

SCFCA-SCEMS-SNO911 EMS Governance Joint Task Force
Meeting Summary for May 14, 2024 / 10:00 – noon
Location: In Person Meeting - SNO911's New Headquarters

Meeting Attendance:

Voting Members					
Dave DeMarco	✓	Gary Lingel		Roy Waugh	✓
Don Waller	✓	Joe Hughes		Shaughn Maxwell	✓
Staff, Support and Guests					
Dr. Ryan Keay, MPD	✓	Roger Vares		Sharon Brendle (notetaker)	✓
Scott Dorsey	✓	Kurt Mills	✓		
Karen Reed	✓	Terry Peterson	✓		

Decisions are underlined; follow-up matters are in *italics*.

- Welcome / Review of Agenda.** Chair Dave DeMarco started the meeting at 10:03 am. Item No. 4 of the Agenda was moved up to be addressed as Item 2.
- Consultant Contract funding beyond the \$20K initial amount.** The committee went into Executive Session at 10:05 to discuss additional funding. The JTF reconvened at 10:30, with Chair DeMarco announcing that they continue to fully support Karen's efforts in facilitating the JTF. EMS Council has also agreed with the additional funding at \$15K. The next step is for the Fire Chiefs Association to take formal action on whether to increase the contract funding.
- Approval of meeting minutes from March 26, 2024.** Don Waller moved to approve the meeting minutes as presented. The motion was seconded by Shaughn Maxwell and approved unanimously.
- Updates/Communications Next Steps:** The group had a lengthy discussion on communication strategies with the various boards and councils and agreed to prioritize communication in the next several weeks. A detailed budget would not be presented until June to stakeholders, but at this point, the expected range of FTEs required to staff the recommended 2-year action plan should be shared, together with the action plan.
- Updates: State Department of Health discussion.** Terry, Scott and Dr. Keay met with staff from the State Department of Health (DOH). DOH staff strongly suggested that the county should keep a Trauma Care Council (TCC) in place, because the system is set up assuming that each county will have a TCC and these TCC's remain the conduit to request state and legislative funding. Dr. Keay stated that the TCC should be making recommendations and coordinating at the county level. The group discussed how this might impact the governance of EMS in the County. It was proposed that committee work would be done under the TCC, and the TCC should be an advisory committee to the governing board of the EMS oversight agency.
- Review: Draft JTF priorities for regionalization/standardization in the next two years.** The group noted that these should be characterized as the bare minimum to meet the legal requirements for EMS.
- Continued Discussion/Potential action:** Recommending a host agency for EMS. *Tabled discussion until next meeting.*
- Review & Discussion: Draft 2025 Budget Placeholder.** Terry handed out a draft budget related to Option A (restructuring SCEMS as a new stand-alone agency). He and Scott estimate at this point that the work involved in performing the 2-year action plan priorities identified by the JTF would require 4-7 FTEs, plus the Medical Program Director contract. SCEMS currently has the equivalent of 2.1 FTEs, plus

the contract with Dr. Keay. JTF members suggested adding additional funds for technology and contingency to the proposed budget.

- 9. May/Early June JTF Briefing PPT Review.** JTF members will be invited to attend the next SNO911 Board meeting to hear Chief DeMarco's presentation (May 16). Additional briefing materials will be emailed out to JTF members, including the most recent PowerPoint, the Matrix showing responsibilities in the EMS system today and the table of priority actions for the next two years identified by the JTF. The group also divided up the fire agency list and determined who would contact each agency, as follows:

Everett Fire	Dave DeMarco	FD #26 - Sky Valley	Roy Waugh
FD #15 - Tulalip Fire	Shaughn Maxwell	FD #4 - Snohomish	Don Waller
FD #16 - Lk Roesinger	Don Waller	FD #5 - Sultan	Don Waller
FD #17 - Granite Falls	Shaughn Maxwell	Marysville Fire RFA	Dave DeMarco
FD #19 - Silvana	Shaughn Maxwell	Mukilteo Fire	Shaughn Maxwell
FD #21 - Arlington	Joe Hughes	North County Fire RFA	Dave DeMarco
FD #22 - Getchell	Don Waller	Paine Field/Airport Fire	Dave DeMarco
FD # 24 - Darrington	Gary Lingel	SRFR	Roy Waugh
FD # 25 - Oso	Gary Lingel	South County Fire RFA	Shaughn Maxwell
FD #27 - Hat Island	Dave DeMarco		

Some points to be included in agency briefings:

- Go over where SCEMS is right now, and where JTF proposes could be accomplished in two years, using briefing material provided.
 - Describe the problems JTF is seeing and proposed solutions.
 - Describe what can be done with current staffing versus what can be done with staff increase over the next two years.
 - Stress that SCEMS has been understaffed and underfunded for decades and the current situation is not sustainable.
- 10.** Next meeting agenda. Meeting on 5/28/24 is cancelled. The group elected to cancel the meeting to focus on stakeholder communication. In order to accomplish remaining work this summer, the meetings will be extended to three hours (9:00 AM to noon) going forward.

Meeting was adjourned at 12:01 p.m. The next meeting is scheduled for June 11, at SNO911's new headquarters, Building A, 9:00 a.m. to noon. **(NEW TIME)**