

**SCFCA-SCEMS-SNO911 EMS Governance Joint Task Force**  
**Meeting Summary for March 26, 2024 / 10:00 – noon**  
**Location: SNO911 New Headquarters**  
**332 SW Everett Mall Way**

**Meeting Attendance:**

| Voting Members                  |   |                |   |                            |   |
|---------------------------------|---|----------------|---|----------------------------|---|
| Dave DeMarco                    | ✓ | Gary Lingel    | ✓ | Roy Waugh                  |   |
| Don Waller                      | ✓ | Joe Hughes     | ✓ | Shaughn Maxwell            | ✓ |
| Staff and Support               |   |                |   |                            |   |
| Dr. Ryan Keay, MPD              | ✓ | Roger Vares    |   | Sharon Brendle (notetaker) | ✓ |
| Scott Dorsey                    | ✓ | Kurt Mills     |   |                            |   |
| Karen Reed                      | ✓ | Terry Peterson | ✓ |                            |   |
| Guests                          |   |                |   |                            |   |
| Dave Kraski - North County Fire |   |                |   |                            |   |

Decisions are underlined; follow-up matters are in *italics*.

- Welcome / Review of Agenda.** Chair Dave DeMarco started the meeting at 10:00 am. There were no changes proposed to the agenda.
- Approval of meeting minutes from February 27, 2024.** Shaughn Maxwell moved to approve the meeting minutes as presented. The motion was seconded by Gary Lingel and approved unanimously.
- Updates: Boards input.** All boards have either been updated or will be within the next week.
  - Dave DeMarco reported that the SNO911 board viewed the PowerPoint presentation and had no questions.
  - Don Waller reported that he had updated the Fire Chiefs and reported they had no comments or questions.
  - Scott Dorsey is scheduled to update the Fire Commissioners on April 4<sup>th</sup>.
  - Karen will send the PowerPoint file to Shaughn to forward to the Fire Chiefs.
  - Karen recommended that each chief be contacted directly later this Spring.
  - Dave DeMarco requested that he be kept up to date on any comments received during these presentations.

- Review and Action - Current State Problems and Risks Statement.** The group discussed the redlined version supplied in the meeting packet and agreed to those changes, along with additional ones.

Dr. Keay had concerns regarding item 10 and whether dissolving the Snohomish County Trauma Care Council would result in a weaker voice for the County at the North Regional Trauma Care Council, or increase North Region’s oversight of Snohomish. *Staff will do some research to see how / whether Snohomish could be represented at North Region without a County TCC.*

Gary Lingel moved to approve the Statement of Challenges and Risks with the Current EMS System in Snohomish County, to include the changes discussed and agreed upon. The motion was seconded by Joe Hughes and approved unanimously. *An updated Statement of Challenges and Risks will be printed and distributed prior to the next meeting, as well as uploaded to the website.*

- Review and Action - Criteria for Initial Programs/Activities to be Regionalized.** The group discussed the redlined version supplied in the meeting packet and agreed to the changes made, along with some additional ones:

- Change the title of the document to read: Criteria for Which Programs/Activities should be Standardized in the Snohomish County EMS System.

Joe Hughes moved to approve the proposed changes, including the name change, to Criteria for Which Programs/Activities should be Standardized in the Snohomish County EMS System. The motion was seconded by Shaughn Maxwell and approved unanimously. The approved document will be circulated to the JTF at the next meeting and posted on the website.

6. Discussion: Developing a list of programs/activities to prioritize for regionalization, applying developed criteria. Using the MPD Core Responsibilities Matrix provided in the packet, the group discussed adding the following:
  - Under Protocols and Orders:
    - Add staffing to facilitate the existing protocol committee and encourage or require delegates to participate in this.
    - provide staff under the oversight of the MPD, with the involvement of delegate physicians who can share in the creating of educational content and quizzes to inform and assess providers on the protocol updates and their scope of practice.
  - Enter new row into Matrix - Delegate Physicians
    - Set consistent responsibilities, expectations and caseloads by developing a standard contract form for every ALS agency to use.
    - Create a set of districts for ensuring consistent caseloads, one delegate per district, shared cost across each district (N, S, E, W)
    - Consider a delegate for the smaller districts.
    - Create a system of feedback from paramedics.
    - Delegates should be evaluated by the paramedics -- feedback is effective. Create a system that ensures this happens.
    - Eventually, the delegates could be regional agency employee-- or not.
  - Under Training and Evaluations:
    - Longer term, create a training division.
    - Improve "in-person" EMS training.
    - Collaborate with training officers, so that EMS in person trainings developed can be given to staff across the county each year. Explore whether this would provide some cost-savings.
    - More QA driven/in-person education is needed on both ALS and BLS.
    - Can some run reviews be eliminated to create time for in-person training?
  - Under QA/QI:
    - Plan is good, but it's lacking people and funding. Will need the support and trust of chiefs.
    - Data mining needed, but there's a risk of private patient data breach.
    - Needs staff and a way to store HIPAA data safely. Work with the Patient Safety Organization - a federally funded data box that each agency would need to contract with.
    - Need legal advice to cover liability risk.

**Next Meeting to include discussions on:**

- Continue working through the matrix to identify core set of programs to recommend for "standardization/regionalization"
- Confirming options to be explored for host agency.

- April meetings may be virtual. Karen will confer with Dave DeMarco on this.

Meeting was adjourned at 11:55 a.m. The next meeting is scheduled for April 9<sup>th</sup>.