subscribers able to interact with control stations in public school districts and public hospitals within Snohomish County; and other public agencies served by compatible radio communication systems;
- ii. Priority 2: other public agencies with emergency response duties; and
- iii. Priority 3: other entities, as determined by the Governing Board.

Emergency Public Safety Radio System Replacement Project. Notwithstanding anything in this Agreement to the contrary, no Participating Agency assumes the obligation to fund capital costs related to the design, development, construction or maintenance of the Radio System Replacement Project, and neither the full faith and credit or taxing power is pledged by a Participating Agency for such purpose, except as such obligation may be agreed to and specifically set forth in a separate agreement between the Participating Agency and Snohomish County. **SECTION 12. BUDGET; ASSESSMENT FORMULA; PAYMENT OF ASSESSMENTS; DELINQUENCIES; RESERVE FUNDS.**

a. Budget Fiscal Year. The Snohomish County 911 budget fiscal year shall be either the calendar year, or two calendar years, as the Governing Board may determine.

c. Budget Approval. The Executive Director shall present a proposed budget to the Governing Board by no later than **August 1** preceding the next budget period and the Governing Board shall approve its budget by no later than **September 25**. Thereafter and in no event later than **September 30**, Participating Agencies shall be advised on the programs and objectives contained in the proposed budget, of any changes in the User Fee formula(e), and of the required financial participation for each Principal and Subscriber for the following year(s) based upon the proposed budget. Participation by each Principal and Subscriber is contingent upon subsequent legislative appropriation for the following fiscal year. Principals and Subscribers shall promptly notify Snohomish County 911 if it does not approve its budget allocation. Any Principal not approving its full budget allocation (Assessment and cost of any Additional Services it has agreed to purchase) shall be automatically converted to Subscriber status effective the first day of the budget year (whether biennial or annual) for which the Principal did not approve its budget allocation, and subject to penalty as described in Section 12.

d. User Fee Formula. The User Fee formula applicable to Principals for Emergency Communications Services referred to as the “Assessment formula”, shall be initially approved as set forth in **Exhibit B** to this Agreement. The Assessment formula(e) may be changed from time to time as part of the budget process, and any such changes shall be approved by Supermajority Vote of the Governing Board in accordance with Section 6.i. Additional Services require only Simple Majority Vote of the Governing

Board to approve. The Assessment formula(e) for Principals may be different from the User Fee formula applicable to Subscribers. It is expressly contemplated that Participating Agencies may become subject to differential User Fee formulae (including differential Assessment formula(e)) over time based upon the benefit conferred to such agencies.

e. Payment of Assessments. Assessments shall be payable not less frequently than quarterly on or before such dates as the Governing Board may determine.

f. Delinquent Assessments. Snohomish County 911 shall, within seven (7) business days of the due date, send notice to any delinquent Principal and provide a 60-day cure period from the original due date of the payment. If such Assessments, are not paid in full within 60 (sixty) days of the original due date, then the Principal delinquent in payment of Assessments shall upon such 60th day be deemed immediately converted to the status of a Subscriber as described in Section 14. In the event a Principal converted to Subscriber status due to non-payment of fees shall not have paid in full all Assessments owing by six (6) months after the original due date, then the Governing Board may terminate services to such Subscriber, which termination shall not absolve the Subscriber of its obligation to pay all Assessments past due, together with all accrued interest, calculated at 1.5% per month from the date the Assessment was originally due.

g. Terms of Subscriber Contracts. Snohomish County 911 may enter into contracts with Subscribers from time to time for the purpose of providing Emergency Communication Services and other services as provided herein. Subscriber contracts may provide for the same or different payment schedules and payment formulas as those which apply to Principals; provided that, a Subscriber which, at the time it determined to become a Subscriber, was qualified to become a Principal but elected not to, shall be subject to payment of a risk premium of not less than six percent of its annual User Fees, or such other greater amount as the Governing Board may determine. Revenues from such risk premium shall be placed in Snohomish County 911 reserves.

Subscriber contracts shall provide that User Fees not paid when due by a Subscriber shall begin to accrue interest on the date the User Fee was originally due and shall continue until the User Fee is paid (together with all accrued interest) in full at the Federal Prime Rate plus 3%. Snohomish County 911 shall, within seven (7) business days of the due date, send notice to any delinquent Subscriber. In the event a Subscriber does not pay in full all User Fees plus accrued interest within six (6) months from the date of initial delinquency, the Governing Board may terminate services to such Subscriber. Any such termination shall not absolve the Subscriber of its obligation to pay any amounts owing to Snohomish County 911, including any accrued interest.

h. Reserve Funds. The Governing Board shall establish capital and operating reserve funds or accounts at the times and in the amounts necessary to ensure funds are

on hand to reasonably address planned and unforeseen capital and operating expenses and to minimize the need for large increases in Assessments and/or User Fees from year to year as a result of acquisition or replacement of capital assets or equipment, and to fund the timely replacement of aging technology, equipment and systems.

SECTION 13. ISSUANCE OF DEBT.

Except as otherwise provided in Section 5, Snohomish County 911 shall not have the power to issue obligations or to incur debt. However, it is anticipated that Snohomish County 911 may require capital funding from time to time to support facilities, technology and equipment needs. Bonds, notes or other evidences of indebtedness may be issued from time to time by one or more Participating Agencies or by another issuer pursuant to a separate agreement between one or more Participating Agencies and Snohomish County 911 in order to provide capital financing for Snohomish County 911 on terms as agreed upon by the parties thereto. The security and sources of payment for any such debt will be determined at the time of issuance, which may include User Fees and/or capital contributions from the Principals. Any User Fees and/or capital contributions for such purposes shall be approved by Supermajority Vote of the Governing Board. Further, in the event that any Principal is obligated to make a capital contribution, such obligation shall be subject to approval by its legislative authority.

To the extent that any bonds or other debt is issued on a tax-exempt basis under Section 103 of the Internal Revenue Code of 1986, as amended (the “Code”), the Participating Agencies agree to not (1) make any use of the proceeds from the sale of such bonds or other debt that will cause the bonds or other debt to be “arbitrage bonds” within the meaning of the Code, or (2) act or fail to act in a manner that will cause the bonds or other debt to be considered obligations not described in Section 103(a) of the Code.

Notwithstanding the foregoing, nothing in this Agreement shall be interpreted to amend or otherwise modify any terms or conditions of a separate agreement between a Participating Agency and Snohomish County (or other Participating Agency or Agencies) with respect to capital contributions, guarantees or the repayment of debt.

SECTION 14. CONVERSION OF STATUS OF PARTICIPATING AGENCIES; ADDITION OF NEW PRINCIPALS OR SUBSCRIBERS; PROVISION OF ADDITIONAL SERVICE TO PRINCIPALS.

a. As described in Sections 12.c and 12.f hereof, a Principal may be converted to Subscriber status for failure to approve its share of the budget or for nonpayment or delinquency in payment of User Fees. On the date of such conversion, said former Principal shall:

- i. lose its right to participate in a caucus for selecting a voting Governing Board member;
- ii. lose its right to receive a share of Snohomish County 911 assets upon dissolution of Snohomish County 911;
- iii. become subject to payment of User Fees in accordance with the then applicable User Fee formula for Subscribers; and
- iv. be bound by the terms of the applicable Subscriber service contract(s).

The conversion of a Principal to Subscriber shall not discharge or relieve any Principal of its outstanding obligations to Snohomish County 911.

b. A Principal may alternately elect to convert to Subscriber status effective the first day of the next budget period (whether Snohomish County 911 is operating under an annual or biennial budget) by giving notice of its intent to the Governing Board not less than nine (9) months in advance of such effective date. Such conversion shall be effective as proposed without further action of the Governing Board, barring any basis for terminating the Principal and action thereon by the Governing Board.

c. A governmental entity otherwise meeting the qualifications of a Principal in Section 3 hereof may be admitted as a Principal of Snohomish County 911 upon Supermajority Vote of the Governing Board as required under Section 6.j. Similarly, a Subscriber may apply to the Governing Board to be converted to Principal status. As a condition of becoming a Principal, whether by conversion or new admission, the Governing Board may require payment or other contributions or actions by the new Principal as the Governing Board may deem appropriate, and may set such start date for service as it deems appropriate, it being the intention of this provision that the addition of new Principals shall not cause the then-current Participants to incur additional cost. Upon such conversion or new admission, such new Principal shall execute this Agreement or agree in writing to the term of this Agreement in its capacity as Principal and shall thereafter be subject to all provisions of this Agreement applicable to Principals.

d. Notwithstanding anything to the contrary in this Agreement, an Associate Agency meeting the qualifications of a Principal may become a Principal effective the first day of the next budget year, without making any latecomer payment or contribution, upon giving notice of its intent to the Governing Board not less than nine (9) months in advance of such effective date. Such conversion shall be become effective on such date without further action of the Governing Board.

e. The determination of whether to accept new Subscribers shall be made by the Governing Board in a manner similar, and subject to such terms and conditions, as that for accepting new Principals, it being the intention that the addition of new Subscribers shall not cause pre-existing Participating Agencies to incur additional cost.

f. A Principal wishing to receive service from Snohomish County 911 for an operating department in addition to a department already served by Snohomish County 911 may make application to the Governing Board in the same manner as, and be subject to such conditions and approvals as the Governing Board may deem appropriate for, an entity (other than an Associate Agency) seeking admission as a new Principal.

SECTION 15. RETAINED POWERS OF PARTICIPATING AGENCIES.

Each Participating Agency shall retain the responsibility and authority for its operational departments and for such equipment and services as are required at its place of operation to interconnect to Snohomish County 911's operations. Interconnecting equipment and services necessary to the provision of authorized Snohomish County 911 services may be funded through Snohomish County 911's budget and operational programs.

SECTION 16. INVENTORY AND PROPERTY.

Equipment, vehicles and furnishings for Snohomish County 911's operation shall be acquired as provided by law. If any Participating Agency provides equipment or furnishings for Snohomish County 911's use, title to the same shall rest with the respective local entity unless that equipment or furnishing is acquired by Snohomish County 911. The Executive Director shall maintain and bi-annually update an inventory of equipment and furnishings owned by, leased or temporarily assigned to Snohomish County 911, and the values thereof. In event of dissolution or termination of Snohomish County 911, assigned or loaned items shall be returned to the lending entity and all other items or funds derived from the sale thereof shall be distributed to Principals as described in Section 20.

SECTION 17. WITHDRAWAL BY OR TERMINATION OF PRINCIPAL.

a. Any Principal may withdraw its membership and terminate its participation in this Agreement by providing written notice and serving that notice on the Governing Board on or before June 30 in any year. After providing appropriate notice as provided in this Section, that Principal's membership withdrawal shall become effective on the last day of the calendar year following the year in which the notice is given. A Principal that has given notice of its intent to terminate must meet with the Executive Director or his or her designee to develop a departure plan. The departure plan is intended to ensure an orderly separation of the Principal from New Agency and ensure minimal disruption in 911 Calls response for the public. The departure plan may include the transfer of funds and equipment

or other assets and must be approved by Simple Majority Vote of the Board. Notwithstanding anything herein to the contrary, Principals shall be prohibited from withdrawing their membership and terminating their participation in this Agreement during the Initial Term; provided, a Principal may give appropriate notice of its intent to withdraw pursuant to this Section during the Initial Term, and in such event that Principal's membership withdrawal shall become effective on the last day of the calendar year that coincides with the end of the Initial Term.

b. Notwithstanding the foregoing, a Principal may be terminated at any time by action of the Governing Board for delinquencies of at least six (6) months in payment of Assessments and interest per Section 12.f.

c. Time is of the essence in giving notice of termination and/or withdrawal.

d. A terminating and/or withdrawing Principal is deemed to forfeit any and all rights it may have to Snohomish County 911's personal or real property, or any other ownership in Snohomish County 911, unless otherwise provided by the Governing Board; provided further that this forfeit of rights shall not apply to personal property on loan to Snohomish County 911 from the terminating or withdrawing Principal.

e. The termination and/or withdrawal of a Principal shall not discharge or relieve any Principal of its outstanding obligations to Snohomish County 911.

f. A Governing Board Member representing a Principal that (i) has given notice of withdrawal, or (ii) has been terminated by vote of the Governing Board which termination is effective at a future date, shall be authorized to cast votes at the Governing Board only on budgets items to be implemented prior to the withdrawal or termination date.

SECTION 18. AMENDMENT OF AGREEMENT.

The following terms of this Agreement may only be amended in writing after receipt of the approval of the legislative authorities of all Principals:

- a. Expansion of the scope of services provided by the Snohomish County 911 beyond the scope of Section 4.
- b. The composition of the Governing Board and terms of office as provided in Sections 6.a and 6.d.
- c. Voting rights of Governing Board Members.
- d. Powers of the Governing Board.

- e. Hold harmless and indemnification requirements.
- f. Provisions regarding duration, termination or withdrawal.
- g. The conditions of this Section.

The parties to this Agreement acknowledge and agree that provisions in this Agreement that are not specifically identified in (a) through (g) above reflect the Principals' direction as to the initial operational and administrative policies and procedures to be implemented by the Governing Board. With the exception of the foregoing items that require affirmative approval of the legislative authorities of all Principals, the parties to this Agreement authorize the Governing Board to modify this Agreement from time to time in order to carry out the corporate purposes of Snohomish County 911. Any such modification shall be in writing and executed by the President of the Governing Board after providing not less than thirty (30) days' advance written notice to all Principals of such proposed modification, and upon approval of a Supermajority Vote of the Governing Board.

Nothing in this Section shall be construed to require legislative authority consent for the addition of a new Principal, conversion of an Associate Agency to a Principal, or agreement to serve an additional Subscriber.

SECTION 19. MERGER, CONSOLIDATION OR SALE OF ALL OR SUBSTANTIALLY ALL ASSETS.

Approval of the merger or consolidation of Snohomish County 911 with another entity, or the sale of all or substantially all assets of Snohomish County 911, shall require a Supermajority Vote of the Governing Board.

SECTION 20. TERMINATION OF AGREEMENT; DISSOLUTION.

a. Generally. This Agreement may be terminated upon the approval of a Supermajority Vote of the Governing Board. The termination shall be by direction of the Governing Board to wind up business by a date specified by the Governing Board, which date shall be at least one (1) year following the date of the vote to terminate. Upon the final termination date, this Agreement shall be fully terminated.

b. Distribution of Property on Termination of Agreement. Upon termination of this Agreement, all property acquired during the life of this Agreement remaining in ownership of Snohomish County 911 shall be disposed of in the following manner:

- i. Real or Personal Property. All real or personal property purchased pursuant to this Agreement and all unexpended funds or reserve funds, net of all outstanding Snohomish County 911 liabilities, shall be distributed to those

Principals still participating in the Snohomish County 911 on the day prior to the termination date and shall be apportioned between Principals based on the ratio that the average of each Principals' contributions to the operating budget over the preceding five (5) years bears to the total of all then remaining Principals' User Fees paid during such five-year period. The Governing Board shall have the discretion to allocate the real or personal property and funds as it deems appropriate, and the apportionment, determined consistent with the preceding sentence, need not be exact.

ii. Loaned Property. In the event of dissolution or termination of the Snohomish County 911, assigned or loaned assets shall be returned to the lending entity.

iii. Allocation of Liabilities. In the event outstanding liabilities of the Snohomish County 911 exceed the value of personal and real property and funds on hand, all Principals shall contribute to retirement of those liabilities in the same manner as which they would share in the distribution of properties and funds.

c. Notwithstanding the foregoing, this Agreement may not be terminated if to do so would abrogate or otherwise impair any outstanding obligations of the Snohomish County 911, unless provision is made for those obligations.

SECTION 21. DISPUTE RESOLUTION.

a. Whenever any dispute arises between a Principal or the Principals or between the Principals and the Snohomish County 911 (referred to collectively in this Section as the "parties") under this Agreement which is not resolved by routine meetings or communications, the parties agree to seek resolution of such dispute by the process described in this Section, which shall also be binding on Subscribers.

b. The parties shall seek in good faith to resolve any such dispute or concern by meeting, as soon as feasible. The meeting shall include the President of the Governing Board, the Executive Director, and a representative(s) of the Principal(s), if a Principal(s) is involved in the dispute, and/or a person designated by the Subscriber(s), if a Subscriber(s) is involved in the dispute.

c. If the parties do not come to an agreement on the dispute or concern, any party may request mediation through a process to be mutually agreed to in good faith between the parties within 30 days, which may include binding or nonbinding decisions or recommendations (whichever is mutually agreed to). The mediator(s) shall be mutually agreed upon and shall be skilled in the legal and business aspects of the subject matter of

this Agreement. The parties shall share equally the costs of mediation and assume their own costs.

SECTION 22. INSURANCE.

The Governing Board, Executive Director, and Technical Advisory Committees shall take such steps as are reasonably practicable to minimize the liability of the Participating Agencies, including but not limited to the utilization of sound business practice. The Governing Board shall determine which, if any, insurance policies or self-insurance programs for governmental entities authorized in the State of Washington may be reasonably and practicably acquired to cover liability exposures and other potential losses arising from the operations of the Snohomish County 911 and the activities of the parties pursuant to this Agreement (which may include Directors and Officers, Commercial General Liability, Auto, Workers' Compensation, Stop Gap/Employer's Liability, errors and omissions, crime/ fidelity insurance, CyberRisk, property damage or loss), and shall direct the acquisition of same.

SECTION 23. INDEMNIFICATION AND HOLD HARMLESS.

a. Each Principal shall defend, indemnify and hold other Principals, their officers, officials, employees, agents and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of that Principal's negligent acts or omissions in connection with the performance of its obligations under this Agreement, except to the extent the injuries or damages are caused solely by the acts of a Principal; provided, that if any such Claim is based on the concurrent negligence of more than one Principal, then the indemnifying party's obligation hereunder applies only to the extent of its negligence.

b. Each Principal shall defend, indemnify and hold the Snohomish County 911 and its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of that Principal's negligent acts or omissions in connection with the performance of its obligations under this Agreement, except to the extent the injuries and damages are caused solely by the acts of the Snohomish County 911; provided, that if any such Claim is based on the concurrent negligence of Snohomish County 911 and Principal, then the indemnifying party's obligation hereunder applies only to the extent of its negligence.

c. As provided in its Articles, the Snohomish County 911 shall defend, indemnify and hold each Principal its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of the Snohomish County 911's acts or omissions in connection with the

performance of its obligations under this Agreement, except to the extent the injuries and damages are caused solely by the acts of any Principal;; provided, that if any such Claim is based on the concurrent negligence of Snohomish County 911 and a Principal, then the indemnifying party's obligation hereunder applies only to the extent of its negligence.

d. The Snohomish County 911 will hold harmless, indemnify and defend its officers, officials, employees and volunteers from any and all legal liability, claims or lawsuits of any kind for injuries, damages, losses of any kind occurring to another, including attorney fees, which may arise out of the good faith performance of their duties to the Snohomish County 911 and performed in the scope of their employment or service to the Snohomish County 911, except to the extent the injuries, losses and/or damages are caused by the intentional and knowing wrongful acts of any of the Snohomish County 911's officers, officials, employees or volunteers.

e. Subscribers shall be required to agree to indemnify and hold harmless each Principal and the Snohomish County 911, their officers, officials, employees and volunteers from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of Subscriber's negligent acts or omissions in connection with the receipt of services from Snohomish County 911. To such degree as the Governing Board determines to be reasonable, appropriate, and consistent with applicable law and to be in the best interests of Snohomish County 911, Snohomish County 911 may also indemnify and hold harmless Subscribers.

f. In the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of a party hereto and the Snohomish County 911, its officers, officials, employees, and volunteers, the party's liability hereunder shall be only to the extent of the party's negligence. It is further specifically and expressly understood that the indemnification provided in this Section constitutes the party's waiver of immunity under Industrial Insurance Title 51 RCW, solely for the purpose of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this Section shall survive the expiration or termination of this Agreement.

g. Each party shall give the other parties proper notice as provided herein of any claim or suit coming within the purview of these indemnities. Termination of this Agreement, a Principal's withdrawal from the Snohomish County 911, or a Principal's conversion to Subscriber status (collectively for purposes of this subparagraph "Termination"), shall not affect the continuing obligations of each of the parties as indemnitors hereunder with respect to those indemnities and which shall have occurred prior to such Termination.

SECTION 24. INTERGOVERNMENTAL COOPERATION.

The Snohomish County 911 shall cooperate with local, state and federal governmental agencies in order to maximize the utilization of any grant funds for equipment and operations and to enhance the effectiveness of the Snohomish County 911's operations and minimize costs of service delivery.

SECTION 25. NOTICE.

Notices required to be given to Snohomish County 911 under the terms of this Agreement shall be directed to the following unless all Principals are otherwise notified in writing:

President of the Governing Board and Executive Director, Snohomish County 911
c/o Snohomish County 911
1121 S.E. Everett Mall Way, Suite 200
Everett, WA 98208

Notices to Principals, Subscribers, Associate Agencies, Governing Board Members or Representatives required hereunder may be given by mail, overnight delivery, facsimile or email, or personal delivery. Each Principal shall provide the President of the Governing Board written notice of the address for providing notice to said Principal. Any Principal wishing to change its mail or email address shall promptly notify the President of the Governing Board. Notice or other written communication shall be deemed to be delivered at the time when the same is postmarked in the mail or overnight delivery services, sent by facsimile or email (with confirmation of transmission), or received by personal delivery.

SECTION 26. COMPLIANCE WITH LAWS.

During the term of this Agreement, the parties hereto agree to comply with all federal, State, and local laws as necessary to carry out the terms of this Agreement. Further, to the extent that any Emergency Communication Services and/or Additional Services involve the retention, security, confidentiality or other handling of certain "protected" health information under the federal Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and its implementing regulations thereunder by the U.S. Department of Health and Human Services and other applicable laws including chapter 70.02 RCW, the Washington Uniform Health Care Information Act, as amended, the parties agree to comply with such laws and execute documents as necessary to implement the requirements under such laws.

SECTION 27. VENUE.

The venue for any action related to this Agreement shall be in the Superior Court in and for Snohomish County, Washington at Everett, Washington, or if applicable, in Federal District Court, Western District of Washington.

SECTION 28. NO THIRD PARTY BENEFICIARIES.

There are no third-party beneficiaries to this Agreement. No person or entity other than a party to this Agreement shall have any rights hereunder or any authority to enforce its provisions, and any such rights or enforcement must be consistent with and subject to the terms of this Agreement. In addition to the foregoing, nothing in this Agreement is intended to create a special relationship or other basis for third party liability.

SECTION 29. SEVERABILITY.

The invalidity of any clause, sentence, paragraph, subdivision, section or portion of this Agreement shall not affect the validity of the remainder of this Agreement.

SECTION 30. RATIFICATION.

All prior acts taken by the Principals and Snohomish County 911 consistent with this Agreement are hereby ratified and confirmed.

SECTION 31. EXECUTION, COUNTERPARTS, AMENDMENT AND RESTATEMENT OF ORIGINAL AGREEMENT, AND EFFECTIVE DATE.

The Original Agreement was executed on behalf of each Principal by its duly authorized representative following approval of the Original Agreement by motion, resolution or ordinance of its legislative authority. Pursuant to the terms of the Original Agreement and except for certain amendments as provided in Section 18 of the Original Agreement, the Original Agreement may be amended from time to time by Supermajority Vote of the Governing Board of Snohomish County 911 without further approval of legislative authorities of the Principals.

Pursuant to Section 4, Section 6.j and Section 18 of the Original Agreement, after giving 30 days' notice to each Principal as required by Section 18 of the Original Agreement, the Governing Board of Snohomish County 911, by Supermajority Vote of its Principals, authorized the amendment and restatement of the Original Agreement by the execution and delivery of this Agreement.

This Agreement shall be deemed adopted and effective as of June 20, 2024, and as of such date, this Agreement shall control the operations and governance of Snohomish County 911. This Agreement shall be filed and/or posted as required by chapter 39.34 RCW.

This Agreement shall be executed by the President of the Governing Board, and attested to by the Secretary of the Governing Board.

IN WITNESS WHEREOF, this Agreement shall be effective as of the date set forth above.

Snohomish County 911

By: _____
Jon Nehring
Board President

Attest:

By: _____
Terry Peterson
Board Secretary

Approved as to Form:

By: _____
Attorney for Snohomish County 911

EXHIBIT A

Process for Selecting Governing Board Members and Alternates

Governing Board Members are selected every two (2) years in April, through the process described below.

If not defined in this **Exhibit A**, capitalized terms have the meaning stated in the Agreement.

As used in this **Exhibit A**:

- **Population Served** means the residential population of all territory Directly Served by a Principal Police Agency or Fire Agency, according to the most recent annual report issued by the State Office of Financial Management each year determining the population of each jurisdiction.
- **Administration and Technology Cost Center** means all costs allocated to this cost center that are not otherwise attributed to another cost center as defined in Exhibit B.

Step 1. Police Agencies are divided into four (4) caucuses

- a. Rank each Police Agency by **the pro rata share of the Administration and Technology Cost Center for each Police Agency** from smallest to largest, *provided, however*, that to avoid double counting, Population Served shall be based on the population for which the Police Agency has general policing responsibilities; contracts for special services (such as bomb squad or SWAT responses only) are not included in the calculation of Population Served.
- b. Snohomish County shall be its own caucus (until and unless it is no longer the largest Police Agency in terms of pro rata share of the Administration and Technology Cost Center, in which case all four caucuses shall be determined as per Subsection c below).
- c. The remaining Police Agencies shall be divided into three roughly equal caucuses based on pro rata share of the Administration and Technology Cost Center, starting from the smallest Police Agency and working up to agencies serving more population. In deciding where to divide caucuses, the following rules shall apply:
 - i. No Police Agency shall be divided into two caucuses.
 - ii. Caucuses with the smallest agencies (the two caucuses with three Governing Board Member seats, referred to as Small and Medium

Police Agencies on the Police Agencies Table below) shall be sized by rounding up (exceeding the pro rata share target to the extent necessary to completely include the pro rata share target and not divide any Police Agency between caucuses), and the larger Police Agency caucus (two Governing Board Member seats, referred to as Next Largest Police Agencies in the Police Agencies Table below) shall be rounded down.

Step 2. Fire Agencies are divided into three (3) caucuses

- a. Rank each Fire Agency by **Population Served**, from the smallest to the largest, *provided, however*, that to avoid double counting, Population Served shall be based on fire suppression responsibility; contracts for limited services (such as BLS/ALS response/transport) are not included in the calculation of Population Served.
- b. Divide the Fire Agencies into three (3) caucuses based on whether they are small, medium or large agency, defined as follows:
 - i. A Large Fire Agency is defined as an agency serving 14% or more of the total Population Served by all Fire Agencies.
 - ii. A Medium Fire Agency is defined as an agency serving more than 3% and less than 14% of the total Population Served by all Fire Agencies.
 - iii. A Small Fire Agencies is defined as an agency serving 3% or less of the total Population Served by all Fire Agencies.

Step 3. Each Caucus selects Board Members

- a. In April, designated representatives from each Principal in each Police Agency caucus and each Fire Agency caucus shall meet together and select Governing Board Members to represent them on the Governing Board for the next two-year term. Caucuses may determine their own rules for nominating and selecting Governing Board Members, provided that the following rules shall apply:
 - i. Representatives to the caucus shall be designated by the legislative body of the Principal they represent (or by such other person as local codes may require). Designated representatives must be qualified to serve as a Governing Board Member.
 - ii. An individual need not attend the caucus in order to be selected as a Governing Board Member, so long as the person otherwise meet the qualifications of a Governing Board Member.
 - iii. Each Principal within a caucus shall have an equal vote in selecting each Governing Board Member.

- iv. Any Principal who has designated more than one representative to the caucus, and is unable to unanimously decide where to place their vote, at the time the vote is called, shall forfeit their vote.
- v. Voting by proxy will not be allowed.
- vi. No Principal may have an elected official or staff member hold more than one (1) Governing Board seat in a single caucus unless there are more seats than Principals in the caucus.
- vii. The Secretary shall record the votes of the caucus, confirming the individuals to whom the caucus's Board seats are to be allocated for the next term of office. This record shall be included in the next regularly scheduled board meeting packet.

- b. The number of Governing Board Members to be selected by each caucus shall be as follows:

Police Agencies (10 Board Members)

Caucus 1: Largest Agencies (Currently Snohomish County is the only member)	2 Governing Board Members, one of which must be the County Sheriff or an assistant or deputy sheriff directly reporting to the Sheriff – unless or until the County is no longer the Largest Policy Agency (in terms of Population Served), in which case the two board members shall be selected as per Caucus 2.
Caucus 2: Next Largest Police Agencies	2 Governing Board Members, of which one must be operational staff and one must be an elected official
Caucus 3: Medium Police Agencies	3 Governing Board Members, of which one must be an operational staff and one must be an elected official
Caucus 4: Small Police Agencies	3 Governing Board Members, of which one must be an operational staff and one of must be an elected official

Fire Agencies (5 Board Members)

Caucus 1: Large Fire/EMS Agencies	3 Governing Board Members
Caucus 2: Medium Fire/EMS Agencies	1 Governing Board Member
Caucus 3: Small Fire/EMS agencies	1 Governing Board Member

Step 4. Each Caucus Selects a Slate of Designated Alternates, in Priority Order.

- a. Each caucus shall select a slate of designated alternates in a number equal to the number of Governing Board seats allocated to that caucus.
- b. Each caucus shall prioritize its alternates to determine the order in which the alternates are called upon to participate at a Governing Board meeting in the event of an absence of any Governing Board member representing the caucus.

Caucuses may determine their own rules for nominating and selecting Board Alternates, provided that the rules set forth in Step 3.a for selecting of Board Members shall apply.

Vacancies

Any vacancies shall be promptly filled by the appointing caucus, which shall meet either in person or telephonically to select a replacement Board Member and/or Alternate to serve the remainder of the vacant position's unexpired term. Such selection process shall be subject to the rules outlined in **Step 3**.

EXHIBIT B

Principal Assessment Formula

Assessments are calculated and charged separately for each Emergency Communications Service provided for each Principal that has elected to receive such service. A Principal that has elected to receive both Police and Fire/EMS Emergency Communications Services will pay one Assessment for service to its Police agency and one Assessment for service to its Fire/EMS agency. A Principal that has elected to receive only police **or** Fire/EMS Emergency Communications Services from Snohomish County 911 only pays an Assessment for the service so received.

Capitalized terms used in **Exhibit B** not defined in this **Exhibit B** have the meaning set forth in the body of the Interlocal Agreement.

Description of the formula to derive Assessments for individual Principals.

Step 1: Divide the Net Adopted Budget into four cost pools:

- **Administration and Technology**
- **Call Takers**
- **Police Dispatch**
- **Fire Dispatch**

The costs allocable to each cost pool are further defined below (see “Definitions”)

Step 2: Apply Revenues to cost pools according to the following guidelines:

- E-911 Tax Revenues will first be applied to offset all costs associated with the **Call Takers** cost pool. Any E-911 Tax Revenues over and above the amount necessary to fund all costs in the **Call Takers** cost pool will be applied to fund permissible costs for such revenues within the **Administration, Technology, and Wireless Technology** cost pool.
- Emergency Communications and Facility Tax Revenues will be applied to fund permissible costs for such revenues within the Administration, Technology, and Wireless Technology cost pool. Revenues that exceed the Administration, Technology, and Wireless Technology cost pool will be applied to member assessments using the formula assigned to this cost pool.
- The portion of Subscriber Contract revenues attributable to all Emergency Communications Services *except* revenues attributable to the Wireless Technology cost pool will be applied to the **Police Dispatch** and/or **Fire Dispatch** cost pool, based on the services billed to the Subscriber. For example, revenues from a Subscriber contract for Emergency Communications Services with the Stillaguamish Tribe to service its Police Agency will be applied to reduce the size of the Police Dispatch cost pool, except for any increment of such revenue charged for Wireless Technology cost pool items.

- The portion of any Subscriber Contract revenues attributable to Radio System services will be applied to the Administration, Technology, and Wireless Technology cost pool, including but not limited to any revenues attributable to cell tower leases and other non-Assessment revenue attributable to the Radio System.
- Additional Services revenues will be applied to the Administration and Technology, Police Dispatch, Fire Dispatch, and/or Wireless Technology cost pool, based upon where the costs of those services are allocated.

Step 3: Divide the Administration and Technology, Call Taker, Police Dispatch and Fire Dispatch cost pools between Police Agencies and Fire Agencies:

- Amounts in the **Administration and Technology** cost pool will be divided based on the ratio of dispatch workstations assigned to each service (initially, 8 police dispatch stations and 5 fire stations)
 - Police 62%
 - Fire 38%

If the Board approves deployment of an additional dispatch work station to serve Police or Fire Agencies, this ratio will automatically change (the change is not considered a formula change requiring Governing Board approval).

- Amounts in the **Call Taker** cost pool will be divided based on a ratio that reflects an assessment of actual time spent by call takers processing each type of call:
 - Police 75%
 - Fire 25%

A change in this ratio requires Supermajority Vote of the Governing Board.

- Calculate a **Cost per Console** by dividing total Police Dispatch and Fire Dispatch Costs by the total number of dispatch stations.
- Amounts in the **Police Dispatch** cost pool are allocated to Police Agencies and are further separated out on a **Cost-per-Console** basis as between Shared Dispatch Station costs and Dedicated Dispatch Station costs. (In 2017, of the 8 Initial Police Dispatch stations, 5 were shared and 3 were dedicated—1 to Marysville Police, and 2 to Everett Police).
- Amounts in the **Fire Dispatch** cost pool are allocated to Fire Agencies and are further separated out on a **Cost-per-Console** basis as between Shared Dispatch Station costs and Dedicated Dispatch Station costs (In 2017, there were 5 Shared Dispatch Stations in the Fire Dispatch cost pool and no Dedicated Dispatch Stations).

Step 4: Allocate costs to individual Principals, calculating Fire and Police Agency assessments separately as follows:

- **Police Agency Principal Assessments:**

1. Calculate the sum of costs allocated to all Police Agencies in the **Administration and Technology** Cost pool plus the **Call Taker** cost pool, and *subtract* Police Agency Subscriber contract revenues. Allocate the resulting total amount between all Police Agency Principals based on the **Shared Cost Allocation Calculation**. The total Police Agency Principal Assessment for any individual Principal is this amount *plus* the individual dispatch cost allocation derived from *either* item 2 or 3 below as applicable to the individual Principal:
2. **For Principal Police Agencies assigned to Shared Police Dispatch stations:** Each such Principal is allocated a shared of all Shared Police Dispatch Station costs based on the **Shared Cost Allocation Calculation**.
3. **For Principal Police Agencies with Dedicated Police Dispatch stations:** Each such Principal is allocated a cost equivalent to the **Cost per Console** multiplied by the number of dedicated Police Dispatch stations for which they have contracted.

- **Fire Agency Principal Assessments:**

1. Calculate the sum of costs allocated to all Fire Agencies in the **Administration and Technology** Cost pool plus the **Call Taker** cost pool, and *subtract* Fire Agency Subscriber contract revenues. Allocate the resulting total amount between all Fire Agency Principals based on the **Shared Cost Allocation Calculation**. The total Fire Agency Principal Assessment for any individual Principal is this amount *plus* the individual dispatch cost allocation derived from *either* item 2 or 3 below as applicable to the individual Principal.
2. **For Principal Fire Agencies assigned to Shared Fire Dispatch stations:** Each such Principal is allocated a shared of all Shared Fire Dispatch Station costs based on the **Shared Cost Allocation Calculation**.
3. **For Principal Fire Agencies with Dedicated Fire Dispatch stations:** Each such Principal is allocated a cost equivalent to the **Cost per Console** multiplied by the number of dedicated Fire Dispatch stations for which they have contracted.

- **Shared Cost Allocation Calculation:**

Take the total sum to be allocated and divide it up based on three different factors:

1. 54% of total costs are allocated based on the percentage share of a Principal's Calls for Service as compared to total Calls for Service of all such agencies (police or fire—including Principals and Subscribers). Calls for Service shall be calculated as an annual average based on the most recent 8 calendar quarters (see definition of Call Calculation Period).
2. 23% of costs are allocated based on the percentage share of a Principal's Assessed Value as compared to the total Assessed Value of all such agencies (police or fire, Principals and Subscribers).
3. 23% of costs are allocated based on the percentage share of a Principal's Population Served as compared to the total Population of all such agencies (police or fire, Principals and Subscribers).

Principals who were "SERS Phase II" agencies and have a contract with Snohomish County whereby the Principals remit operations and maintenance expenses for SERS to the County to be passed through to SERS will continue to pay operation and maintenance expense of the Radio System under such existing agreements until such agreements are modified to permit direct payment of these charges, or such until such agreements expire, whichever is first.

DEFINITIONS

Fire Agency or Fire Agencies: unless expressly noted otherwise, in this Exhibit these terms include both Principals and Subscribers Directly Providing fire and medical services that are Directly Served by Snohomish County 911.

Police Agency or Police Agencies: unless expressly noted otherwise, in this Exhibit these terms include both Principals and Subscribers Directly Providing police services that are Directly Served by Snohomish County 911.

Cost-Per-Console Total labor costs to staff all police and fire dispatch consoles divided by the number of consoles.

Net Adopted Budget means the budget approved by the Governing Board after action by all individual Principals, applicable in the time period for which the **Assessment** is payable, *less* **Other Revenues**.

Other Revenues mean revenues received by Snohomish County 911 from sources other than User Fees, E-911 tax revenues and Additional Services, including without limitation Associate Agency fees, other miscellaneous revenues, grants, or awards that may be available from time to time to offset the operating and capital costs of Snohomish County 911.

Administration and Technology Costs include all costs associated with providing the supervision, management, facilities costs, insurance, reserve contributions, etc., of running the public safety dispatch center and technologies including wireless technologies, and all other expenditures in the Net Adopted Budget not included in the definition of Call Taker Costs and Dispatch Costs.

Call Taker Costs include all **labor costs** associated with the prescribed number of operational staff assigned to staff the call taking function.

Police Dispatch Costs include all **labor costs** associated with the prescribed number of operational staff assigned to all dispatch workstations designated for serving Police Agencies.

Fire Dispatch Costs include all labor costs associated with the prescribed number of operational staff assigned to all dispatch workstations designated for serving Fire Agencies.

Shared Dispatch Stations are dispatch stations that not dedicated by agreement (as opposed to workload allocation) to serve a single Principal or Subscriber.

Dedicated Dispatch Stations are dispatch stations that are dedicated by agreement to serve a single Principal or Subscriber.

Labor Costs are direct costs of salary and benefits.

E-911 tax revenues mean revenues received by Snohomish County 911 from Snohomish County pursuant to State law.

Calls for Service are defined on Appendix B-1, *provided* that until Snohomish County 911 has been in operation for more than three years, the calculation of the number of **Calls for Service** shall be determined in whole or in part (to the extent necessary to determine the two-year average number of calls for service) based on the number of **Calls for Service** by each **Charged Operation** as reported by the records of the dispatch agency previously serving each **Charged Operation**, and consistent with the definition of **Calls for Service** in **Appendix B-1**.

Charged Operation refers to an individual Principal's fire/EMS agency/operation, being charged under the **Assessment** formula.

The **Call Calculation Period** is defined as the first calendar quarter of the preceding budget year, and the 7 calendar quarters preceding that. (For example, in 2019, the Call Calculation Period be the first quarter of 2018, plus the preceding 7 calendar quarters—all of 2017, and the last three quarters of 2016).

Population Served has the meaning set forth in **Exhibit A**.

Assessed Value is the **Assessed Value** of taxable real property in an individual Principal or Subscriber's or Snohomish County 911 **Service Territory** for the **Charged Operation** (as applicable) for the most recently available tax year, as published by the State Office of Financial Management or Snohomish County Assessor.

"Service Area" means the geographic area of all territory Directly Served by a Principal Police Agency or Fire Agency, with the County's Service Area excluding incorporated areas that are Directly Served by another Police Agency.

Appendix B-1

Definition of “Calls for Service”

The purpose of this Exhibit is to define Calls for Service for purposes of billing/funding calculations.

Snohomish County 911 will bill each Principal based on the User Fee formula, which incorporates consideration of Calls for Service as defined in this Exhibit.

Section 1. Call for Service Defined: Snohomish County 911 defines a Call for Service for workload analysis and User Fee calculation as any request for service or unit initiated activity resulting in creation of a Computer Aided Dispatch System (CAD) incident that requires oversight by or interaction with Snohomish County 911 personnel, with the exception of the following:

- a. Any **mutual aid incident** where another Snohomish County 911 Principal within the same classification (police/fire/medic) is dispatched as the primary responding agency. *For example*, a police department that responds into another police department’s jurisdiction to provide assistance does not constitute a Call for Service charged to the mutual aid responder. However, an incident involving both police and fire/EMS would result in a Call for Service for both classifications. Similarly, any mutual aid request dispatched to a location outside the Snohomish County 911 service area shall not constitute a Call for Service.
- b. Any incident that is a **duplicate** of another Call for Service, or **associated** with another Call for Service. *For example*, multiple calls about a single brush fire incident will result in only one Call for Service for the fire/EMS responder.
- c. Any incident that is **cancelled** by Snohomish County 911 personnel due to an error or similar internal reasons. *This does not include “cleared incidents”*, which are incidents that are cancelled when the requesting party calls back to cancel the response after the incident has been entered into CAD.
- d. Any **informational broadcast** including but not limited to CAD entries type codes of NOTICE, NOTICEP & INFO.
- e. Any **informational incident** used for tracking non police or Fire/EMS activity created by dispatchers solely for the purpose of assisting the dispatcher in tracking such activity, *for example*, utility call-outs.

Section 2: Assignment of CFS: As a general rule, CAD incidents are assigned to a Principal when the incident occurs within its authorized dispatch area (geo-verified location) and service discipline (Police/Fire) with the following exceptions:

- a. **Transit, Fire Marshall, Narcotics Task Force:** these incidents are assigned to the responsible countywide agency regardless of location.

b. **Traffic Stops:** assigned to the initiating agency.

c. **Non-geo verified incidents, in County:** assigned to initiating agency.

If there are significant anomalies in the manner calls have been measured by SNOCOM and SNO PAC, those anomalies shall be adjusted in a manner determined reasonable by the Governing Board (Supermajority Vote item) in order to develop a fair means for determining the number of calls across all agencies.

EXHIBIT C

Principals and Associate Agencies of Snohomish County 911

PRINCIPALS:

SNOHOMISH COUNTY
CITY OF ARLINGTON
CITY OF BRIER
CITY OF EDMONDS
CITY OF EVERETT
CITY OF LAKE STEVENS
CITY OF LYNNWOOD
CITY OF MARYSVILLE
CITY OF MILL CREEK
CITY OF MONROE
CITY OF MOUNTLAKE TERRACE
CITY OF MUKILTEO
CITY OF WOODWAY
MARYSVILLE FIRE DISTRICT
NORTH COUNTY REGIONAL FIRE AUTHORITY
SNOHOMISH REGIONAL FIRE AND RESCUE
SNOHOMISH COUNTY FIRE DISTRICT NO. 4
SNOHOMISH COUNTY FIRE DISTRICT NO. 5
SNOHOMISH COUNTY FIRE DISTRICT NO. 15
SNOHOMISH COUNTY FIRE DISTRICT NO. 16
SNOHOMISH COUNTY FIRE DISTRICT NO. 17
SNOHOMISH COUNTY FIRE DISTRICT NO. 19
SNOHOMISH COUNTY FIRE DISTRICT NO. 21
SNOHOMISH COUNTY FIRE DISTRICT NO. 22
SNOHOMISH COUNTY FIRE DISTRICT NO. 24
SNOHOMISH COUNTY FIRE DISTRICT NO. 25
SNOHOMISH COUNTY FIRE DISTRICT NO. 26
SNOHOMISH COUNTY FIRE DISTRICT NO. 27
SOUTH SNOHOMISH COUNTY FIRE & RESCUE REGIONAL FIRE AUTHORITY

ASSOCIATE AGENCIES:
CITY OF DARRINGTON
CITY OF GOLD BAR
CITY OF GRANITE FALLS
CITY OF SNOHOMISH
CITY OF STANWOOD
CITY OF SULTAN



Board Packet Memorandum

Date: March 17, 2025

To: Snohomish County 911 Board Members

From: Leadership Team

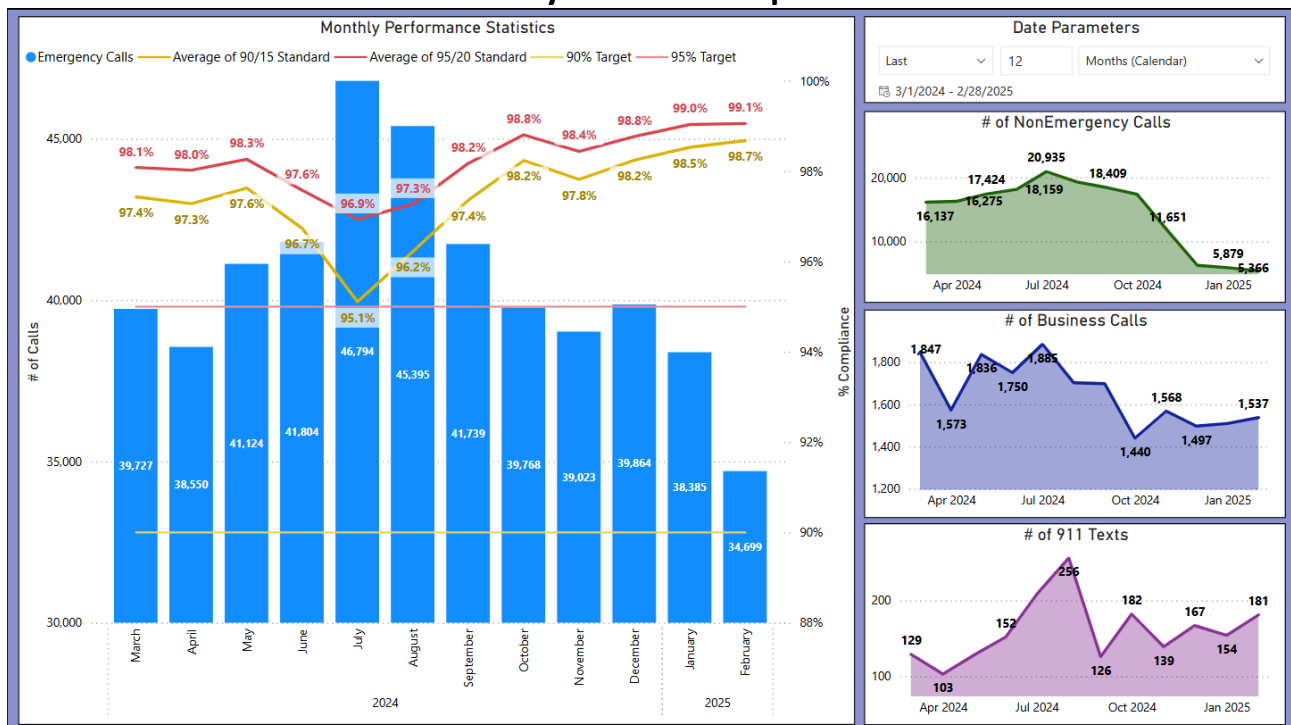
General

Mission-critical systems [1] have been operating at normal since the last Agency Report.

Major Initiatives

The Future Facility and Radio Replacement are reaching major milestones over the next 60 days that has staff fully engaged in planning and work.

Monthly Statistical Reports



Text-to-911 Report

[1] 911 Phones, CAD, Radio, Critical Systems [Unplanned]

911 Texts	Type	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	YTD TOTAL	YTD GROUP TOTAL
Appropriate Use	True Emergency	11	7											18	18
Incorrect Use	Follow-Up	4	6											10	84
	Area Checks	5	3											8	
	Info	3	1											4	
	Noise	8	8											16	
	Traffic	3	4											7	
	Other Complaints	21	18											39	
Misuse	Accidental	3	6											9	139
	Behavioral Health	53	70											123	
	Prank	5	2											7	
Other	Test	1	0											1	94
	Abandoned	11	6											17	
	Non-English	0	2											2	
	Outgoing	0	0											0	
	Subsequent	14	30											44	
	Transfer	3	2											5	
	Voice Call	9	16											25	
Month Total		154	181	0	0	0	0	0	0	0	0	0	0	335	335
<u>Abandoned:</u> Non-Responsive <u>Accidental:</u> Device or person accidentally texted 9-1-1 <u>Area Check:</u> Check of area for person, vehicle, etc. <u>Behavioral Health:</u> Calls that result in BHC by LE/EMS <u>Follow-up:</u> Where is officer?, Subject is no longer here <u>Info:</u> What is the phone number for animal control? <u>Noise:</u> Music, People, Fireworks, Alarm w/o Emergency, etc. <u>Non-English:</u> Texter uses language other than English <u>True:</u> Texter is Deaf, Texter is fearful that a voice call will put them in danger, Call results in transport to jail/hospital <u>Other:</u> Any other request or complaint, Media from Intrado <u>Outgoing:</u> Text calls initiated by SNO911 <u>Prank:</u> Calls that do not attempt to give any valid/useful information <u>Subsequent:</u> Additional inbound text after call released by call taker <u>Test:</u> PSAP testing, Training TXT29-1-1, Vendor test <u>Traffic:</u> Speeders, DUIs, Parking, etc. <u>Transfer:</u> Text calls that result in a Transfer to another PSAP or Entity <u>Voice Call:</u> Dispatchers called the texter/texter placed voice call															

How satisfied are you with the level of courtesy and respect shown to you by the 911 dispatcher you called for police service?

Satisfaction Response	# of Surveys	% of Surveys
4 - Very Satisfied	475	60.90%
3 - Satisfied	262	33.59%
2 - Neither Satisfied nor Dissatisfied	33	4.23%
1 - Somewhat Dissatisfied	4	0.51%
0 - Very Dissatisfied	6	0.77%
Total	780	100.00%

911 dispatchers are trained to be efficient and deliberate when speaking with you, while remaining professional. Do you feel the exchange of information between you and the 911 dispatcher was efficient and professional?

Professionalism Rating	# of Surveys	% of Surveys
Yes	1,068	93.44%
Somewhat	48	4.20%
No	27	2.36%
Total	1,143	100.00%

Survey responses for calls that occurred during the previous month.

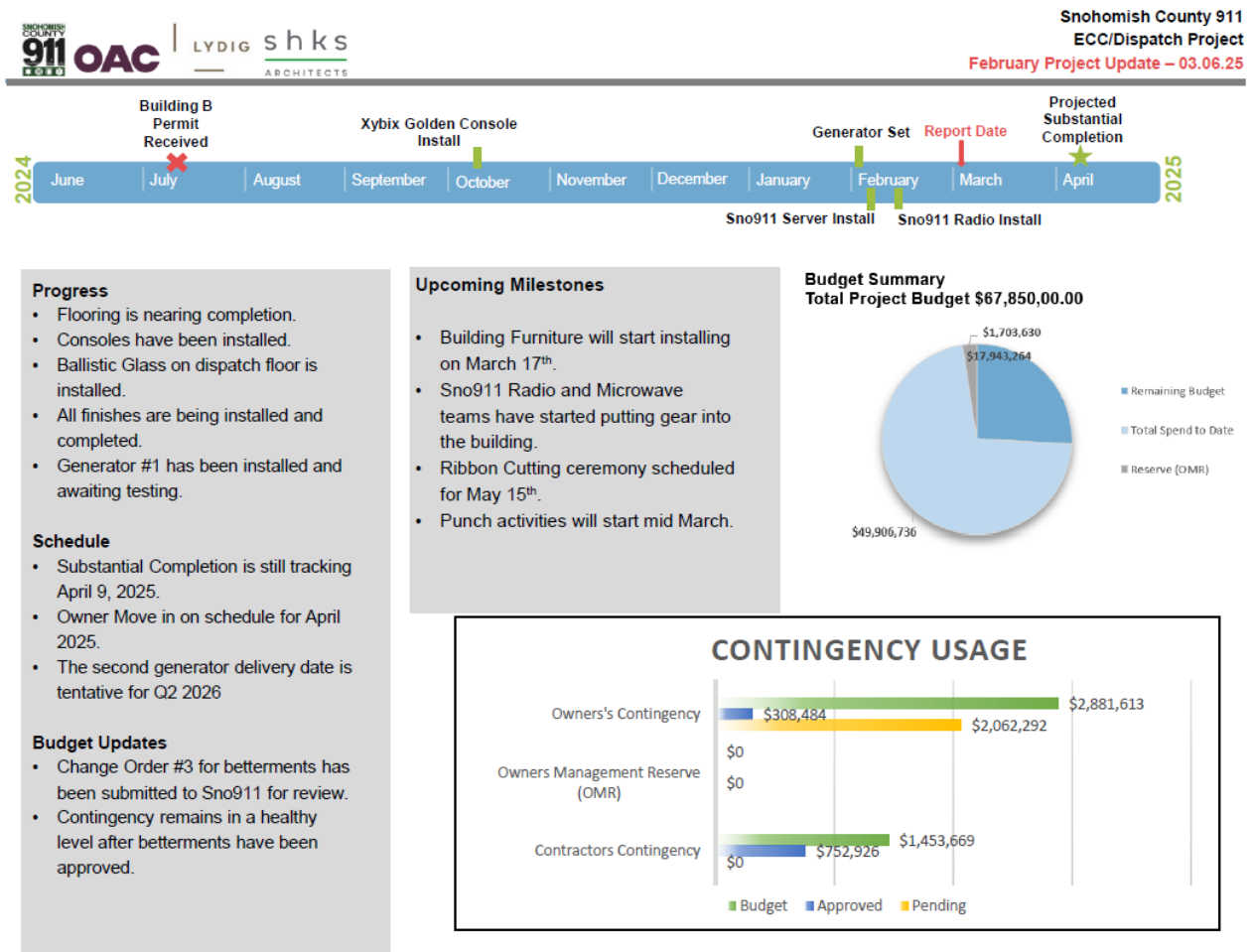
Surveys are sent to a select number of type codes (typically lower priority) chosen by each police agency.

Fire Calls - All			
Year	2025		
Jurisdiction	01-Jan	02-Feb	Total
⊞ Everett Fire Department	2,144	1,877	4,021
⊞ Marysville Fire District	1,193	1,138	2,331
⊞ Mukilteo Fire	178	165	343
⊞ North County Regional Fire Authority	751	678	1,429
⊞ Sky Valley Fire	74	87	161
⊞ Snohomish County Airport Fire Department	24	27	51
⊞ Snohomish County Fire District #15	108	111	219
⊞ Snohomish County Fire District #16	30	24	54
⊞ Snohomish County Fire District #17	155	154	309
⊞ Snohomish County Fire District #19	37	29	66
⊞ Snohomish County Fire District #21	72	80	152
⊞ Snohomish County Fire District #22	37	39	76
⊞ Snohomish County Fire District #24	32	29	61
⊞ Snohomish County Fire District #25	7	8	15
⊞ Snohomish County Fire District #27	2	1	3
⊞ Snohomish County Fire District #4	309	288	597
⊞ Snohomish County Fire District #5	100	108	208
⊞ Snohomish Regional Fire and Rescue	1,011	990	2,001
⊞ South Snohomish County Fire and Rescue	3,195	2,972	6,167
Total	9,459	8,805	18,264

This table reflects changes made to the January Call For Service data as a Result of Our Annual Report Audit.

Police Calls - All			
Year	2025		
Jurisdiction	01-Jan	02-Feb	Total
⊞ Arlington Police Department	2,350	2,032	4,382
⊞ Brier Police Department	1,117	880	1,997
⊞ Darrington Police Department	159	93	252
⊞ Edmonds Police Department	2,130	1,733	3,863
⊞ Everett Police Department	9,894	9,018	18,912
⊞ Gold Bar Police Department	247	164	411
⊞ Granite Falls Police Department	326	309	635
⊞ Index Police Department	53	49	102
⊞ Lake Stevens Police Department	1,944	1,671	3,615
⊞ Lynnwood Police Department	3,611	3,076	6,687
⊞ Marysville Police Department	5,744	5,331	11,075
⊞ Mill Creek Police Department	1,960	1,605	3,565
⊞ Monroe Police Department	1,562	1,575	3,137
⊞ Mountlake Terrace Police Department	1,869	1,813	3,682
⊞ Mukilteo Police Department	1,976	1,782	3,758
⊞ Snohomish County Sheriff's Office	13,112	12,108	25,220
⊞ Snohomish Police Department	947	855	1,802
⊞ Stanwood Police Department	686	592	1,278
⊞ Stillaguamish Tribal Police	2,321	2,180	4,501
⊞ Sultan Police Department	571	522	1,093
⊞ Woodway Police Department	43	86	129
Total	52,622	47,474	100,096

Future Facility March 2025 Update



We have reached a milestone where SNO911 staff are able to perform some work primarily in the ECC & Data Center.

Panorama of Supervisor's workstation in the ECC



Systems Engineer racking servers in the data center.



Technicians setting up monitors on ECC Consoles



SNO911 HQ Tech Project Status Report

03/14/25

Critical Path Changes:

NONE

Project Changes:

- **CAD/Resource/VIPER computers will be installed 4/16**

IT Project Summary:

PDU's have been installed in the server cabinets. The network engineers are on standby to start testing the new astound fiber ring that has been setup at New HQ. Certifying the network is a big milestone. Once the testing is complete we can start to migrate systems to New HQ.

Work continues with our ESInet vendors. We have some back and forth with the vendors to ensure the connections and locations of the equipment meets our needs. Despite that progress is being made.

The System Administrators have been hard at work all week hanging monitors on the Dispatch and Supervisor positions. They are installing about 180 monitors on the Dispatch floor.

We are also working to get console cleaners to New HQ to deep clean the Dispatch furniture. While Xybix will wipe down the furniture, we want to ensure the furniture is completely clean for our move in. We will hold off on installing most of the CAD/Resource/VIPER computers until the cleaning is complete.

Radio Project Summary:

Microwave work is underway. North Campus civil construction is in permitting with staff reaching out to the City of Everett requesting it to be expedited. Antenna system installation at approximately 90%. PDUs in radio cabinets are being in process of being installed. South Campus radio console work beings March 24th, thereby avoiding an issue with other IT system moves post radio system cutover. Scheduling and planning for fiber link testing underway.

Construction Project Summary

The project is moving at mach speed now. Finishes, flooring, ceilings, and glass are going in on all floors and is nearly complete. Final paint finishes have started going in. Cleaning for the server room and IDF closets has been scheduled for March 24 and 25.

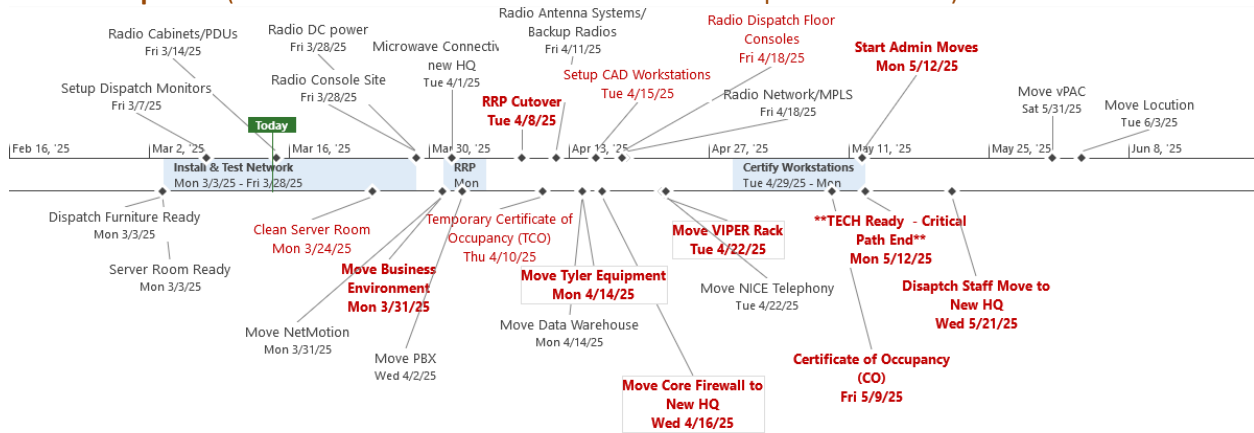
Fiber and data connections are rapidly finishing up and being tested. AV equipment such as wall displays, cameras, TV mounts and audio are also going in. In addition, the sound masking and in-building paging equipment is going into the IDF closets and getting ready for programming.

ECC floor console install and testing is finishing up today. We have to wait for the mechanical shades to go in along the windows to finish the monitor installs at those positions.

The security cameras and gate and door card readers are nearly all installed and getting connected to the Genetec security system server. We anticipate that will be online in the next couple of weeks.

The entire parking lot pavement has been patched. New curbs will go in next and, as weather permits, the parking lot will be resurfaced and lines painted. The security fence is about 80% complete and is anticipated to be close to 100% finished by end of next week. Landscaping is also nearly complete.

Timeline Update: (items in Red are the critical activities to allow Dispatchers move in)



Continuing/Upcoming Tasks:

Project/Task Name	Finish Date	Resource
Astound Fiber Ring	March 28, 2025 5:00 PM	Bleu
Install & Test Network	March 28, 2025 5:00 PM	
Viper 911	July 2, 2025 5:00 PM	Chris
Ziply Connectivity for VIPER Installed	March 11, 2025 5:00 PM	Ziply
Test Primary and Secondary circuits from Comtech	April 11, 2025 5:00 PM	Chris
Install 7 new viper workstations at New HQ	April 17, 2025 5:00 PM	Chris, Jan
Install of 20 SNO911 Workstations at New HQ	April 22, 2025 5:00 PM	Chris, Jan
Move VIPER Rack	April 23, 2025 5:00 PM	
VIPER Test Environment move	April 2, 2025 5:00 PM	
Fax Lines	May 15, 2025 5:00 PM	Chris
Purchase fax solution	February 28, 2025 5:00 PM	
Setup fax solution	May 15, 2025 5:00 PM	
Network/Security	April 17, 2025 5:00 PM	Bleu
9404 Core Switch Installed	March 7, 2025 5:00 PM	
DWDM Buildout - 3 sites	March 21, 2025 5:00 PM	
Backup Internet Installed (Comcast)	March 11, 2025 5:00 PM	
Move Core Firewall to New HQ	April 17, 2025 5:00 PM	
Business Environment Move**	April 11, 2025 5:00 PM	Bleu
Develop Moving Plan	September 13, 2024 5:00 PM	Brent
Move Business Environment	April 4, 2025 5:00 PM	
Business PBX Move	April 3, 2025 5:00 PM	Chris
Phone Paging	October 19, 2023 5:00 PM	Chris
Autoattendant	October 19, 2023 5:00 PM	Chris
Move PBX	April 3, 2025 5:00 PM	
NICE Move	April 24, 2025 5:00 PM	Jan
Develop Migration Plan	August 29, 2024 5:00 PM	
Move NICE Telephony	April 24, 2025 5:00 PM	
Tyler Environment Move	May 8, 2025 5:00 PM	Damon
Move Tyler Equipment	April 18, 2025 5:00 PM	

Move New Hardware for Tyler Environment	May 8, 2025 5:00 PM	Bleu
Locution Hardware Move**	June 3, 2025 5:00 PM	Robert
Develop Moving Plans	January 16, 2024 5:00 PM	
Move Locution	June 3, 2025 5:00 PM	
NetMotion Move	March 31, 2025 5:00 PM	Bleu
Develop Plan for Equipment Move	October 19, 2023 5:00 PM	Brent
Move NetMotion	March 31, 2025 5:00 PM	
Rapid Recovery Move	March 31, 2025 5:00 PM	Seann
Develop Moving Plans	February 9, 2024 5:00 PM	
Move Rapid Recovery	March 31, 2025 5:00 PM	
Dispatch Furniture - Golden Console	February 14, 2025 5:00 PM	
Create Blueprint for New HQ Setup	January 28, 2025 5:00 PM	Chris
Create responsibility matrix for console setup	January 28, 2025 5:00 PM	
CAD Workstations	May 13, 2025 5:00 PM	Robert
Setup CAD Workstations	April 22, 2025 5:00 PM	
Setup Resource Workstations	April 22, 2025 5:00 PM	
Dispatch Monitors	March 28, 2025 5:00 PM	Brent
Test Dispatcher Monitors	March 14, 2025 5:00 PM	
Setup Dispatch Monitors	March 28, 2025 5:00 PM	
Dispatch Printers/Faxes	May 22, 2025 5:00 PM	
	September 11, 2024 5:00 PM	
Determine Supervisor Printer		
Develop Plan for Number of Printers and Locations	October 9, 2024 5:00 PM	
Get office transition schedule to Copiers NW	February 12, 2025 5:00 PM	
Admin Printers	May 22, 2025 5:00 PM	
Develop Plan for Number of Printers and Locations	October 7, 2024 5:00 PM	
Get office transition schedule to Copiers NW	April 4, 2025 5:00 PM	
vPAC Move**	May 31, 2025 5:00 PM	Seann
Develop Moving Plans	March 25, 2024 5:00 PM	Brent
Move vPAC	May 31, 2025 5:00 PM	
Data Warehouse Move	April 14, 2025 5:00 PM	Alex
Move Data Warehouse	April 14, 2025 5:00 PM	
Dispatch KVMs	April 29, 2025 5:00 PM	Mike
Install Equipment	April 29, 2025 5:00 PM	
Inventory	January 30, 2025 5:00 PM	
Inventory N Campus - items that will be left for Everett	January 30, 2025 5:00 PM	Steve
	December 16, 2024 5:00 PM	
Get New HQ Room Numbers to Greg		Steve
	December 23, 2024 5:00 PM	
Setup Rooms in WiseTrack		Greg
Department Moves	May 21, 2025 5:00 PM	
Start Admin Moves	May 13, 2025 8:00 AM	

Snohomish County 911
Police Technical Advisory Committee
Meeting Summary for March 13th, 2025 / 10:30-11:30 p.m.
In Person Location: Everett PD, multipurpose room

Meeting Attendance:

POLICE TAC REPRESENTATIVES					
Lt. Mike Gilbert - Arlington	X	Asst. Chief, Jim Lawless – Marysville	X	Lt. Raulie Robertson - SCSO	X
Clerk Antonia Buell– Brier	X	Chief, Stan White – Mill Creek	X	Chief Nathan Alanis – Snohomish	
Cmdr. Shane Hawley – Edmonds	X	Dep. Chief, Ryan Irving – Monroe		Lt. Jason Toner – Stanwood	X
Capt. Bob Goetz- Everett	X	Cmdr. Mike Haynes – Mountlake Terrace		Megan Newman - Stillaguamish	X
Sgt. Jim Barnes – Lake Stevens		Asst. Chief, Colt Davis – Mukilteo	X	Travis Katzer - EPD	X
Cmdr. Pat Fagan - Lynnwood		Rob Martin – SCSO		Geoff Albright – EPD	X
ALTERNATE REPRESENTATIVES					
Lt. Peter Barrett - Arlington		Cmdr. Adam Vermeulen – Marysville	X	Capt. Andy Kahler - SCSO	
Corporal Brittany Harris – Edmonds		Mike Young - Marysville		Capt. Steve McDonald – SCSO	
Dep. Chief Jeff Hendrickson – Everett		Dep. Dir. Eric Chartrand – Mill Creek	X	Sgt. Karl Gilije - Stanwood	
Dep. Chief, Jeff Young – Lake Stevens		Chief, Jeff Jolley - Monroe		Capt. James Massingale - Stillaguamish	
Cmdr. Dean Thomas – Lake Stevens	X	Chief Pet Caw – Mountlake Terrace		Antonio Fatro – Stillaguamish	X
Cmdr. Brian Jorgensen - Lynnwood	X	Det. Sgt. Nicole Stone – Mukilteo		Curtis Zatylny – LPD	X
SNO911					
Executive Director Kurt Mills	X	Ops. Manager Derek Wilson	X	Director of Ops Andie Burton	X
Deputy Director Terry Peterson	X	Ops Manager Karen McKay	X	Admin Assist. Rebekah Keumple	X
Radio Mgr. Howard Tucker	X	App. Team Mgr. Brent Meyer	X	Executive Asst. Tiff Brown	X
SUPPORT STAFF & GUESTS					
Kirsten White, SNO911	X	Anna McKenna, SNO911	X		

Note: *Follow-up action items are noted in italics.* Decisions are underlined. **Motions are underlined and bold.**

Chair, Jim Lawless called the meeting to order at 1030 hours.

1. **Roll Call** – taken via sign in sheet.
2. **Approval of Minutes:** **Commander Shane Hawley moved to approve the January 2025 minutes as presented. Seconded by Asst. Chief Colt Davis and approved unanimously.**

3. **Announcements:** None.
4. **Action Items:** None.

Item 8A was moved to the top of the agenda.

8. Old Business:

- A. **Talk Group Optimization – Radio Discipline/Training talking points presentation.** Kirsten White and Anna McKenna gave a presentation covering the key categories where most issues occur regarding radio discipline. The document was distributed to attendees after the meeting to be shared with their agency and is available to download off the agency portal. Chief Lawless added that everyone should be reviewing the radio procedure manual and it was asked for staff to provide a short list of common phrases that are used most and/or problematic.

5. Reports:

- A. **SNO911 Updates** – Kurt reported that the new facility is on schedule and staff hopes to have temporary occupancy next month. The plan is to move operations over in May.
- B. **State Dept of Corrections Interop** – this item will be removed from the agenda moving forward.
- C. **Mobile Users Group** – No meeting. Seth Kinney with Mill Creek will be joining this group moving forward.

D. PTCC Report – Brent reported that windows updates will be pushed until after the agency moves into the new building. Potentially, the week of March 24th a patch for CAD mobile will be installed to fix the dropping issue, this will cause a short outage and an announcement will go out once that is scheduled. Sgt. Flemming is joining this group as an official member. The needs assessment has been completed with over 50 people representing a wide variety of users. The consultant is drafting a report which should be available by the end of the month with a recommendation, this will be shared with PTCC and all stakeholders.

E. Radio Replacement Project – this item will be discussed during 7A.

F. Policy Review Committee. None.

6. Technical Update: Brent reported that IT staff is mainly focused on the new building with over half of them at that location daily, installing dispatch monitors and equipment in server cabinets. Staff will move the VPAC environment on Saturday, May 31st as the system is moved it will be down, and that exact time will be announced once it is scheduled. Local installs are an optional workaround if needed, reach out to the SNO911 help desk for assistance.

7. New Business:

A. Radio Replacement Project Update – Terry and Howard gave a detailed presentation on the project including background information and technical details to prepare for cutover in a few weeks. Howard included instructions on the various ways to obtain WIFI updates. Terry invited everyone to the Board meeting next week where radios will be on display for testing. Staff is planning a public facing media event scheduled for the last week in April to announce the cutover to the public. Police radio is moving to an encrypted environment. Karen McKay is the contact for agency MOUs.

B. BDA Discussion regarding status checks – Karen spoke about status checks during an event within a BDA. If the officer is in a building with a BDA issue their radio will show as purple on the premise map. Dispatchers will get a pop-up warning showing the blockage/radio issue in the building and can advise the unit as such. Staff plans to conduct rollcall for all field units at 7:40 before cutover and again at 8:10 afterwards.

C. Reactivating Closed Calls – Derek reviewed the ongoing issues with reactivating closed calls and noted that there are proper workflows available as an alternative to reactivation.

9. Good of the Order: None

10. Adjourned at 12:02pm

SNOHOMISH COUNTY 911

Fire Technical Advisory / Operations Committee

February 19th, 2025

Committee Members in Attendance	☒ Eric Andrews	Sky Valley Fire	☒ Joel Johnson	Fire District 24	
	☒ John Chalfant	South County Fire	☐ Willie Harper	Fire District 25	
	☒ Jason Hodkinson	Fire District 4	☐ Mike Worthy	Fire District 27	
	☐ Seth Johnson	Fire District 5	☒ Mike Calvert	Everett Fire	
	☐ Ryan Shaughnessy	Fire District 15	☒ Jeff Cole	Marysville Fire	
	☐ Justin Johnson	Fire District 16	☒ Blake Engnes	Mukilteo Fire	
	☐ Jim Haverfield	Fire District 17	☒ Theresa Ramey	North County RFA	
	☐ Keith Strotz	Fire District 19	☐ Brett Blankenship	Paine Field Airport FD	
	☐ Chad Schmidt	Fire District 21	☐ Ryan Lundquist	SRFR	
	☐ Travis Hots	Fire District 22	☐ Roy Waugh	SRFR	
Alternates in Attendance	☐ Whitney Mansfield	Fire District 4	☐ Ned Vander Pol	Marysville Fire	
	☐ Scott Anderson	Fire District 16	☐ Chris Clark	Mukilteo Fire	
	☒ Bill Dane	First District 17	☐ John Cermak	North County RFA	
	☐ Gino Bellizzi	Fire District 19	☐ Tony Mace	Paine Field Airport FD	
	☒ Jeremy Stocker	Fire District 22	☐ Ernie Walters	Sky Valley Fire	
	☒ Ryan White	Fire District 15	☒ Colby Titland	SRFR	
	☐ Dave DeMarco	Everett Fire	☒ Jarrod Spence	Fire District 5	
	☒ Zach Hanson	North County	☐ Drew Bono	SCFD 22	
	☒ Brien Gronemyer	Tribal Bay FD	☒ Chad Crandall	FD#17	
Guests and Staff in Attendance	Kurt Mills	Terry Peterson	Howard Tucker	Derek Wilson	Brittney Martens
	Brent Meyer	Scott Dorsey	Rae Wade	Rebekah Keumpel	Laura Stiers

Note: *Follow-up action items are noted in italics.* Decisions are underlined.

Committee Chair, Eric Andrews called the meeting to order at 1:30pm

1. ANNOUNCEMENTS. None

2. APPROVAL OF MINUTES. Chief Hodkinson moved to approve the January 2025 Fire TAC/Ops meeting minutes as presented. Seconded by Chief Titland and unanimously approved.

3. COMMITTEE UPDATES.

PTCC / NWS. Brent reported the mobile outage that happened last Tuesday. Staff applied a mobile patch, and increased the server's memory. Tyler is still working on other fixes for the radio assignment issues through their MSP team and is in the development stages of the process. Once they are done, the CAD people can test, and once the fix is confirmed, it will be put into production as soon as possible.

Tuesday, February 25th starting at 0200 – 0700 staff will be conducting Windows updates, affecting the Tyler production environment. During that time everything will be down and dispatch will be running on CADLite. The group agreed that an FOC was not needed for this outage and radio watch will suffice.

- A. Technical Update.** Tech staff is highly focused on moving to the new facility. Staff is hoping to gain access to the server room on March 3rd so network setup can begin. He asked the group to have patience with SNO911 Tech as they are low staffed with most staff setting up the new facility. He added that the search for the new IT Director is progressing with second interviews scheduled next week.

The Public Software Needs Assessment starts next week. The agenda has been distributed and over 50 people representing agencies all over the county have volunteered to participate.

- B. Radio Replacement Committee.** Paging system cutover is scheduled for the last week in March and staff will send out information about how that will impact user agencies. The old system will be turned off and the new system will be brought back up site by site. Radio system cutover is also forthcoming and all radios will need to be changed over to digital talk groups. Dispatch will be double staffed that day to help support the cutover process.

Terry also spoke about the in-building coverage issue due to the BDA's being shutoff for up to 6 – 8 months. Staff has built training videos (explaining the technical issues that can occur within the buildings with no coverage) that user agencies can utilize and incorporate into their training in an effort to minimize any procedural issues. Chief Chalfant reported that they are advising to operate off of standard TAC frequencies as much as possible as alerts are received for impacted buildings. The group discussed various workarounds during this outage.

- C. Radio Procedures Committee.** Monthly meetings will begin in March and plan to discuss boat fire call differentiation and types. This committee will bring a recommendation back to Fire TAC after that.
- D. Fire User Group.** None
- E. Fire Standards/Data.** The 2025 roadmap has been established by the committee which includes getting the CAD extraction converted over to Sequel as well as a countywide dashboard. This group will also be participating in the needs assessment happening next week.
- F. County Fire Resource Plan Committee.** Derek shared the redlined document which established definitions for essential and non-essential radio traffic. References to both radio traffic types will be included in the FRP and automatically activated upon FOC declaration.

Chief Chalfant moved to accept the changes to the manual during stressed communications as presented. Seconded by Chief Stocker and approved unanimously.

Staff has been communicating with PUD to better understand their process and identify areas where process improvements may be feasible.

- G. SNO911 DRC/DSC.** This committee has been meeting monthly with representatives from dispatch and hospital to review EMD codes with advice from Dr. Keay. He spoke about the in-depth process used to evaluate the EMD codes from initial dispatch, electronic health record and primary impression through the hospital visit discharge. He explained the use of PLSI's and how they are taken into consideration.

Should opioid calls be dispatched as MedEx calls – using 2024 data the group decided to reduce that response to a Med1 call which offers a better use of resources.

Nurses Navigator presentation will be given at the March Fire Chief's meeting and if that program continues, Staff will organize two, half-day workshops with GMR onsite to dial in that program overall.

H. Public Safety Tech Committee (PSTC). Kurt announced that next week the needs assessment begins, which is a 2-week process with over 50 representatives from Police, Fire, Corrections, Data Standards, etc.

4. **SNO911 UPDATE.** Kurt reported that the Agency and staff are very busy with the RRP cutover scheduled for early April and in May the agency moves into the new facility.
5. **SNOHOMISH COUNTY EMS.** Scott added that Mission Critical Protocols went live within the County today which is a much more advanced app.

The ILA has been updated (a minor clarification change) and sent out for signature along with an explanation from the attorney about what changed.

6. **OLD BUSINESS.** Derek spoke about the AT&T coverage issues reported with FirstNet. A fix has been made and tested however, there are over 600 AT&T phones within CAD. Staff is working to identify those users. If anyone is experiencing a 12-hour delay in receiving text messages to a FirstNet phone, please email: help@sno911.org.
7. **NEW BUSINESS.**
 - A. **Fire Hydrant Advisement.** Derek asked about dispatchers giving hydrant information and wanted consensus from the committee on whether or not this is wanted or helpful. It was noted that responders are utilizing First Due and not the CAD map to plan their arrival and hydrant use. All were in agreement that, unless specifically requested by a responder, SNO911 should not be providing hydrant information. This request is not currently in policy but it has been seen in practice and will be communicated to dispatchers to discontinue proactively providing the information.
8. **GOOD OF THE ORDER.** The group decided to meet in Glacier Peak next month.
9. **ADJOURNED at 2:28pm**

The next Fire Technical Advisory/Operations Committee meeting is scheduled for March 19th at 1:30 p.m. via Zoom, or in-person at Glacier Peak.

Snohomish County 911
Finance Committee
Meeting Summary for March 13, 2024 / 1:30 – 3:00 pm
Location: Remote Meeting via Zoom

Meeting Attendance:

Finance Committee					
Dave DeMarco	X	Ryan Lundquist		Jim Lawless	X
Ken Klein					
Staff and Guests					
Kurt Mills	X	Wade Anderson	X	Rebekah Kuempel	X
Terry Peterson		Tiffani Brown			

Decisions are underlined; follow up matters are in *italic*.

1. **Call to Order, Introductions, and Announcements.** The meeting was called to order at 1:30p.m. by Chief DeMarco. There were no announcements.
2. **Reports.**
 - A. **Blanket Voucher Report for February.** Kurt pointed out the two large items on the report, a payment to Motorola and Aurelian. It was asked how Aurelian is being received and so far the feedback has been positive based on survey links sent to callers. Staff is still tweaking the system as needed, rolling out Spanish speaking version soon with other languages to come.
 - B. **Fund Balance Report for February.** Wade pointed out the net transfers; both in and out, have been broken down for transparency.
Chief Lawless moved to recommend the Blanket Voucher Report for February 2025 for Board approval. Seconded by Chief DeMarco and passed unanimously.
3. **Old Business.** None.
4. **New Business.**
 - A. **2024 Year End Statement of Activities:** Wade walked the group through the spreadsheet which was included in the packet. Staff recommendation is to bring up any carryover, radio replacement project underspend and future facility underspend and any access E911 money will be brought to the Finance committee and Board in June/July of this year so all the monies can be discussed at the same time and make decisions. Chief DeMarco suggested including future capitol discussions at the same time. This information was brought to the committee as information only at this time and will go through the regular audit cycle next year.
5. **Good of the Order.** Kurt spoke about the Fire Agencies reaching the threshold to create a new Snohomish County EMS agency, there was a draft Service Level Agreement (SLA) which included SNO911 playing a roll and that will be happening and a change in the ILA will be brought to the Board this month to make that official. EMS Board will then form and establish a negotiating team to establish the terms of the SLA. Kurt asked if the Board should be involved in those negotiations.

DeMarco has a conflict of interest and asked that Staff negotiate and report back to the Board. SNO911 should negotiate outside of fire agencies. Chief Lawless agreed.

Kurt added that once all approvals have been done the ILA change will be distributed with the expectation that this would begin around June 1st of this year.

6. Adjourn. The meeting was adjourned at 1:46 p.m.

The next Finance Meeting is scheduled for April 10th, 2025 at 1:30 p.m.



Executive Summary

Date: 2/26/2025

Background and Context

Approximately a decade ago, public safety agencies across Snohomish County adopted the New World/Tyler integrated suite of software. This comprehensive system, encompassing Computer-Aided Dispatch (CAD), Law Enforcement Records Management (LERMS), Jail Management (JMS), Fire Records Management (FRMS), Patient Care Reporting (PCR), and Mobile Field Reporting (MFR), became a cornerstone for Police/Sheriff, Fire/EMS, Jails, and the 9-1-1 center.

In July 2024, Snohomish County entered the final three-year term of its current contract with Tyler Technologies. This contract is set to expire in 2026, providing a timely opportunity for public safety and corrections agencies to reevaluate whether the existing system continues to meet evolving operational needs.

Need for Evaluation

Significant advancements in technology, including the growing adoption of cloud-based solutions, artificial intelligence, and enhanced system integrations, compel a thorough assessment of the current system's capabilities. The SNO911 Board has recognized this need and authorized a comprehensive multi-phase study to determine the most suitable path forward for the future of public safety technology in the county.

Project Overview and Leadership

SNO911 engaged the National Public Safety Group (NPSG), an industry expert in public safety software needs and acquisition, to lead this evaluation. The multi-phase project begins in late February 2025 with an extensive **Needs Assessment** that will include participation from over 50 representatives across various public safety disciplines. The assessment will focus on documenting current system performance, identifying future requirements, and setting a foundation for the subsequent market analysis and vendor evaluations.

A **Public Safety Technology Committee (PSTC)**, comprising senior leadership from law enforcement, fire services, and 9-1-1 operations, will provide oversight and strategic guidance throughout the process. The committee's goal is to present a recommendation by late summer or early fall, outlining whether to renegotiate with the current vendor or pursue alternative solutions.

Scope of Work

The project will unfold in several phases:

1. **Needs Assessment**
2. **Current System Evaluation**
3. **Market Analysis & Industry Trends**
4. **Cost Benefit Analysis**
5. **Risk Assessment**
6. **Final Report & Recommendation**

Conclusion

This study represents a pivotal opportunity to ensure that Snohomish County's public safety technology remains aligned with operational needs and industry advancements. The comprehensive evaluation will help the county determine a strategic direction that supports the ongoing mission of public safety and enhances service delivery to the community.

Public Safety Technology Committee

Chief Robert Eastman, South County Fire [Chair]

Chief Cole Langdon, Lynnwood Police

Chief Dave DeMarco, Everett Fire

Chief John DeRousse, Everett Police

Chief Jonathan Ventura, Arlington Police

Assistant Chief Ryan Lundquist, Snohomish County Fire & Rescue

Deputy Director Terry Peterson, SNO911

Executive Director Kurt Mills, SNO911